

**HIGHWAY/BUILDING/GROUNDS/ENVIRONMENTAL/ZONING  
AND WELFARE COMMITTEE  
January 9, 2023**

Present: Thomas Snyder, Jr., Chairman, Mike Specha, Seth Foster, Jeff Nolen  
Absent: David Buckles  
Others present: Bryan Sharp, Leslie DeVore, Ron Brown, Sherri Craggs, Cliff Frye, Bill Kennedy, Blake Tarr, Shawn Hammers, Lucas Domonousky and Elizabeth Hile in attendance.

The meeting of the Highway/Building/Grounds/Environmental/Welfare/Zoning Committee was called to order on Monday, January 9, 2023 at 6:30 p.m. in the Christian County Courthouse. The purpose of the meeting was County building issues, highway business and any other matters properly brought before the Committee. Roll call was taken and there was a quorum.

**PUBLIC COMMENTS**

There were no public comments.

**COMMON DRIVEWAY AT ADVANCE EYECARE/HEALTH DEPARTMENT**

Leslie DeVore, President of the Christian County Health Department Board advised that as directed she has been in contact with Advanced Eyecare and they have agreed to pay one-half of the cost to resolve the driveway problem that is commonly used between them and CCHD. The estimated total cost is \$8,400.00 which cannot be completed until spring of 2023. She is requesting ARPA fund use for the half the CCHD would be responsible for as grants received to sustain the HD will not cover these type of projects.

Motion by Jeff Nolen and second by Mike Specha to refer to Executive/Personnel Committee approval of an ordinance allowing the use of ARPA funds not to exceed \$5,00.00 which is one-half of the estimate cost to repair the common driveway between Advanced Eyecare and CCHD. A roll call vote polled all ayes. Motion carried.

**ZONING BUSINESS**

Zoning Director's Report

Blake Tarr highlighted his zoning report which will be provided to all Board members. He highlighted information on battery storage as well as mentioned a copy of special use permit process that will go before the ZBA later this month.

Update on Elevator on Rt. 48

Blake advised that in speaking with the attorney for the owner, Jason Brokaw, the owner is still working on finding someone able and willing to take the structure down. The complications to this situation are the state highway and railroad behind the structure. This structure continues to be a concern especially with the recent high winds in the area.

Motion by Jeff Nolen and second by Seth Foster to recommend to the full Board to direct the States Attorney to look into what can be done and in a reasonable time for the owner to get the structure removed with the Zoning Director reviewing zoning procedures as well. Roll call vote polled all ayes. Motion carried.

## SOLID WASTE BUSINESS

### Solid Waste Director's Report

Shawn Hammers reviewed his monthly report which will be provided to all Board members. Some areas Shawn noted was he will be working on an updated 5 year Waste Management Plan as we currently do not have one. He also noted he has been working on a job description for the Educator position that will be provided to Executive/Personnel. He is recommending this position be part time and assisting with inspections when he is absent.

## HIGHWAY BUSINESS

### Engineering Contract for Scour Plan of Action, Structure 011-3004

Cliff Frye presented an Engineering Agreement with WHKS & Company to prepare a Scour Plan of Action for Structure No. 011-3004. Services will be billed hourly with a not-to-exceed fee of \$5,503. Structure No. 011-3004 is located on County Highway 22 where it crosses the Sangamon River, North of Mt. Auburn. This structure has been determined to be scour susceptible and therefore requires a scour plan of action to monitor the structure and protect the traveling public during flood events. The requirement for a Scour Plan of Action is from the National Bridge Inspection Program and administered by IDOT.

Motion by Thomas Snyder, Jr. and second by Mike Specha to recommend to the full Board to approve the Engineering Agreement with WHKS & Company to prepare a Scour Plan of Action for Structure No. 011-3004 and allow Chairman Sharp to sign the agreement. A roll call vote polled all ayes. Motion carried.

## ANIMAL CONTROL

Sherry Craggs presented her monthly report which also provided more detail for newly elected officials. A copy of the full report will be provided to all Board members.

## COURTHOUSE AND BUILDING BUSINESS

### Health Department Partition Rearrangement

Bill Kennedy was asked to go out and look at the Health Department as they wanted to know what they could do based on the building structure for moving partitions, etc. Bill advised there wouldn't be much difficulty moving things based on the ideas presented except they may need a column for weight bearing. The Health Department will reach out again when they know what they'd like to do for office reorganization.

### Replace Remaining 3 Entrance Doors

Bill mentioned with the ARPA funds now is the time to consider door replacement for the other three (3) entrances of the court house.

### Window Update

Bill advised the windows replacement and central air will be a combined project and the window specifications are almost completed.

### Fire Projection in the Attic/Whole Building

With the additional equipment that will be in the attic Bill would like to continue work to get cost estimates for fire systems.

The committee directed Bill Kennedy to move forward with getting estimated costs for replacement of the other 3 entrances to the court house and fire systems.

### Animal Control Gate

Bill advised the committee that he has looked at the gate at CCAC. It is a large gate and he feels having a gate operator like what is at the highway department is needed. He advised the cost of a commercial operator would be approximately \$2,500.00 and labor for Charles Sampson to complete the work would also be approximately \$2,500.00. The previous bids received by Sherri Craggs were discussed with the lowest currently being \$6,300.00. It was noted that the estimates previously received did not include a cost to run electric. Bill advised that his estimated cost of \$5,000.00 would include the electric.

Motion by Jeff Nolen and second by Seth Foster to refer to Executive/Personnel approval of an ordinance allowing the use of ARPA funds not to exceed \$6,300.00 for a gate operator and installation, which includes running electrical, at CCAC. A roll call vote polled all ayes. Motion carried.

### Zoning Building – Roof, Partitions, Records Storage Area

The condition of the roof at the building that houses Zoning and Solid Waste was again discussed. The roof has been leaking for some time and rotting is occurring. Bill has received an estimate from Bolash Construction and Roofing for a cost to complete the repairs at \$14,569.00. This company specializes in this type of roofing and Bill feels work should be done to stop further damage. The committee asked Bill to get more bids in compliance with policy.

Bill highlighted need for decisions on storing records in the basement of the Market Street building. This has been an ongoing project based on records storage needs and need to remove records that have been put in the basement of the court house. This discussion sparked comments about decisions to move Zoning and Solid Waste to the court house and the need to possibly revisit that previous decision.

### Carpet Quotes – Stairways and 3<sup>rd</sup> Floor Office

Ron presented quotes to replace the carpet on the stairs and one (1) office on the 3<sup>rd</sup> floor in the court house. A “best” quality of carpet is not recommended on the stairs and therefore not bid. This is an expense that use of ARPA funds is being requested. The committee questioned if other bids were solicited. Ron explained that he contacted other businesses over the last 2.5 months but only received 1 actual bid.

Motion by Thomas Snyder, Jr. and second by Mike Specha to refer to Executive/Personnel approval of an ordinance allowing the use of ARPA funds not to exceed \$13,500.00 for new carpet and installation on the stairs and one (1) office on the 3<sup>rd</sup> floor of the court house. A roll call vote polled all ayes. Motion carried.

### Plaster in Server Room on 2<sup>nd</sup> Floor

The plaster in the server room is falling off the walls and is in bad condition. The concern is for the servers and dust that result from the repair. Bill would like to look at options and bring ideas back to the committee.

### **OTHER MATTERS**

Chairman Sharp noted he has spoken with Jodie Badman and Liz reference software to assist them both to reduce time spent on preparation of minutes. He also noted that he plans to look into the possibility of notebooks/tablets that the Board would use for receipt of meeting packets, emails, etc. again in an effort to better manage time and resources in these areas. Bryan also noted the possibility of only reading action items at Board meetings.

The resignation of Matt Wells, District 4, from the Board and need for appointment for this vacancy was noted with encouragement to contact the Chairman should there be any questions.

Chairman Sharp expressed his disappointment with “Springfield” and action taken this week especially on statewide siting standards for wind and solar that take away authority at local levels.

Motion by Mike Specha and second by Jeff Nolen to adjourn. All members were in favor. Motion carried.

Respectfully submitted,

Thomas Snyder, Jr.  
Buildings/Highway/Environmental/Zoning  
Welfare Chairman  
01/10/2023