

## **AUDIT/FINANCE/PURCHASING/BUDGET COMMITTEE**

**June 9, 2021**

Present: Venise McWard, Chairman, Ken Franklin, Linda Curtin, Tim Carlson  
Vicki McMahan  
Absent: None  
Others present: Matt Wells, Betty Asmussen, Rich Hooper, and Elizabeth Hile. Via  
freeconferencecall.com: Sarah Carlson, Tom Latonis

The Audit/Finance/Purchasing/Budget Committee met on Wednesday, June 9, 2021 at 6:30 p.m. at the Christian County Courthouse, Taylorville, Illinois. The purpose of the meeting was to address agenda items and any other matters properly brought before the committee. Roll call was taken and there was a quorum.

### **CLAIMS**

A motion was made by Tim Carlson and seconded by Ken Franklin to approve the claims presented for June. A roll call vote polled all ayes. The motion carried.

### **PUBLIC COMMENTS**

There were no public comments.

### **CTI CYBER SECURITY RECOMMENDATIONS**

Because of the recent compromise of the pipeline, Chairman Wells asked CTI for cyber security recommendations. The county assigned representative from CTI presented the following proposals; CISA Cyber Hygiene Implementation which is program free to governments with a charge of \$400 for setup costs; Malwarebytes protection with 72 hour rollback restore which would be a monthly cost of \$975.00; ManageEngine which manages all work stations and ensures current and proper system updates as well as provides various audits at an annual cost of \$4927.86. Chris from CTI talked about each proposal, explained how not keeping hardware updated makes it easier for system compromise and recommended the County work on regularly updating equipment.

Motion by Venise McWard and seconded by Linda Curtin to recommend to the full Board to approve the CISA Cyber Hygiene Implementation quote of \$400 for setup and ManageEngine quote of \$4927.86 annually with the cost coming from contingency for this year. A roll call vote polled 4 ayes and 1 nay. Motion Carried.

### **LAPTOP QUOTE**

Chairman Wells advised that his administrative assistant works long hours at times and he does not want her in the office after hours at night. He received a quote for a laptop so she can remote into her work computer and work as needed at home after hours. The quote total from CTI was \$1122.77. Treasurer Asmussen recommended taking the cost from the equipment line item, That line item will be over but aggregately the money is there.

Motion by Venise McWard and seconded by Vicki McMahan to recommend to the full Board to approve the quote from CTI of \$1122.77 with the cost coming from the equipment line item. A roll call vote polled all ayes. Motion Carried.

### FSA ADMINISTRATION FEES

For the current insurance year, the Flexible Spending Account administration fees were paid for by the employees through payroll deduction. The new 3<sup>rd</sup> party vendor (effective July 1, 2021) asked if the County intends to continue this practice as they said while there is no steadfast rule, it is usually paid for by the employer. The county's current FSA administrator advised that counties, cities and schools usually don't pay for those fees as they do not have a budget line item for them. The Committee asked that fees from half a dozen counties be polled.

### MID ILLINOIS REGIONAL PLANNING COUNCIL

Chairman Wells had presented the funding options for the Mid Illinois Regional Planning Council at the last County Board Meeting. The Committee discussed that the state assigns the county to this particular region and they have no control over that. Comments were made that the county discontinued participation in a previous group because the county didn't see any return benefits. The Committee asked Chairman Wells if he knew what other counties in the group planned to do as well as research if there was any possibility of being in another group. Chairman Wells advised that he didn't believe there had been any other meetings of this group but would make some calls on the issues.

Motion by Venise McWard and seconded by Ken Franklin to table until the July County Board Meeting. A roll call vote polled all ayes. Motion Carried.

### SURVEY RECORDS

The family members of a well-known area surveyor recently passed away recently contacted Chairman Wells about survey records their father had. The family at this time has not decided on the cost they would like to have for these records.

### HISTORICAL PICTURE

Chairman Wells showed the Committee a picture taken on the Taylorville square of the 1916 Illinois Retail Merchants Association Convention. He would like to have framed for display in the court house. The estimated cost to frame this picture is \$130.00.

Motion by Vicki McMahon and seconded by Linda Curtin to recommend to the full Board to approve the estimated cost of \$130.00 to frame a historical picture to be hung in the court house. A roll call vote polled all ayes. Motion Carried.

### COVID EXTENSION PAID BENEFITS

A representative from the AFSCME Union recently contacted Chairman Wells about reimbursement for paid benefits. Chairman Wells asked the Union representative for more information. Information was provided but nothing that was new.

### REFERRALS

None

### OTHER MATTERS

Treasurer Asmussen highlighted the 5 primary ways noted for American Rescue Plan (ARP) funding use. Those 5 primary ways are support public health response; address negative economic impacts; replace public sector revenue loss; premium pay for essential workers and water, sewer and broadband infrastructure. She again noted that the U.S Department of Treasury is being flooded with questions regarding guidance fund spending. Some groups, when

presenting questions to Treasury, are being creative on their approach for funding use. She also noted that Villages, Cities, and Townships within Christian County were invited to an informational meeting on June 7th. There were several participants present and most had minimal knowledge about the ARP funding processes. Another meeting has been scheduled for the last week in June.

Motion by Tim Carlson and seconded by Ken Franklin to adjourn. A roll call vote polled all ayes. The motion carried.

Respectfully submitted,

Venise McWard  
Finance/Audit/Purchasing/Budget Committee  
Chairwoman  
6/9/2021