

AUDIT/FINANCE/PURCHASING/BUDGET COMMITTEE

December 13, 2023

Present: Venise McWard, Chairman, Tim Carlson, Linda Curtin, Vicki McMahon, Ken Franklin
Absent: None
Other Present: Bryan Sharp, Mary Barry, Lucas Domonousky, and Elizabeth Hile.

The Audit/Finance/Purchasing/Budget Committee met on Wednesday, December 13, 2023 at 6:30 p.m. at the Christian County Courthouse, Taylorville, Illinois. The purpose of the meeting was to address agenda items and any other matters properly brought before the committee. Roll call was taken and there was a quorum.

CLAIMS

Motion by Vicki McMahon and second by Linda Curtin to recommend to the full Board to approve the claims presented for December. A roll call vote polled all ayes. Motion carried.

PUBLIC COMMENTS

None

CTI CONTRACT

Chairperson McWard provided the committee with an update from the December 5, 2023 meeting held with CTI representatives. In summary, the County budgeted for an expected contract amount based on what CTI/Joink had provided for next fiscal year only to learn there were additional costs that hadn't been provided. The additional costs are on backup sewer storage at \$450 per month and an unknown gigabyte rate for storage space. The previous contract was extended for the month of December. Assistant States Attorney Mary Barry will reach out to CTI representatives to see if there are any further updates.

REFERRALS FROM OTHER COMMITTEES

There were three (3) referrals from Highway, Building and Grounds this month.

BLH Contract

The negotiated Agreement for Recycling of Surplus Computer and Electronic Equipment with BLH that Shawn Hammers has negotiated reflects a negotiated lower rate spread over the term of the three (3) year agreement over the original proposed agreement. This matter was referred for full Board recommendation.

Motion by Tim Carlson and second by Vicki McMahon to recommend to the full Board to approve the three (3) year Agreement for Recycling of Surplus Computer and Electronic Equipment with BLH and to authorize Chairman Sharp to sign the agreement. A roll call vote polled all ayes. Motion carried.

Carpet Lobby area of Probation

Highway, Building and Grounds committee is recommending approval of the low bid of \$1,953.28 from DeMichiel Floors and More for carpet in the lobby area of Probation Department. This committee has been asked to determine funding line item. At the Highway, Building and Grounds meeting, Ron Brown indicated there was money available for this in maintenance.

Motion by Venise McWard and second by Vicki McMahon to recommend to the full Board to approve the low bid of \$1,953.28 from DeMichiel Floors and More for carpet in the lobby area of the Probation Department with the cost coming from maintenance line item. A roll call vote polled all ayes. Motion carried.

Steeple Repair Estimate

The need for masonry repair on the steeple needs to be done as soon as possible as it is leaking and before winter weather. Highway, Building and Grounds is recommending approval of the funds from the maintenance line item. The estimated cost from Two Brothers Tuck-Pointing is \$4,900.00 and that includes the lift.

Motion by Vicki McMahon and second by Linda Curtin to recommend to the full Board to approve the estimated cost of \$4,900.00 from Two Brothers Tuck-Pointing for steeple repair with the cost coming from the maintenance line item. A roll call vote polled all ayes. Motion carried.

OTHER MATTERS

Liz Hile noted that again this year the County will receive an 80% discount on the UCCI dues. Additionally, for each quarter a County representative is present, \$400 is reimbursed to the County along with mileage.

Chairman Sharp provided information about a meeting with Ameren representatives tomorrow in the County Board room. He additionally discussed a claim turned in from the Public Defender's office for a key pad system that didn't go through the approval process. Bryan spoke with Chief Deputy Baker regarding moving forward with cost options for a key pad system for the entire court house.

Chairman Sharp highlighted information which Blake Tarr had provided in his Highway, Building and Grounds meeting report related to upcoming ZBA action items on next week's County Board agenda.

Motion by Vicki McMahon and second by Linda Curtin to adjourn. All members were in favor. Motion carried.

Respectfully submitted,

Venise McWard
Finance/Audit/Purchasing/Budget Committee
Chairwoman
12/13/2023