

AUDIT/FINANCE/PURCHASING/BUDGET COMMITTEE

November 15, 2023

Present: Venise McWard, Chairman, Tim Carlson, Linda Curtin, Vicki McMahon, Ken Franklin
Absent: None
Other Present: Bryan Sharp, Mary Barry, Betty Asmussen, Dan McNeely, Lindsey Davis, Bobbie Dean, Jim Baker, Bellwether representatives, Shawn Hammers, Lucas Domonousky, and Elizabeth Hile.

The Audit/Finance/Purchasing/Budget Committee met on Wednesday, November 15, 2023 at 5:30 p.m. at the Christian County Courthouse, Taylorville, Illinois. The purpose of the meeting was to address agenda items and any other matters properly brought before the committee. Roll call was taken and there was a quorum.

CLAIMS

Motion by Linda Curtin and second by Vicki McMahon to recommend to the full Board to approve the claims presented for November. A roll call vote polled all ayes. Motion carried.

PUBLIC COMMENTS

None

INSURANCE RENEWALS

Dan McNeely with Dimond Brothers Insurance reviewed the renewal quotes for property, liability, auto and unemployment insurance as well as workers compensation.

The cost for property, liability, auto insurance is coming in at a 17% increase due to claims experience this year. Dan reviewed options the County could consider related to increasing deductibles and umbrella limits. The worker's compensation increase was an approximate 10% increased largely in part due to increased wages. The safety grant award the county will receive for FY24 is \$5,926.00. A \$2,477.00 increase over last year.

Motion by Ken Franklin and second by Vicki McMahon to recommend to the full Board to approve the property, liability, auto and unemployment insurance renewal quote provided by Dimond Brothers with the optional package quote of amending the property deductible to \$10,000.00. A roll call vote polled all ayes. Motion carried.

Motion by Linda Curtin and second by Vicki McMahon to recommend to the full Board to approve the worker's compensation renewal quote provided by Dimond Brothers. A roll call vote polled all ayes. Motion carried.

CTI CONTRACT

Chairperson McWard asked CTI to followup on her questions from last month regarding tracking tickets. CTI advised going forward the ticket history will be more defined and recorded by department. The contract is a one (1) year contract with a per person per server monthly fee structure.

Motion by Vicki McMahon and second by Venise McWard to recommend to the full Board to approve the IT contract with CTI with an update after six (6) months. A roll call vote polled all ayes. Motion carried.

Motion by Vicki McMahon and second by Ken Franklin to go into Closed Session pursuant to 5 ILCS 120/2 (c) (1) to discuss appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity and all subject matters relating thereto and to include the following persons to be present during all or part of such executive session namely, Venise McWard, Tim Carlson, Ken Franklin, Vicki McMahon, Linda Curtin,

Betty Asmussen, Bryan Sharp, Mary Barry, Liz Hile and other person or persons as the Chairperson or Committee may decide during this meeting and/or during such closed session. Roll call voted polled all ayes. Motion carried.

The Finance Committee moved into Closed Session at 6:20 p.m.

The Finance Committee moved back to Open Session at 6:48 p.m. Roll call polled Venise McWard, Tim Carlson, Ken Franklin, Vicki McMahan and Linda Curtin were all present.

CIRCUIT COURT JUDGE BUDGET, SHERIFF'S DEPARTMENT BUDGET INCLUDING SALARIES AND STATES ATTORNEY'S OFFICE BUDGET

Treasurer Asmussen did not feel there needed to be any change in the Circuit Court Judge budget based on the email received on increased rates for conflict public defenders. The increase wasn't that much and she feels cost of these services should be eligible for payment from the new public defender funding.

The committee discussed the deficit in the inmate medical fund and recommendations to resolve the matter.

Motion by Venise McWard and second by Vicki McMahan to direct Treasurer Asmussen to pay \$77,803.83 from the contingency fund to inmate medical. A roll call vote polled all ayes. Motion carried.

The committee discussed the addition of a new communication line item of \$10,000.00 in the Sheriff's Department FY24 budget. This is the cost for portal radio services that was previously provided by a donor. As part of the discussion, the committee reviewed FY 23 budget versus actual expenses in the equipment operation line item as there was approximately \$10,000 of unused funds remaining.

Motion by Venise McWard and second by Vicki McMahan to direct Treasurer Asmussen to add a new communication line item for \$10,000.00 and reduce the equipment operation line item from \$30,000.00 to \$20,000.00 in the FY24 Sheriff's Office budget. A roll call vote polled all ayes. Motion carried.

Christian County's Sheriff's App

Chairman McWard asked for confirmation that there is no cost for the Sheriff's app or the need for a separate line item.

REVIEW AND SET SALARY – LOCAL SOLID WASTE DIRECTOR AND ZONING DIRECTOR

Motion by Vicki McMahan and second by Linda Curtin to approve the salary for the LSW Director and Zoning Director from \$62,000.00 to \$65,000.00 for each position. A roll call vote polled all ayes. Motion carried.

Treasurer Asmussen advised the committee there was an issue on the levy with IMRF and Bellwether representatives are working on correcting and numbers will be updated.

Motion by Vicki McMahan and second by Tim Carlson to go into Closed Session pursuant to 5 ILCS 120/2 (c) (1) to discuss appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity and all subject matters relating thereto and to include the following persons to be present during all or part of such executive session namely, Venise McWard, Tim Carlson, Ken Franklin, Vicki McMahan, Linda Curtin, Betty Asmussen, Mary Barry, Bryan Sharp, Liz Hile and such other person or persons as the Chairperson or Committee may decide during this meeting and/or during such closed session. Roll call voted polled all ayes. Motion carried.

The Finance Committee moved into Closed Session at 7:12 p.m.

The Finance Committee moved back to Open Session at 7:26 p.m. Roll call polled Venise McWard, Tim Carlson, Ken Franklin, Vicki McMahan and Linda Curtin were all present.

MOTION FOR RECOMMENDATION OF THE FY 24 BUDGET

Motion by Ken Franklin and second by Vicki McMahon to recommend to the full Board to approve the Annual Budget and Appropriation 2023 – 2024 Ordinance O2023 CB 043 with updates as directed. A roll call vote polled all ayes. Motion carried.

TAX LEVY ORDINANCE

Motion by Vicki McMahon and second by Linda Curtin to recommend to the full Board to approve O2023 CB 044, Levy Ordinance for Tax Year 2023 with updated numbers. A roll call vote polled all ayes. Motion carried.

Motion by Venice McWard and second by Linda Curtin to recommend to the full Board to approve O2023 CB 045, Raymond-Harvel Ambulance District Levy Ordinance for Tax Year 2023. A roll call vote polled all ayes. Motion carried.

REFERRALS FROM OTHER COMMITTEES

None

OTHER MATTERS

Treasurer Asmussen spoke in regard to the levy and the 708 Mental Health Board indicating this Board may want to consider finding someone to assist with grants as Bellwether has indicated there is a lot of funding available for those types of services.

Chairman Sharp informed the committee of a report at the Highway, Building and Grounds committee meeting this week from Mr. Bill Kennedy advising of the need to repair a leak before winter in the steeple area of the court house. Bill felt he could secure cost estimates in time for the November 21st County Board meeting. Chairman Sharp will have it on next week's CB agenda.

Motion by Tim Carlson and second by Vicki McMahon to adjourn. All members were in favor. Motion carried.

Respectfully submitted,

Venise McWard
Finance/Audit/Purchasing/Budget Committee
Chairwoman
11/15/2023