

AUDIT/FINANCE/PURCHASING/BUDGET COMMITTEE
October 28, 2021

Present: Venise McWard, Chairman, Ken Franklin, Linda Curtin, Tim Carlson
Vicki McMahan
Absent: None
Others present: Betty Asmussen, Matt Wells, Mike Havera, Sheriff Kettelkamp, Jim Baker, Cecil Polley, Greg Seiders, Caitlin Sands, Kent Delay and Elizabeth Hile.

The Audit/Finance/Purchasing/Budget Committee met on Thursday, October 28, 2021 at 6:00 p.m. at the Christian County Courthouse, Taylorville, Illinois. The purpose of the meeting was to address agenda items and any other matters properly brought before the committee. Roll call was taken and there was a quorum.

FY2022 BUDGETS

Greg Seiders highlighted the budget for the Health Department that was approved by the Health Board.

Sheriff Kettelkamp commented that clarification had been received from the States Attorney on how money for medical expenses can be handled. The commissary fund is to be spent to benefit prisoners. States Attorney Havera stated that the Sheriff determines how the inmates shall benefit. Additionally, the County pays for medical. Sheriff Kettelkamp wants to split the medical costs. Treasurer Asmussen advised that the Sheriff's budget has been paying for all of the medical since going with Advantage Medical. Medical coverage increase was made to reduce liability. Cecil Polley advised he is okay with covering all medical costs.

Additionally it was requested that the Committee consider 2 additional correctional officers instead of just 1. Cecil Polley stated that 1 additional correctional officer this FY would be fine and determine next year if a 2nd correctional officer would be needed.

Regarding salaries and the salary comparison provided on some of the non-bargaining positions, Sheriff Kettelkamp commented there is no community that would have someone comparable to the experience and background of Cecil Polley. He highlighted the change in job responsibilities in relation to the requested salaries for the Chief Deputy and Jail Administrator positions. The County's non-bargaining starting pay policy was discussed as Chief Deputy Baker started this position October 3, 2021. The Sheriff did not feel Chief Deputy Baker should be paid less than former Chief Deputy Woods. Chairman Wells will address the non-bargaining starting salary policy with the November Executive/Personnel Committee. States Attorney Havera advised that the Board is charged with determining the budgets with elected officials/department heads having control of those budgets once passed.

ROE submitted their final budget numbers based on equalized assessed values from each county.

Treasurer Asmussen noted that there an approximate budget deficit of \$246,000.00.

The Committee discussed the following non-bargaining salaries –
States Attorney – 1st Assistant States Attorney \$76,000
Victim Witness Coordinator \$38,631
Chief Probation Officer \$81,052
Probation Supervisor/Trainer \$49,388
Probation Supervisor/Trainer \$48,817
Public Defender – Assistant Public Defender \$56,650
Sheriff – Chief Deputy \$71,256
Sheriff – Jail Administrator \$59,628
ESDA Coordinator \$22,500 (Salary Adjustment)
Animal Control/Zoning \$41,715
Animal Control Assistant \$28,910
Maintenance Supervisor \$59,000
County Health Administrator \$77,250
Health Department Office Manager \$26,754
Health Department Nurse Manager \$28,174
Health Department Nurse \$40,277
WIC Coordinator \$33,943
Solid Waste Director \$69,785
Solid Waste New Director \$60,000 (cap)
Solid Waste Educator \$42,684
Highway Department Office Manager \$35,221
Highway Department Supervisor \$54,246

Treasurer Asmussen noted the County will receive notice from the State for the increase to the Highway Engineer's salary. An estimated increase will be included in the final budget.

Motion by Vicki McMahan to approve salaries as presented motion failed for lack of a second

Motion by Venise McWard and seconded by Ken Franklin to approve salaries as presented. Roll call vote polled all ayes. Motion carried.

Treasurer Asmussen will update the budgets and put the budget on file with the County Clerk by November 1st.

OTHER MATTERS

None

Motion by Tim Carlson and seconded by Linda Curtin to adjourn. Roll call vote polled all ayes. Motion carried.

Respectfully submitted,

Venise McWard
Finance/Audit/Purchasing/Budget Committee
Chairwoman
10/28/2021