

## AUDIT/FINANCE/PURCHASING/BUDGET COMMITTEE

September 13, 2023

Present: Venise McWard, Chairman, Tim Carlson, Linda Curtin, Vicki McMahon  
Via Phone: Ken Franklin  
Absent: None  
Others via Phone: Bryan Sharp  
Other Present: Mary Barry, Betty Asmussen, Jeff Stoner, Tiffany Senger, Lucas Domonousky, and Elizabeth Hile.

The Audit/Finance/Purchasing/Budget Committee met on Wednesday, September 13, 2023 at 6:30 p.m. at the Christian County Courthouse, Taylorville, Illinois. The purpose of the meeting was to address agenda items and any other matters properly brought before the committee. Roll call was taken and there was a quorum.

### CLAIMS

A motion was made by Vicki McMahon and second by Linda Curtin to recommend to the full Board to approve the claims presented for September. A roll call vote polled all ayes. Motion carried.

### PUBLIC COMMENTS

There were no public comments.

### MOVING FUNDS FROM GENERAL OBLIGATION FUND TO CAPITAL IMPROVEMENTS

Treasurer Asmussen stated funds are needed to replenish the Capital Improvement Fund and to cover renovations of county offices.

Motion by Venise McWard and second by Vicki McMahon to recommend to the full Board to approve the transfer of \$650,000.00 from the General Obligation Fund to Capital Improvement for the FY24 budget. A roll call vote polled all ayes. Motion carried.

### SALE OF DELINQUENT TAX PROPERTIES

Treasurer Asmussen provided copies of resolutions for the recent sealed bid sale of delinquent tax properties. She recommended one (1) motion to include all resolutions.

Motion by Linda Curtin and second by Vicki McMahon to recommend to the full Board to adopt Resolutions R2023 TR 010 through R2023 TR 037 for the sealed bid sale of delinquent tax properties. A roll call vote polled all ayes. Motion carried.

### BUDGET HEARINGS

The committee reviewed all budgets with the exception of non-bargaining salaries which will be reviewed at a future meeting.

The committee directed County Treasurer Asmussen to make the following budget changes:

ESDA – reduce Vehicle Expense to \$15,000.00; reduce Communication to \$5,000.00

Coroner – remove \$20,000.00 for a new Chief Deputy position. The reason was because the current Coroner isn't running for re-election and it was felt future Coroners should make that determination.

Animal Control – reduce Training back to \$2,000.00

Sheriff – reduce by the salary for new roster on salary budget; court security was submitted at \$18.00 per hour – increase to \$19.00; other areas within the budget will need revisited

Office Zero – increase Website expense to \$5,000.00 to include estimate to update the County's current website; add \$6,000.00 for Bellwether expenses; Treasurer advised there are other areas within the budget will need updated such as liability insurance, etc.

PD – committee discussed information the Treasurer received from the Chief Judge in regard to funding that will be available for PD services that with supplement county funding. The funds that will be available will be required to be in a separate account for use only for PD services. The Act which provides for this is very vague. Tiffany Senger advised that Judge Brad Paisley is more versed on what the county might expect in funding but much is still unknown. Tiffany noted the funding appears to be based on population and poverty level. It is felt the county may receive roughly \$95,000.00.

At the next meeting the committee anticipates revisiting Zoning, Sheriff, transfers from General Fund Reserve for items such as overage on projects (HVAC, windows) property, property improvements, etc., Office Zero if updates are available, other outstanding issues, if any and non-bargaining salaries.

The next Finance Committee meeting will be scheduled for Monday, October 2, 2023 at 5:30 p.m. and the normal monthly meeting on October 11, 2023 will begin at 5:30 p.m. instead of 6:30 p.m.

#### REFERRALS

Chairman McWard reviewed the referrals from Highway, Building and Grounds. The 1<sup>st</sup> referral was related to new carpet in the former ROE room. It is hopeful that a 3<sup>rd</sup> bid will be received before the full Board meeting on September 19<sup>th</sup> but where the expense would come from was referred to Finance.

Motion by Venise McWard and second by Linda Curtin to recommend to the full Board to use Court House Maintenance expense line item for the cost of new carpet in the former ROE office with a limit of up to \$4,000.00. A roll call vote polled all ayes. Motion carried.

The 2<sup>nd</sup> referral was related to records storage expense for the PD Office for the remainder of FY23. Chief Public Defender Tiffany Senger was present and advised that for the short time remaining in FY23 that her office budget could support the \$120.00 per month fee. This cost will be added to FY24 budget for the PD's Office.

#### OTHER MATTERS

None

Motion by Tim Carlson and second by Linda Curtin to adjourn. All members were in favor. Motion carried.

Respectfully submitted,

Venise McWard  
Finance/Audit/Purchasing/Budget Committee  
Chairwoman  
09/13/2023