

AUDIT/FINANCE/PURCHASING/BUDGET COMMITTEE

July 12, 2023

Present: Venise McWard, Chairman, Tim Carlson, Linda Curtin, Vicki McMahan
Absent: None
Others present: Bryan Sharp, Betty Asmussen, Rich Hooper, Lucas Domonousky, and Elizabeth Hile.

The Audit/Finance/Purchasing/Budget Committee met on Wednesday, July 12, 2023 at 6:30 p.m. at the Christian County Courthouse, Taylorville, Illinois. The purpose of the meeting was to address agenda items and any other matters properly brought before the committee. Roll call was taken and there was a quorum.

CLAIMS

A motion was made by Vicki McMahan and second by Tim Carlson to recommend to the full Board to approve the claims presented for July. A roll call vote polled all ayes. Motion carried.

PUBLIC COMMENTS

There were no public comments.

ANNUAL AUDIT PRESENTATION

Rich Hooper, Lively, Mathias, Hooper & Noblet, presented the County's annual audit for FY2022 and highlighted the Overview Audit Report. The numbers shown in the report are the same numbers seen in monthly reports provided by County Treasurer Asmussen as there were no adjustments or changes. Revenue was better than expected with expenditures being below projected. He noted it was a good audit and the process went well. He complimented County Treasurer Asmussen on a job well done noting the care and dedication she demonstrates. He also complimented the County office holders and department heads for diligence on adhering to budgets.

A question was asked regarding a good number to have in reserve should it be needed to continue operations. Rich felt a year to two years of reserves on hand would be a reasonable number.

CHILD ADVOCACY CENTER AGREEMENT AND RELATED COSTS

The committee discussed where the fees would be paid from for the cost of services in accordance with an Intergovernmental Cooperation Agreement presented to the County related to child advocacy center service expenses provided by Sangamon County. The cost would be \$500 per case.

Treasurer Asmussen noted a new expense line item could be created for the current States Attorney budget and for the FY2024 States Attorney budget providing a budgetary number.

Motion by Ken Franklin and seconded by Vicki McMahan to recommend to the full Board to authorize Treasurer Asmussen to add a new expense line item to the current States Attorney budget for the expenses related to the Child Advocacy Center services. Roll call vote polled all ayes. Motion carried.

REVIEW OF POLICY/REQUIREMENTS FOR USE OF THE COURT HOUSE LAWN

Chairman Sharp provided information regarding various situations that have occurred after permission is received to use the court house lawn and inquired if there shouldn't be some sort of check list of items to ask when considering approval for the use of the lawn. Additionally, a few situations have occurred where permission was not received and he was contacted at the last minute. While the Chairman could contact Board members for opinions before he moves forward, he would prefer the matter come before committee or county board. A comment was made that it was out of line to have an approval process.

REFERRALS

There were two (2) referrals from the Highway, Building and Grounds committee.

1. Smoke/Fire Detection – This project was advertised for bid without receipt of any bids. Mr. Kennedy advised the Highway, Building and Ground members that he was aware of one (1) estimate that was coming. The motion that came out of Highway, Building and Grounds was that if an estimate was received in time for the Finance, Audit Committee, that the estimate be referred to them for recommendation. An estimate was provided to committee members from Young's Security Systems, Inc. in the amount of \$7,512.00.

Motion by Vicki McMahon and second by Linda Curtin to recommend to the full Board to approve the estimate of \$7,512.00 for a smoke/fire detection system in the attic of the court house with the cost to be paid from Capital Improvement. A roll call vote polled all ayes. Motion carried.

2. The committee reviewed an estimate from Two Brothers for removal of the current boiler and to set in place the new boiler at a cost estimate of \$8,000.00.

Motion by Ken Franklin and second by Tim Carlson to recommend to the full Board to approve the cost estimate of \$8,000.00 from Two Brothers for the removal of the current boiler and to set in place the new boiler with the cost to be paid from Capital Improvement. A roll call vote polled all ayes. Motion carried.

OTHER MATTERS

None

Motion by Tim Carlson and second by Vicki McMahon to adjourn. All members were in favor. Motion carried.

Respectfully submitted,

Venise McWard
Finance/Audit/Purchasing/Budget Committee
Chairwoman
07/12/2023