

AUDIT/FINANCE/PURCHASING/BUDGET COMMITTEE

July 10, 2024

Present: Venise McWard, Chairman, Tim Carlson, Linda Curtin, Ken Franklin and Vicki McMahon
Absent: None
Other Present: Bryan Sharp, Mary Barry, Betty Asmussen, Tiffany Senger, Lucas Domonousky, and Elizabeth Hile

The Audit/Finance/Purchasing/Budget Committee met on Wednesday, July 10, 2024 at 6:00 p.m. at the Christian County Courthouse, Taylorville, Illinois. The purpose of the meeting was to address agenda items and any other matters properly brought before the committee. Roll call was taken and there was a quorum.

CLAIMS

Motion by Tim Carlson and second by Vicki McMahon to recommend to the full Board to approve the claims presented for July. A roll call vote polled all ayes. Motion carried.

PUBLIC COMMENTS

Treasurer Asmussen advised the monthly bill for CTI was not included in the July claims due additional time needed to review the bill as a result of a new billing format. Betty indicated the bill will need to be paid out of cycle because of the due date.

REFERRALS FROM OTHER COMMITTEES

Committee Chair Venise McWard indicated there were 3 referrals from the Highway, Building and Grounds Committee and 1 referral from the Executive and Personnel Committee.

Wheel Loader Purchase

The committee reviewed the information and documentation provided for a new wheel loader for the Highway Department. Chairman Sharp reviewed with the committee the cost of the equipment and highlighted the additional options. The information provided from the Highway, Building and Grounds indicated that Cliff recommended putting \$125,000.00 on the equipment and financing the balance over two (2) years. The money is in the General Highway Fund.

Motion by Ken Franklin and second by Vicki McMahon to recommend to the full Board to approve the purchase of a wheel loader from Martin Equipment as quoted from Sourcewell at a cost of \$347,845.00 and to put \$125,000.00 down financing the balance over two (2) years. Roll call vote polled all ayes. Motion carried

Tandem Truck Bed Purchase

The committee reviewed the information and documentation provided for the purchase of a new truck bed for a tandem bed that is beyond repair.

Motion by Ken Franklin and second by Tim Carlson to recommend to the full Board to approve DNE Truck Equipment replacing the bed on a tandem truck at a cost of \$22,339.42. A roll call vote polled all ayes. Motion carried.

Former Health Department Building

The committee reviewed the information and documentation for 4 bids to side the former Health Department Building. It was noted that sheeting would be needed as the exterior wood siding is too damaged to be used for underlayment for new siding.

During discussion a question was asked if a use for this building had been determined. Chairman Sharp indicated the Highway, Building and Grounds Committee felt it should be used for much needed records and general storage for various County departments.

Motion by Vicki McMahon and second by Linda Curtin to recommend to the full Board to accept the low bid of \$21,858.66 from HD Exteriors to side the former Health Department Building with the cost coming from Capital Improvement. A roll call vote polled all ayes. Motion carried.

Assistant Public Defender Position

Public Defender Tiffany Senger was present to provide information related to her request to hire an individual for the Public Defender's Office as she has been without an Assistant Public Defender since May of this year. This matter was referred from the Executive and Personnel Committee.

Tiffany advised the applicant she would like to hire would initially work as an interim at a proposed salary of \$45,000.00. They would work as an interim until such time they are a licensed lawyer. This individual is scheduled to take the bar exam this month. After receiving a license to practice law, she proposes increasing the salary to \$55,000.00. The FY24 budget line item for the Assistant Public Defender was approved at \$72,000.00 so the money is available.

Motion by Vicki McMahon and second by Tim Carlson to recommend to the full Board to allow the Public Defender to hire an individual as an interim beginning in August at a salary of \$45,000.00, increasing the salary to \$55,000.00 after becoming a licensed lawyer using the budgeted Assistant Public Defender salary line item. A roll call vote polled all ayes. Motion carried.

OTHER MATTERS

None

Motion by Tim Carlson and second by Vicki McMahon to adjourn. All members were in favor. Motion carried.

Respectfully submitted,

Venise McWard
Finance/Audit/Purchasing/Budget Committee
Chairwoman
07/10/2024