

AUDIT/FINANCE/PURCHASING COMMITTEE

July 12, 2018

Present: Becky Edwards, Chairwoman

Matt Wells, Vicki McMahon, Paul Schmitz, Venise McWard

Absent: None

Others present: Tim Carlson, Donna Hibbetts, Mike Gianasi, Chad Coady, Julie Mayer, Betty Asmussen, Amy Winans, Mike Havera, Tom Latonis, others and Jan Bland.

The Finance Committee met on Thursday, July 12, 2018 at 6:30 p.m. in the County Board Meeting Room, second floor Christian County Courthouse, Taylorville, Illinois. The purpose of the meeting was to address agenda items and any other matters properly brought before the committee. Attendance was taken, and Finance Chairwoman Becky Edwards noted a quorum. There were no public comments.

CLAIMS

July claims were presented to committee members for approval. A motion was made by Venise McWard and seconded by Vicki McMahon. The motion carried.

CEILING REPAIR APPROVED

In the Circuit Clerk's office there are some cracked and broken ceiling areas. Repair is a multi-layer process of the 1902 plaster ceilings and therefore not many specialists available to do the job. A quote of \$3,500 was given to Bruce Engeling by Mike Dicks, a self-employed plaster specialist and he could accommodate us during the upcoming weekend. A motion was made by Paul Schmitz and seconded by Venise McWard to approve the work and use Capital Improvement money for the project. The motion carried.

R2018 TR 011 APPROVED FOR DELINQUENT TAX BID

A motion was made by Vicki McMahon and seconded by Venise McWard to accept the delinquent tax bid of \$675.00 for parcel 15-12-08-419-008-00 in South Fork Township. The motion carried.

MANDATED DUTIES OF COUNTY DEPARTMENTS

During last month's committee meeting, members requested information as to what requirements departments had mandated by statute. Department heads/elected office holders submitted that information to each committee member. Matt Wells began the conversation noting that in FY 2017 the County "spent \$375,000 more than we have". It was noted in the overview that elected office holder offices have duties that are primarily set by statute. Offices have to have enough money to run effectively. Treasurer Betty Asmussen and Circuit Clerk Julie Mayer explained many ways in which their offices

have become more efficient and cost effective. Both Vicki McMahon and Becky Edwards acknowledged the offices tried to reduce last year as they could and they do believe they are being frugal in their spending. This request was fact finding and the desire is to work together with the offices. This was echoed by Julie Mayer. Becky Edwards noted that the Board is making progress to reduce the deficit like in combining the Zoning and Animal Control positions. It may take some time to keep chipping away at the budget to reduce it.

There was some discussion as to the direction of the budget memo to department heads. Recommendation was to try to reduce, but no set percentage was expressed. The only salary increases determined at this time are the elected office holders. Budget hearing dates are Tuesday, August 7 and Thursday, August 16.

A motion was made by Venise McWard and seconded by Vicki McMahon to adjourn. The motion carried.

Respectfully submitted,

Becky Edwards
Finance/Audit Chairwoman