

AUDIT/FINANCE/PURCHASING/BUDGET COMMITTEE

November 12, 2020

Present via phone: Clark Pearce, Mike McClure, Vicki McMahon

Absent: Tim Carlson

Present: Venise McWard (in person),

Others present: Mike Gianasi, Betty Asmussen, and Jan Bland. Becky Edwards, Mike Havera, Molly Alaria Bobbie Dean, Chris Jack and others online.

The Audit/Finance Committee met on Thursday, November 12, 2020 at 6:30 p.m. via freeconfercecall.com and at the Christian County Courthouse, Taylorville, Illinois. The purpose of the meeting was to review by department and discuss budget proposals, agenda items and any other matters properly brought before the committee. Attendance was taken, and Finance Chairman Clark Pearce noted a quorum.

CLAIMS

A motion was made by Venise McWard and seconded by Mike McClure to approve the claims presented for November. A roll call vote polled all ayes. The motion carried. A motion was made by Mike McClure seconded by Venise McWard for the Board Chair to sign the second set of claims for approval. A roll call vote polled all ayes. The motion carried.

CTI SERVICE CONTRACT

In 2015 the County began a service agreement with CTI for technical services to all county departments. For that time period we have paid for 90 hours/month of service at a rate of \$44.50/hour with no increases in hours or rate of pay. Bobbie Dean, General Manager of CTI submitted proposal last month to increase hours and the rate of pay. During the October board meeting it was denied. A negotiation with Mrs. Dean took place afterwards. The changes are as follows: the proposed changes are 100 hours at \$50/hour or \$5,000/month and \$750/month for the back-up plan. The renewal increase is 3%. A motion was made by Venise McWard and seconded by Vicki McMahon to accept the contract for 100 hours/month at \$50/hour and the additional backup service at \$750/month with the stand alone department funds to reimburse the general fund and to review the CTI contract during regular budget hearings. A roll call vote polled all ayes. The motion carried.

APPROVE TO SEND WAGE INCREASE IN NOVEMBER FOR REIMBURSEMENT

As pre-determined, the Supervisor of Assessments will have a wage increase effective 12/1. As the State reimburses half of that salary, a motion was made by Mike McClure and seconded by Venise McWard to submit the increase to the Illinois Department of Revenue in November for the December 1st increase. A roll call vote polled all ayes. The motion carried.

APPELLATE PROSECUTOR RESOLUTION ADOPTED

Annually, a resolution is presented to accept legal services to the States Attorney's Office when there is a conflict and for guidance for the annual fee of \$15,000. This has been submitted into the budget. A question was asked as to how this worked with the wind attorney. States Attorney Havera responded that the Appellate Prosecutor's office was originally assigned [Griffin Winning] to assist us. However, it was recognized that there was a client conflict and no Appellate ordered firm was available with wind experience. Ben Jacobi was recommended by Griffin Winning. A motion was made by Vicki McMahon and seconded by Venise McWard to adopt the resolution R2020 SA 012 for the FY 2021. A roll call vote polled all ayes. The motion carried.

FY 2021 BUDGET RECOMMENDED

Treasurer Betty Asmussen sent out a revised agenda from the last one put on file.

- She explained that the unemployment rate was just received and had increased. She made those adjustments to all of the offices.
- Coroner Winans submitted a letter explaining the need to increase two line items for autopsies and equipment (body bags) as this year has created an overage and the next year may not be any better.

- She had received information from Laura Cooper that the short fall amount would be about \$30,000 which would go into the revenue side and she made that adjustment.
- The deficit for FY 2021 is \$387,054.00.

A motion was made by Mike McClure and seconded by Venise McWard to accept and recommend the final budget to the full Board. A roll call vote polled all ayes: Vicki McMahan, Mike McClure, Clark Pearce and Venise McWard. The motion carried.

TAX LEVY ORDINANCE

Treasurer Asmussen presented the Tax Levy Ordinance for adoption. A motion was made by Venise McWard and seconded by Vicki McMahan to adopt O2020 CB 010 Tax Levy Ordinance. A roll call vote polled all ayes. The motion carried.

FOUR RESOLUTIONS FOR THE SALE OF DELINQUENT TAX PROPERTIES

A motion was made by Vicki McMahan and seconded by Venise McWard to accept the sealed bids and to adopt resolutions: R2020 TR 008-South Fork Township parcel 15-12-08-312-005-00, R2020 TR 009- 6 Hannon Mobile Home Park, R2020 TR 010-23 Hannon Mobile Home Park, and R2020 TR 011-55 Hannon Mobile Home Park. A roll call vote polled all ayes. The motion carried.

OCTOBER TAX SALE

Treasurer Asmussen reported that although anticipated a large number of properties would be on the list, it was a normal tax sale with no spike in unpaid taxes.

ESDA UPDATE

Chairwoman Edwards was asked by Greg Nimmo to pass along this update.

- CUREs is now requesting follow up info. Montgomery County had their total approved yesterday afternoon using the same format we submitted. This is a different reviewer and they are requesting additional detailed info--individual reviewers to interpret things differently.
- CUREs allotment being requested from March-June 30 is \$424,989.
- Betty will get the additional information to Greg.

With no public comments, a motion was made by Mike McClure and seconded by Venise McWard to adjourn at 7:00 pm. A roll call vote polled all ayes. The motion carried.

Respectfully submitted,

Clark Pearce
Finance/Audit Committee Chairman
11/12/2020