

EXECUTIVE/PERSONNEL/LIQUOR COMMITTEE
September 14, 2020

Present: Matt Wells, Acting Chair
Brian Wilbur-Ray Koonce

Absent: Donna Hibbetts, Molly Alaria

Others present: Michael Gianasi, Julie Mayer and Jan Bland in attendance. Via
freeconference call.com/ phone: known participants--Becky Edwards,
Venise McWard, Greg Seiders, and Greg Nimmo.

The Executive, Personnel, and Liquor Committee met on Monday, September 14, 2020 at 6:37 p.m. in County Board meeting room with a 19 person limit, second floor of the Christian County Courthouse, Taylorville, Illinois. The purpose of the meeting was to address any agenda items, any personnel issues, policies, and any other matters properly brought before the Committee. There was a quorum.

HOLD HARMLESS AGREEMENT

A hold harmless agreement with Montgomery County was presented as an addendum to the previously approved intergovernmental agreement between the two counties for the sharing of the ESDA position, funding and duties. It is standard language to indemnify and hold harmless each county and its directors, officers, elected officials, appointed officials, agents, insurers, employees, and volunteers from and against any and all liability damages and expenses of any kind, including without limitation, reasonable attorneys' fees arising out of the acts or omissions of the county and its directors, officers, elected officials, appointed officials, agents, insurers, employees, and volunteers including but no limited to those performing services pursuant to this agreement. A motion was made by Ray Koonce and seconded by Brian Wilbur to approve and forward to Montgomery County for approval and to include with the existing intergovernmental agreement. A roll call vote polled all ayes and the motion carried.

HEALTH DEPARTMENT WEBSITE

Venise McWard had requested information on the Health Department website. She asked if there was a "request-response" option on the website that the public could ask questions and receive an answer specifically to respond to COVID questions. Michael Gianasi explained the Health Department has their own website. There is however, a link on christiancountyl.com to the Health Department. Greg Seiders agreed to check into the request for website responses.

COVID REPORTING STATUS UPDATE

EMA Director Greg Nimmo gave an update to the COVID reporting for reimbursements. The federal [FEMA] called Public Assistance [PA] runs through 4/20/21 and CARES [Illinois] runs through 12/31/2020. The first reporting period that will be claimed is 3/1/2020 through 6/30/2020 for both programs. We will then claim the period 7/1/20 through 8/31/20 and then monthly thereafter. Details as to what items can be submitted for salary/administrative leave reimbursement are still being evaluated and yet to be confirmed. Montgomery County has hired Bellwether to assist with CUREs funding eligibility to ensure we getting the maximum amount possible. Chris-Mont EMA being a consolidated agency will save the expenses of having to hire the company in both counties because of the knowledge gained through that

partnership. FEMA-PA will reimburse allowable COVID expenses at 75% and CUREs will reimburse allowable expenses at 100%. Utilizing both programs will allow us to receive the maximum allowable reimbursements.

ASSISTANT TO THE COUNTY BOARD/HR JOB DESCRIPTION

The job description was submitted as information of the many duties associated with the combination position. Acting committee chair Matt Wells was unclear for the need to address the topic at this time. Janet Bland responded that the personnel committee and board needed to know the duties and specifically the finance committee as the salary was increased significantly to fill the position with someone having experience in Human Resources. The many aspects of HR duties are all done in house. It was also suggested that other departments take over some of the duties. Becky Edwards commented that the department heads already have plenty on their plates. Julie Mayer agreed these are HR duties and that would require a lot of extra training and she is not interested in adding more to her office. Bland agreed a few duties could be redistributed, but the purpose of “central record keeping” is the continuity from each department in reporting and maintaining records, or the administration of policies, union agreements, labor laws and so much more. It was suggested the other department heads should have a say in how to proceed with any changes the Board considers. A motion was made to table the discussion and bring the department heads back into the conversation at the next committee meeting by Brian Wilbur and seconded by Ray Koonce. A roll call vote polled all ayes and the motion carried.

OCTOBER 5 NEXT PERSONNEL MEETING

With the next scheduled personnel committee being on a holiday, Brian Wilbur motioned to change it to the first Monday, October 5th. It was seconded by Ray Koonce and a roll call vote polled all ayes. The motion carried.

APPROVE LIQUOR LICENSE

The approval of the liquor license request was moved to the end of the meeting to allow the applicant Caplin Torres to attend. Brian Wilbur made a motion to table and with no second died. A motion was made by Ray Koonce and seconded by Matt Wells to approve the liquor license Class B – owner Caplin Torres and forward to the full board pending the review of the zoning officer if the car sales business and the gaming room could be in the same building. A roll call vote polled aye: Ray Koonce and Matt Wells and nay Brian Wilbur. The motion carried.

PUBLIC COMMENTS

A caller suggested that the Caps liquor license location was in the city limits and that the HR procedures were performed by other third parties and the department heads should manage their own employees time off and pay.

A motion was made by Brian Wilbur and seconded by Ray Koonce to adjourn. A roll call vote polled all ayes and the motion carried.

Respectfully submitted,

Matt Wells
Acting Executive/Personnel Chairman