

PROCEEDINGS OF THE COUNTY BOARD  
AT A MEETING OF THE COUNTY BOARD MEMBERS OF CHRISTIAN COUNTY  
ILLINOIS, BEGUN AND HELD AT THE COURTHOUSE IN TAYLORVILLE, ILLINOIS,  
ON JANUARY 15, 2013.

ATTEST: LINDA K. CURTIN, COUNTY CLERK

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The following proceeding had and entered at large upon the records of said Board, which is done accordingly in the following words and figures to wit;

Chairman Paul Schmitz called the Board to order and led the Pledge of Allegiance to the flag. Reverend Matt Gray of the I Worship Center in Taylorville gave the invocation.

A roll call disclosed all members present, signifying a quorum.

ACCEPT COUNTY BOARD MINUTES

*It was moved by Laura Wilkinson and seconded by Mike McClure to accept and place on file the minutes for the December 18, 2012 Board Meeting. The motion carried.*

RESOLUTIONS/ORDINANCES NOT PRESENTED IN COMMITTEE

An Ordinance as well as a Resolution to provide for public transportation in Christian County were presented for adoption in order to move forward with application of grant funds available. It was clarified to the Board that the “public funds” referenced are from Federal MFT funds returned to the State—not County funds.

*Motion to approve Ordinance O2013CB001 authorizing expenditure of public funds for the purpose of public transportation was made by Carol Foli and seconded by Marilyn Vogetzter.*

A roll call vote being necessary thereon, the same was taken, producing the following results: VOTING AYE: (15) Dick Breckenridge, Timothy Carlson, Ben Curtin, Fred Curtin, Charles DeClerck, Carol Foli, Greg Hager, Joseph Marley, Mike McClure, Chad Michel, Jack Pearce, Jr., Dave Reed, Paul Schmitz, Marilyn Vogetzter, Laura Wilkinson; VOTING NAY: (1); Lloyd Washburn; and Said motion having received a majority vote in favor, thereof, it is hereby declared that the motion carried.

*Motion to approve Resolution R2013CB001 authorizing application for Public Transportation Financial Assistance under Section 5311 of the Federal Transit Act of 1991, as amended (49 U.S.C., section 5311) in the name of Christian County Public Transportation Service for the purpose of public transportation was made by Joe Marley and seconded by Laura Wilkinson.*

A roll call vote being necessary thereon, the same was taken, producing the following results: VOTING AYE: (15) Dick Breckenridge, Timothy Carlson, Ben Curtin, Fred Curtin, Charles DeClerck, Carol Foli, Greg Hager, Joseph Marley, Mike McClure, Chad Michel, Jack Pearce, Jr., Dave Reed, Paul Schmitz, Marilyn Vogetzter, Laura Wilkinson; VOTING NAY: (1); Lloyd Washburn; and Said motion having received a majority vote in favor, thereof, it is hereby declared that the motion carried.

COMMUNICATIONS

The following communications were presented and read.

- 1- The December, 2012 Public Defender’s report is on file in the Clerk’s Office.
- 2- The Prevailing Wage report for February, 2013 is posted and has been placed on file in the Clerk’s Office.
- 3- The Treasurer’s reports ending 12/31/2012 are on file in the Clerk’s Office.
- 4- The December 2012 Local Solid Waste Fees Fund Report is on file in the Clerk’s Office.
- 5- The December 2012 County and Road District Reports on Motor Fuel Tax Allotment and Transactions were received from the Illinois Department of Transportation and are on file in the County Clerk’s Office.

APPROVE COMMUNICATIONS AS READ

*Chairman Schmitz called a motion by Dick Breckenridge and was seconded by Tim Carlson to accept the communications as read. The motion carried.*

**COMMITTEE REPORTS**

ACCEPT & FILE COMMITTEE REPORTS AS PRINTED

*A motion was made by Chad Michel and seconded by Tim Carlson to accept and file the committee reports as printed. The motion carried.*

**HIGHWAY/BUILDING/GROUNDS/ENVIRONMENTAL/WELFARE/ZONING COMMITTEE**

Greg Hager gave the reports for the January 10, 2013 meeting.

Brent Windell presented a final plat requesting approval for a minor subdivision of the DSM Farm. He noted that due to a previous land sale, this split to create a minor subdivision is necessary to comply with the Plat Act. Plat Officer, Mike Gianasi, said everything was in compliance with the Act. *A motion was made by Greg Hager and seconded by Dick Breckenridge to approve the DSM Farm Minor Subdivision. The motion carried.* It was noted to the Board that since this is a simple tract survey without a change to use this did not require Zoning Board of Appeals approval.

Building/Grounds/Maintenance Supervisor gave a report on several bigger projects for which he has received quotes and is working with the department heads on those related costs:

- Insulation of the heating pipes in the courthouse for better heat regulation and energy saving is quoted at \$6,000.00 with Zach doing all the work. As this is a big project, it would take several months to complete on a “work as can” basis. Purchasing the entire amount needed of the insulation product is more economical than purchasing on an “as ready” basis.
- Exhaust fans for the jail area have been quoted at \$880.00 and contain their own thermostats.
- A quote of \$1,700.00 for the two heat systems at the highway building will move that project forward.
- Zach reported he has had about 100 work orders submitted in his first month on the job.

Also, he has tested and received CFC certifications for universal refrigerant-service, reclaim, repair, and purchase. As requested by Chairman Schmitz, he has applied for acceptance to a Building Operator Certification class taught at Lincoln Land Community College that he will attend over several months.

Also discussed was the possibility of reimbursement for use of his personal phone in lieu of providing a work-only phone. This will be discussed at the Finance meeting.

Chairman Schmitz distributed newspaper articles about an industry called “fracking” – also referred to as hydraulic fracturing or hydro-fracking – a process stimulation procedure first used by the oil and gas industry. Dick Breckenridge commented that the EPA is reviewing regulations on the procedures and environmental effects.

Brownie Troop 3011 has requested to use the courthouse grounds on February 15, 2013 by setting up tables outside the exit in order for adult representatives to sell cookies. No fee will be assessed for this. In addition, the Taylorville Area Arts Council has requested to use the facility for restroom purposes on June 1, 2013, from 10:00 a.m. until 4:30 p.m., at a rate of \$25.00 per hour, for the annual Art on the Square function held that date. *A motion was made by Greg Hager and seconded by Mike McClure to approve the use of facilities and grounds for these purposes. The motion carried.*

Chairman Hager noted the building tour of the Sheriff’s office and jail would be held after the meeting and that the next month, the meeting will be held at the Health Department.

**ENVIRONMENTAL/ZONING/WELFARE/LEGISLATIVE COMMITTEE**

No meeting this month.

**EXECUTIVE/PERSONNEL/LIQUOR/LEGISLATIVE COMMITTEE**

No meeting this month.

**AUDIT/FINANCE/PURCHASING COMMITTEE**

Committee Chairman Fred Curtin gave the reports for the January 14, 2013 meeting.

*Motion to approve the claims as submitted for the month of January was made by Fred Curtin and seconded by Jack Pearce, Jr. A roll call vote being necessary thereon, the same was taken, producing the following results: VOTING AYE: (16) Dick Breckenridge, Timothy Carlson, Ben Curtin, Fred Curtin, Charles DeClerck, Carol Foli, Greg Hager, Joseph Marley, Mike McClure, Chad Michel, Jack Pearce, Jr., Dave Reed, Paul Schmitz, Marilyn Voggetzer, Lloyd Washburn, Laura Wilkinson; VOTING NAY: (0); ABSENT: (0); and Said motion having received a majority vote in favor, thereof, it is hereby declared that the motion carried.*

Mike Gianasi summarized an agreement with Christian County Integrated Community Services which dates back to 1950 and renegotiated in 2009. The director of the Community Services Jeff Copley has requested a letter of agreement stating the fee to be assessed to the organization in lieu of property taxes. This type of property tax reduction is a provision by statute. Mike prepared a spreadsheet detailing a ratio of payment in lieu of property taxes to estimated real property taxes relative to the taxing bodies. A meeting including Chairman Schmitz, Mike Gianasi, Fred Curtin, Colleen Hadley, and local school superintendents will be set to discuss an increase to the agreement as pertains to the currently proposed low income housing project.

A letter of payment history was received from the Christian County Economic Development Corporation (CCEDC) stating our obligation of \$5,000.00. Inadvertently, the change was missed in the 2013 budget. *Motion to pay the budgeted amount of \$2,500.00 as well as the balance due to the CCEDC of \$2,500.00 from the contingency was made by Fred Curtin and seconded by Chad Michel. A roll call vote being necessary thereon, the same was taken, producing the following results: VOTING AYE: (16) Dick Breckenridge, Timothy Carlson, Ben Curtin, Fred Curtin, Charles DeClerck, Carol Foli, Greg Hager, Joseph Marley, Mike McClure, Chad Michel, Jack Pearce, Jr., Dave Reed, Paul Schmitz, Marilyn Voggetzer, Lloyd Washburn, Laura Wilkinson; VOTING NAY: (0); ABSENT: (0); and Said motion having received a majority vote in favor, thereof, it is hereby declared that the motion carried.*

Cliff Frye presented quotes for installing a liner in the county’s aluminum dump trailer with the following companies submitting bids:

Arrow Trailer & Equipment Company	\$ 3,751.88
Capital Trailer Repair, Inc.	\$ 2,595.00
Plaza Truck Service	\$ 3,785.00

*A motion was made by Fred Curtin and seconded by Lloyd Washburn to accept the low bid from Capital Repair, Inc., pending review of the material specifications. It was clarified by Cliff Frye to the Board that the specifications were all the same so the low bid stands. The motion carried.*

The original plan to provide a phone to the Building/Grounds Supervisor has been determined to not be sufficient for the needs of the duties. It was suggested that a portion of his personal plan be reimbursed. *A motion was made by Fred Curtin and seconded by Jack Pearce, Jr., to pay half (approximately \$40.00) of the monthly single line fee on a temporary basis. The motion carried.*

During discussion, the Committee would like to see a coordination of phone services for those employees who are reimbursed. This will be researched to compare costs to the County for various plans.

Chairman Schmitz noted that Animal Control has received \$63,888.70 from the estate of Hartzel Givens. Joelynda Conrad will meet with Paul and talk about the needs at the facility for the animals.

A general discussion was held concerning the payroll processing operations. A strategic plan will be developed and pursued for further discussion and approval in the months to come.

Chairman Schmitz also indicated receipt of the annual audit prepared by Sheridan Pulley, which was provided to all Board members, showed a \$500,000.00 surplus as opposed to a projected deficit.

**UNFINISHED/NEW BUSINESS**

**Approval of Mileage and Per Diem Report**

*A motion was made by Joe Marley and seconded by Chad Michel to approve and dispense with the reading of the mileage and per diem report. The motion carried.*

	<u>Salary</u>	<u>Rate</u>	<u>Meetings this month</u>
Dick Breckenridge	\$200.00	\$50.00	2
Timothy Carlson	\$200.00	\$50.00	1
Ben Curtin	\$200.00	\$50.00	2
Fred Curtin	\$200.00	\$50.00	2
Charles DeClerck	\$200.00	\$50.00	2
Carol A. Foli	\$200.00	\$50.00	1
Greg Hager	\$200.00	\$50.00	3
Joseph Marley	\$200.00	\$50.00	1
Mike McClure	\$200.00	\$50.00	2
Chad Michel	\$200.00	\$50.00	2
Jack Pearce, Jr.	\$200.00	\$50.00	2
Dave Reed	\$200.00	\$50.00	2
Paul Schmitz	\$813.73		
Marilyn Voggetzer	\$200.00	\$50.00	2
Lloyd Washburn	\$200.00	\$50.00	1
Laura Wilkinson	\$200.00	\$50.00	1

**OTHER BUSINESS**

**Zoning Board of Appeals Resignation**

Chairman Schmitz read a letter of resignation from Don King from his position on the Zoning Board of Appeals. Efforts will be made to find a replacement for his position as soon as possible.

**Adjourn**

*A motion was made by Jack Pearce, Jr. and seconded by Greg Hager to adjourn the meeting until the next Regular Meeting on February 19, 2013. The motion carried.*

**AUDIT/FINANCE/PURCHASING COMMITTEE**

Committee Chairman Fred Curtin gave the reports for the December 17, 2012 meeting.

*Motion to approve the claims as submitted for the month of December was made by Fred Curtin and seconded by Jack Pearce, Jr. A roll call vote being necessary thereon, the same was taken, producing the following results: VOTING AYE: (15) Dick Breckenridge, Timothy Carlson, Ben Curtin, Fred Curtin, Charles DeClerck, Carol Foli, Greg Hager, Joseph Marley, Mike McClure, Chad Michel, Jack Pearce, Jr., Dave Reed, Paul Schmitz, Marilyn Voggetzer, Laura Wilkinson, Tony Woods; VOTING NAY: (0); ABSENT: (1): Lloyd Washburn; and Said motion having received a majority vote in favor, thereof, it is hereby declared that the motion carried.*

The Christian County Tax Levy Ordinance was submitted for approval. The difference from last year is an increase of 3.5%. *A motion was made by Fred Curtin and seconded by Greg Hager to recommend Ordinance 2012 CB 008 for adoption by the full Board. A roll call vote being necessary thereon, the same was taken, producing the following results: VOTING AYE: (15) Dick Breckenridge, Timothy Carlson, Ben Curtin, Fred Curtin, Charles DeClerck, Carol Foli, Greg Hager, Joseph Marley, Mike McClure, Chad Michel, Jack Pearce, Jr., Dave Reed, Paul Schmitz, Marilyn Voggetzer, Laura Wilkinson, Tony Woods; VOTING NAY: (0); ABSENT:*

(1): Lloyd Washburn; and Said motion having received a majority vote in favor, thereof, it is hereby declared that the motion carried.

As referred from the Personnel Committee was a policy to fill vacancies within the County. As most offices are minimally staffed, filling a vacancy quickly is an important part of office efficiency. The proposed policy allows non-elected and appointed Department Heads to make a request to the County Board Chairman and the Finance Chairman to fill their vacancy. If any further review is needed, permission to fill the vacancy will be forwarded to the Finance Committee. *A motion was made by Fred Curtin and seconded by Laura Wilkinson to implement the policy in order to simplify the hiring approval providing the money is allocated in the budget.* The motion carried.

County Clerk Linda Curtin discussed with the Committee the scheduling of employees due to the training prior to the transfer to other departments.

States Attorney Mike Havera proposed to the Committee the need to revamp the filing system in the office. A rolling system would provide 76% more space with easier and more efficient access to files. The cost of this system is \$9,875.00, of which States Attorney Havera is asking for funding. *A motion was made by Fred Curtin and seconded by Chad Michel to pay for the filing system from contingency.* A roll call vote being necessary thereon, the same was taken, producing the following results: VOTING AYE: (15) Dick Breckenridge, Timothy Carlson, Ben Curtin, Fred Curtin, Charles DeClerck, Carol Foli, Greg Hager, Joseph Marley, Mike McClure, Chad Michel, Jack Pearce, Jr., Dave Reed, Paul Schmitz, Marilyn Voggetzer, Laura Wilkinson, Tony Woods; VOTING NAY: (0); ABSENT: (1): Lloyd Washburn; and Said motion having received a majority vote in favor, thereof, it is hereby declared that the motion carried.

UPDATES from the Sheriff's Office:

- Chief Deputy Bruce Engeling reported to the Committee the upcoming software and hardware upgrade for police incidents and reporting. Currently, under an outdated program [at a combined annual cost of over \$60,000 in maintenance fees], the County and 911 pay for the rental of the program and offsite records. Ameritech has quoted a \$44,000 fee for a much needed upgrade which includes new equipment at no cost. Money is already budgeted for both the 911 department and the Sheriff's department.
- Chief Deputy Engeling explained to this Committee the need of adding the current Jail Administrator to the sworn officers list.
- Jail Administrator Ron Burke is also developing training for the County as to what to do in case of an active shooter situation. It was requested that all employees be required participate in a FEMA computer orientated training.
- A review with the medical company hired for the needs of the jail is scheduled for December 18 to evaluate the service over the past six months.

### **UNFINISHED/NEW BUSINESS**

#### Approval of Mileage and Per Diem Report

*A motion was made by Joe Marley and seconded by Laura Wilkinson to approve and dispense with the reading of the mileage and per diem report.* The motion carried.

	<u>Salary</u>	<u>Rate</u>	<u>Meetings this month</u>
Dick Breckenridge	\$200.00	\$50.00	3
Timothy Carlson	\$200.00	\$50.00	3
Ben Curtin	\$200.00	\$50.00	3
Fred Curtin	\$200.00	\$50.00	3
Charles DeClerck	\$200.00	\$50.00	3
Carol A. Foli	\$200.00	\$50.00	4
Greg Hager	\$200.00	\$50.00	4
Joseph Marley	\$200.00	\$50.00	3
Mike McClure	\$200.00	\$50.00	4
Chad Michel	\$200.00	\$50.00	3
Jack Pearce, Jr.	\$200.00	\$50.00	4

**JANUARY 15, 2013**  
**(Page 830)**

Dave Reed	\$200.00	\$50.00	3
Paul Schmitz	\$813.73		
Marilyn Voggetzer	\$200.00	\$50.00	3
Lloyd Washburn	\$200.00	\$50.00	3
Laura Wilkinson	\$200.00	\$50.00	3

Other Business

Marchelle Kassenbaum, provided updates of Regional Office of Education business that included quarterly and annual reports. Highlights included addressing the issue of truancy, new teacher induction, and professional development opportunities for teachers, administrators, and support staff.

Mileage and Per Diem

It was noted that the previous month's Mileage and Per Diem Report did not include the Reorganizational Meeting, but will be added to this month's Per Diems. *A motion was made to include the Reorganizational Meeting in this Mileage and Per Diem Report by Tim Carlson and seconded by Joe Marley.* The motion carried.

Chairman Schmitz noted that there will be a Route 29 meeting at Jan's Café in Edinburg on Wednesday, December 19, 2012 at 7:00 p.m.

UCCI Training is scheduled for Saturday, January 12, 2013 at the Abraham Lincoln Presidential Library and starts at 8:15 a.m. for breakfast, with training commencing at 9:00 a.m. All Board members are welcome to attend this free training.

Adjourn

*A motion was made by Jack Pearce, Jr. and seconded by Tony Woods to adjourn the meeting until the next Regular Meeting on January 15, 2013.* The motion carried.

PROCEEDINGS OF THE COUNTY BOARD  
AT A MEETING OF THE COUNTY BOARD MEMBERS OF CHRISTIAN COUNTY  
ILLINOIS, BEGUN AND HELD AT THE COURTHOUSE IN TAYLORVILLE,  
ILLINOIS, ON FEBRUARY 19, 2013.

ATTEST: LINDA K. CURTIN, COUNTY CLERK

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The following proceeding had and entered at large upon the records of said Board, which is done accordingly in the following words and figures to wit;

Chairman Paul Schmitz called the Board to order and led the Pledge of Allegiance to the flag. Reverend Steve Switzer of the Calvary Baptist Church in Taylorville gave the invocation.

A roll call disclosed all members present except Dave Reed and Tim Carlson, signifying a quorum.

ACCEPT COUNTY BOARD MINUTES

*It was moved by Laura Wilkinson and seconded by Mike McClure to accept and place on file the minutes for the January 15, 2013 Board Meeting. The motion carried.*

RESOLUTIONS/ORDINANCES NOT PRESENTED IN COMMITTEE

None this month.

COMMUNICATIONS

The following communications were presented and read.

- 1- The January, 2013 Public Defender's report is on file in the Clerk's Office.
- 2- The Prevailing Wage report for March, 2013 is posted and has been placed on file in the Clerk's Office.
- 3- The Treasurer's reports ending 01/31/2013 are on file in the Clerk's Office.
- 4- The January 2013 Local Solid Waste Fees Fund Report is on file in the Clerk's Office.
- 5- The January 2013 County and Road District Reports on Motor Fuel Tax Allotment and Transactions were received from the Illinois Department of Transportation and are on file in the County Clerk's Office.
- 6- A notice of application for permit to manage waste dated January 28, 2013 was received from the Illinois Environmental Protection Agency regarding the proposed recirculation of groundwater from groundwater extraction wells, and sample/purge/ development water at Five Oaks Recycling and Disposal Facility.

Chairman Schmitz called a motion by Marilyn Voggetzer and was seconded by Carol Foli to accept the communications as read. The motion carried.

ANNUAL AUDIT FOR FY ENDING 11/30/2012

Chairman Schmitz referred the Board members to the annual financial report and opened the floor to either questions or comments for the County's Auditor Sheridan Pulley who was in attendance. Pulley commended the officials and the employees for their frugal endeavors towards turning the previously proposed deficit budget into a surplus of \$500,000.

COMMITTEE REPORTS

ACCEPT & FILE COMMITTEE REPORTS AS PRINTED

*A motion was made by Dick Breckenridge and seconded by Laura Wilkinson to accept and file the committee reports as printed. The motion carried.*

**HIGHWAY/BUILDING/GROUNDS/ENVIRONMENTAL/WELFARE/ZONING COMMITTEE**

Greg Hager gave the reports for the February 14, 2013 meeting.

**HIGHWAY:**

Cliff Frye presented the following to the Committee:

Engineering agreements for designing repairs to Rosamond Bridge #9 and Mt. Auburn Bridge #7 were presented. Rosamond has been closed and Mt Auburn's weight limit reduced to 3 tons both due to deteriorated timber pilings. Both structures are adequate to remain in place once the pilings are repaired. WHKS & Co. will design the repair so that the highway department crew can complete the repairs. The estimated costs to design the repairs are \$12,993.68 for Rosamond and \$13,711.86 for Mt. Auburn. *A motion was made by Greg Hager and seconded by Mike McClure to authorize the Chairman to execute agreements with WHKS & Co. on a cost plus basis to design the structural repairs.* The motion carried.

The 1994- 426B Cat loader/backhoe needs to have the front drive axle rebuilt. A quote from Altorfer Cat in the amount of \$3,808.67 was presented. *A motion was made by Greg Hager and seconded by Marilyn Voggetzer to have the loader/backhoe repaired by Altorfer Cat.* The motion carried. Frye noted to the Board that these repairs should allow 5-7 more years of use.

Quotes were presented to trade the rotary disc mower that the Highway Department uses to mow the right of way with the following results:

Shelby Farm Pride	Kuhn GMD700	\$5,907.00
Sloan Implement	John Deere JD275	\$5,800.00

*A motion was made by Greg Hager and seconded by Marilyn Voggetzer to accept the low quote from Sloan Implement.* The motion carried.

**COURTHOUSE/BUILDING/GROUNDS**

The current fee to use the courthouse for special events is \$25/hr. Various options of building rental and security fees were reviewed and will continue to be evaluated at a later meeting. In the interim, *a motion was made by Greg Hager and seconded by Marilyn Voggetzer to contract any new requests at \$25/hr for rental of the building and \$40/hr for security if determined necessary by management.* The motion carried.

Current lawn and snow removal agreements were discussed.

Building/Grounds Supervisor Zach Hicks updated the Committee on various repairs made to date as well as upcoming projects.

- After a recent elevator inspection, a quote has been received to make the required repairs and changes to be compliant at an approximate cost of \$5,445. Signage is required at the jail for the dumb waiter and various larger projects at the Courthouse. *A motion was made by Greg Hager and seconded by Joe Marley to proceed with the work and charge the repairs to the appropriate building maintenance budget line items.* The motion carried.
- The Courthouse is in the need of repairs to prevent the rain runoff into the building, the cracks in the plaster and to the pulley on the 80" flag pole. Greg says they are looking for a lift to act on these.
- As Bill Kennedy has reported for years, there is a need to do something with the boiler. Zach has obtained quotes and proposals to undertake this necessary.
- project. He will discuss further with the Committee after looking into grant funding and other financial incentives.

- The Highway staff has assisted Zach with the installation and all of the pipe insulation throughout the Courthouse is complete.

A calendar of events for 2013 was received from Taylorville Main Street and was submitted for the approval of the use of Courthouse grounds. (Not all events on the calendar occur on Courthouse grounds). *A motion was made by Greg Hager and seconded by Carol Foli to approve the Taylorville Main Street events occurring on Courthouse grounds.* The motion carried.

**ENVIRONMENTAL/ZONING/WELFARE/LEGISLATIVE COMMITTEE**

No meeting this month.

**EXECUTIVE/PERSONNEL/LIQUOR/LEGISLATIVE COMMITTEE**

Chairman Laura Wilkinson gave the report for the February 11, 2013 meeting.

Sheriff Bruce Kettelkamp and Chairman Schmitz discussed the proposed ordinance to prohibit the sale, delivery, possession, and use of products containing synthetic cannabinoids, synthetic stimulants, and synthetic psychedelic/hallucinogens in order to protect the public health, safety, and welfare of the citizens of Christian County. States Attorney Mike Havera state to the Committee the importance of the adoption of the ordinance for the purposes of controlling synthetic alternatives in our community. The ordinance lists all of the different “street names” and chemical make-up to eliminate costly lab determinations. *A motion was made by Laura Wilkinson and seconded by Carol Foli to adopt Resolution O2013 ST 002 Controlling Synthetic Alternative to Prohibited Controlled Substances and to dispense with the reading thereof.* A roll call vote being necessary thereon, the same was taken, producing the following results: **VOTING AYE: (14)** Dick Breckenridge, Ben Curtin, Fred Curtin, Charles DeClerck, Carol Foli, Greg Hager, Joseph Marley, Mike McClure, Chad Michel, Jack Pearce, Jr., Paul Schmitz, Marilyn Voggetzer, Lloyd Washburn, Laura Wilkinson; **VOTING NAY: (0)**; **ABSENT: (2)** Tim Carlson and Dave Reed; and Said motion having received a majority vote in favor, thereof, it is hereby declared that the motion carried.

Sheriff Bruce Kettelkamp presented to the Committee a document from the National Institute of Corrections Technical Assistance Report—Jail and Justice System Assessment. This assessment was done last month- mid January 2013 with no charge. Two personnel from the NIC assessed the current jail facilities and met with various judicial/correctional/board officials to discuss the needs of this county’s 38 year old jail. When the jail was built in 1975, I was built to house 15-20 adult inmates. At some point, the layout was converted to minimally accommodate up to 55 inmates, which capacity they often reach. Inmates now arrive to the jail with medical, drug addiction and mental health problems; as well as adding in the female and juvenile population. There are several stages to examine the feasibility of a new facility. The first stage is gaining the support of the County Board, and the second stage is to establish a committee to work and research all aspects of this endeavor. The Sheriff is working on the membership of that committee which can be comprised of members throughout the County who have expertise and interest in this endeavor.

Over the past several months, questions as to how to bury family members on private property have come to the attention of the Coroner. Chairman Schmitz has discussed the topic with the Coroner, County Clerk and Supervisor of Assessments, and others to determine how to proceed. The Chairman has also sent a request for a legal opinion to UCCI and will report more as the information becomes available.

Solid waste Director Joe Stepping will be losing the Solid Waste secretary to the early retirement program in May. He and Zoning Officer Brett Rahar have proposed to merge the positions of secretary for their two offices into a single position. (Note: the secretary position in Zoning has not been filled for 13 years). Over time the needs of the departments have been changed and the merger would be a good fit for the County. The proposal would be to share in costs 60/40 (Solid Waste /Zoning). Those are both union classifications and would become one full time position. A motion was made and passed

**EXECUTIVE/PERSONNEL/LIQUOR/LEGISLATIVE COMMITTEE (cont.)**

for the Finance Committee to review the costs involved with merging these two positions to a single position.

A proposal of a new position for a Payroll Specialist was presented to the Committee. The current position that processes payroll is a payroll clerk in the County Clerk's Office. It is a union position and over the past few years has been served by one employee but has not been responsible for all of the reporting and updating processes. As laws and demands for compliance relative to payroll and document retention has changed, internally it was determined that there is a need to evaluate the processes. This position would require much more than the payroll processes alone. It would demand responsibilities and decision making for someone who is knowledgeable in the state, federal and local policies and laws. County Clerk, Linda Curtin, is encouraged by the prospect of creating this important position for her department. A job description was also presented which was also presented which was customized to fit the needs of the County. Along with more responsibility, an increase in salary was proposed for this non-bargaining position. One union position of payroll clerk will remain. A motion was made and passed to recommend to the Finance Committee and full Board the addition of the proposed non-bargaining position. To be known as "Payroll Specialist" with a starting salary of \$26,500.

A list of the current Liquor License holders was submitted for approval for the annual renewal. It was noted that the Loading Zone was recently lost to the City of Taylorville when the land was annexed, leaving 8 full license holders and 2 county fair license holders this includes South Fork Entertainment. *A motion was made by Laura Wilkinson and seconded by Lloyd Washburn to approve the renewals of the current license holders.* A roll call vote being necessary thereon, the same was taken, producing the following results: VOTING AYE: (14) Dick Breckenridge, Ben Curtin, Fred Curtin, Charles DeClerck, Carol Foli, Greg Hager, Joseph Marley, Mike McClure, Chad Michel, Jack Pearce, Jr., Paul Schmitz, Marilyn Voggetzer, Lloyd Washburn, Laura Wilkinson; VOTING NAY: (0); ABSENT: (2) Tim Carlson and Dave Reed; and Said motion having received a majority vote in favor, thereof, it is hereby declared that the motion carried. It was noted to the Board that the Sheriff has confirmed there were no outstanding issues at this time with any of the current license holders.

The Committee discussed extending the language of the "Special Event" license (passed in May 2012) to the Liquor Ordinance concerning extending liquor license holders to have special uses two times a year outside of their immediate establishments. A fee of \$50 per event would apply after approved by the County Board.

- The annual license renewal period would designate the period for the events.
- They must be able to have proof for special security during the outside event.
- Must show an additional insurance rider for such an event.
- Only the same type if alcohol as their permanent license can be served.
- **NEW-** Setting a time frame from 9:00 a.m. to 9:00 p.m. for the special event.

Language for creating a license for a winery was discussed and will be submitted for the Board meeting. Fees were discussed and findings will also be presented for review prior to voting. *A motion was made by Laura Wilkinson and seconded by Chad Michel to direct the States Attorney to add the time frame to the language for the "Special Event" provision and the language for the establishment of a license for a winery as well as the \$600 fee for wine and beer and amending the Liquor Ordinance once done.* A roll call vote being necessary thereon, the same was taken, producing the following results:

**EXECUTIVE/PERSONNEL/LIQUOR/LEGISLATIVE COMMITTEE (cont.)**

VOTING AYE: (14) Dick Breckenridge, Ben Curtin, Fred Curtin, Charles DeClerck, Carol Foli, Greg Hager, Joseph Marley, Mike McClure, Chad Michel, Jack Pearce, Jr., Paul Schmitz, Marilyn Voggetzer, Lloyd Washburn, Laura Wilkinson; VOTING NAY: (0); ABSENT: (2) Tim Carlson and Dave Reed; and Said motion having received a majority vote in favor, thereof, it is hereby declared that the motion carried

**AUDIT/FINANCE/PURCHASING COMMITTEE**

Committee Chairman Fred Curtin gave the reports for the February 18, 2013 meeting.

Sheridan Pulley reviewed the FY2012 revenues and expenditures of the general fund. With both losses and returns to the budget. He noted that many items may likely be a one time variance. He also noted that the special funds of 911 and Solid Waste continue to decrease in revenues.

Solid Waste Director Joe Stepping came to the Committee to discuss the merger of two secretarial positions after the retirement of the current Solid Waste secretary/bookkeeper. He has proposed the split of 60/40 between his office and the Zoning Office. *A motion was made by Fred Curtin and seconded by Mike McClure to merge the two positions (the vacant Zoning secretary and one Solid Waste secretary/bookkeeper) with a 60/40 split of expenses.* The motion carried. It was noted that this will be discussed with the Union following the Board’s approval.

Also referred from Executive/Personnel Committee was the development of a payroll specialist position in the County Clerk Office. This position is charged with the full responsibility of maintaining all aspects of the payroll processing and compliancy. *A motion was made by Fred Curtin and seconded by Chad Michel to establish a non-bargaining (exempt) payroll specialist position under the executive supervision of the County Clerk and Board Chairman at an annualized salary of \$26,500.* A roll call vote being necessary thereon, the same was taken, producing the following results: VOTING AYE: (14) Dick Breckenridge, Ben Curtin, Fred Curtin, Charles DeClerck, Carol Foli, Greg Hager, Joseph Marley, Mike McClure, Chad Michel, Jack Pearce, Jr., Paul Schmitz, Marilyn Voggetzer, Lloyd Washburn, Laura Wilkinson; VOTING NAY: (0); ABSENT: (2) Tim Carlson and Dave Reed; and Said motion having received a majority vote in favor, thereof, it is hereby declared that the motion carried.

*A motion to approve the claims as submitted for the month of February was made by Fred Curtin and seconded by Joe Marley.* A roll call vote being necessary thereon, the same was taken, producing the following results: VOTING AYE: (14) Dick Breckenridge, Ben Curtin, Fred Curtin, Charles DeClerck, Carol Foli, Greg Hager, Joseph Marley, Mike McClure, Chad Michel, Jack Pearce, Jr., Paul Schmitz, Marilyn Voggetzer, Lloyd Washburn, Laura Wilkinson; VOTING NAY: (0); ABSENT: (2) Tim Carlson and Dave Reed; and Said motion having received a majority vote in favor, thereof, it is hereby declared that the motion carried

The issue of security installation was not discussed this but will be presented next month.

Treasurer Colleen Hadley presented a sealed bid from James Welburn in the amount of \$660.00 for the property at 718 E. Lincoln St. in Pana. This bid is for a delinquent tax property and will now go back on the books for taxes. *A motion was made by Fred Curtin and seconded by Carol Foli to adopt Resolution R2013 TR 002 to authorize the Chairman to accept the bid and proceed with the execution of a deed of conveyance for property sold at sealed bid and to dispense with the reading thereof.* A roll call vote being necessary thereon, the same was taken, producing the following results: VOTING AYE: (14) Dick Breckenridge, Ben Curtin, Fred Curtin, Charles DeClerck, Carol Foli, Greg Hager, Joseph Marley, Mike McClure, Chad Michel, Jack Pearce, Jr., Paul Schmitz, Marilyn Voggetzer, Lloyd Washburn, Laura Wilkinson; VOTING NAY: (0); ABSENT: (2) Tim Carlson and Dave Reed; and Said motion having received a majority vote in favor, thereof, it is hereby declared that the motion carried.

Approval of Mileage and Per Diem Report

*A motion was made by Joe Marley and seconded by Laura Wilkinson to approve and dispense with the reading of the mileage and per diem report.* The motion carried.

	<u>Salary</u>	<u>Rate</u>	<u>Meetings this month</u>
Dick Breckenridge	\$200.00	\$50.00	2

Approval of Mileage and Per Diem Report (cont.)

Timothy Carlson	\$200.00	\$50.00	1
Ben Curtin	\$200.00	\$50.00	2
Fred Curtin	\$200.00	\$50.00	2
Charles DeClerck	\$200.00	\$50.00	2
Carol A. Foli	\$200.00	\$50.00	6
Greg Hager	\$200.00	\$50.00	3
Joseph Marley	\$200.00	\$50.00	2
Mike McClure	\$200.00	\$50.00	2
Chad Michel	\$200.00	\$50.00	2
Jack Pearce, Jr.	\$200.00	\$50.00	2
Dave Reed	\$200.00	\$50.00	0
Paul Schmitz	\$813.73		
Marilyn Voggetzer	\$200.00	\$50.00	2
Lloyd Washburn	\$200.00	\$50.00	3
Laura Wilkinson	\$200.00	\$50.00	3

Unfinished/New Business

None this month.

**Appointments and Reappointments**

*A motion was made by Dick Breckenridge and seconded by Jack Pearce to make the following appointment to the Zoning Board of Appeals: for a 5-year term through 2018, Larry Barry and as to serve as Chairman through 2014. The motion carried.*

*A motion was made by Dick Breckenridge and seconded by Marilyn Voggetzer to make the following appointments to the Zoning Board of Appeals: Tony Woods to fill the Don King Vacancy through 2014; Albert Eyman through 2017, JoAnn Howard an Steve Sipes through 2016 and Joe Large through 2018. The motion carried.*

*A motion was made by Jack Pearce and seconded by Greg Hager to appoint Corey bailey as a member at large to the 911 Board through 2015. The motion carried.*

*A motion was made by Carol Foli and seconded by Greg Hager to reappoint Brett Rahar as the Zoning/Noxious Weed Officer through 2014. The motion carried.*

Adjourn

*A motion was made by Jack Pearce, Jr. and seconded by Joe Marley to adjourn the meeting until the next Regular Meeting on March 19, 2013. The motion carried.*

PROCEEDINGS OF THE COUNTY BOARD  
AT A MEETING OF THE COUNTY BOARD MEMBERS OF CHRISTIAN COUNTY  
ILLINOIS, BEGUN AND HELD AT THE COURTHOUSE IN TAYLORVILLE,  
ILLINOIS, ON MARCH 19, 2013.

ATTEST: LINDA K. CURTIN, COUNTY CLERK

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The following proceeding had and entered at large upon the records of said Board, which is done accordingly in the following words and figures to wit;

Chairman Paul Schmitz called the Board to order and led the Pledge of Allegiance to the flag. Reverend Ken Manning of the Taylorville Christian Church gave the invocation.

A roll call disclosed all members present except Mike McClure, signifying a quorum.

RESOLUTIONS/ORDINANCES NOT PRESENTED IN COMMITTEE

None this month.

Proclamation P2013 CB 039

This proclamation was adopted in support of the farming community and the contributions made by the farming community to our community at large. Chairman Schmitz introduced Melissa Herwig and Pat Wolfe from the Christian County Farm Bureau who were in attendance. Herwig spoke briefly regarding their appreciation of the Board's support for farmers. Schmitz presented them with the copy of Proclamation P2013 CB 039 declaring March as Illinois Farming Month.

Schmitz then acknowledged Amanda Cole and Rachel Fikan who were in attendance from the Christian County Extension Service. Cole updated the Board as to the Extension Office's continuing efforts to get fully staffed.

ACCEPT COUNTY BOARD MINUTES

*It was moved by Laura Wilkinson and seconded by Joe Marley to accept and place on file the minutes for the February 19, 2013 Board Meeting. The motion carried.*

COMMUNICATIONS

The following communications were presented and read.

- 1- The February, 2013 Public Defender's report is on file in the Clerk's Office.
- 2- The Prevailing Wage report for April, 2013 is posted and has been placed on file in the Clerk's Office.
- 3- The Treasurer's reports ending 02/28/2013 are on file in the Clerk's Office.
- 4- The February 2013 Local Solid Waste Fees Fund Report is on file in the Clerk's Office.
- 5- The February 2013 County and Road District Reports on Motor Fuel Tax Allotment and Transactions were received from the Illinois Department of Transportation and are on file in the County Clerk's Office.
- 6- A letter was received from Mary Kenney, Executive Director of the Illinois Housing Development Authority regarding the halfway houses of Christian County. The letter is on file in the Clerk's Office.
- 7- A notice regarding upcoming vegetation activities in the area was received from Ameren. The common names and addresses affected were provided along with contact information for Ameren. This letter is on file in the Clerk's Office.

APPROVE COMMUNICATIONS AS READ

Chairman Schmitz called a motion by Greg Hager and was seconded by Tim Carlson to accept the communications as read. The motion carried.

**March 19, 2013**  
**(Page 835)**

March 19, 2013

(Page 836)

Resignation of County Treasurer and Appointment of Replacement

Chairman Schmitz then read a letter of resignation from County Treasurer Colleen Hadley. Hadley thanked the Board for their support over the years and for having first appointed her to this position. Hadley stated that this was a difficult decision for her and expressed her gratitude for having had the opportunity to serve the citizens of this County for all these years. Schmitz then acknowledged Treasurer Hadley who was in attendance and thanked her for her years of service. *A motion was made by Dick Breckenridge and seconded by Laura Wilkinson to accept the resignation of County Treasurer Colleen Hadley.* A roll call vote being necessary thereon, the same was taken, producing the following results: VOTING AYE: (15) Dick Breckenridge, Tim Carlson, Ben Curtin, Fred Curtin, Charles DeClerck, Carol Foli, Greg Hager, Joseph Marley, Chad Michel, Jack Pearce, Jr., Dave Reed, Paul Schmitz, Marilyn Voggetzer, Lloyd Washburn, Laura Wilkinson; VOTING NAY: (0) ; ABSENT: (1) Mike McClure; and Said motion having received a majority vote in favor, thereof, it is hereby declared that the motion carried

Chairman Schmitz called for a motion to appoint Mike Drea as County Treasurer to begin his term June 1, 2013. *A motion was made by Chad Michel and seconded by Ben Curtin to appoint Michael P. Drea as County Treasurer beginning June 1, 2013 for the balance of Hadley's term through November 2014.* A roll call vote being necessary thereon, the same was taken, producing the following results: VOTING AYE: (15) Dick Breckenridge, Tim Carlson, Ben Curtin, Fred Curtin, Charles DeClerck, Carol Foli, Greg Hager, Joseph Marley, Chad Michel, Jack Pearce, Jr., Dave Reed, Paul Schmitz, Marilyn Voggetzer, Lloyd Washburn, Laura Wilkinson; VOTING NAY: (0) ; ABSENT: (1) Mike McClure; and Said motion having received a majority vote in favor, thereof, it is hereby declared that the motion carried

Schmitz then turned the floor over to Drea. Drea expressed his thanks to the Board for their support in appointing him to this position. He stressed that he will be coming in over the next couple of months to work with Hadley to try and insure a smooth transition.

Schmitz then gave Treasurer Hadley an opportunity to address those in attendance. Hadley thanked everyone for their support, making her job easier over the years. She expressed her confidence that Drea will be a great fit for this position and that he understands half of the job already. Schmitz then acknowledged that Drea had been a County Board member for roughly 12 years and had served as Chairman of the Board as well.

**COMMITTEE REPORTS**

ACCEPT & FILE COMMITTEE REPORTS AS PRINTED

*A motion was made by Tim Carlson and seconded by Marilyn Voggetzer to accept and file the committee reports as printed.* The motion carried.

**HIGHWAY/BUILDING/GROUNDS/ENVIRONMENTAL/WELFARE/ZONING COMMITTEE**

Greg Hager gave the reports for the March 12, 2013 meeting.

Highway business:

Cliff Frye presented to the Committee the following:

Joint Agreements with IDOT for Federal Participation in the following bridge replacement projects was presented:

<u>Project</u>	<u>Estimated Costs</u>		
	<u>Federal</u>	<u>State</u>	<u>Local</u>
• Buckhart Bridge #12 (06-03111-00-BR)	296,000	59,200	14,800
• Locust Bridge #17 (08-07114-00-BR)	288,000	57,600	14,400
• Locust Bridge #21 (08-07115-00-BR)	236,000	47,200	11,800
• Assumption Bridge #17 (09-01111-00-BR)	276,000	55,200	13,800

Highway business (cont.):

*A motion was made by Greg Hager and seconded by Marilyn Voggetzer to authorize Chairman Schmitz to execute the Joint Agreements with IDOT. The motion carried.*

A request to lease a JD 6115R tractor, delivered through Sloan Implement, at the State IACBMC rate. The eight month lease is \$5,946.50 with any hours over 350 billed at \$16.99 per hour. *A motion was made by Greg Hager and seconded by Ben Curtin to lease a JD 6115R tractor from John Deere Company for eight months. The motion carried.*

MFT Rock bids will be opened at 10:00 am on March 18<sup>th</sup> and MFT oil bids will be opened at 10:00 am on April 9<sup>th</sup>.

Courthouse and Grounds:

Often there is a need for folding chairs at the courthouse. Several styles of chairs and costs were presented for review. It was moved to purchase 50 folding chairs and a chair storage dolly and refer the purchase to the Finance Committee.

Discussion continued as to how and what fees to set for requests to use the courthouse and grounds. Some opinions discourage the extracurricular use of courthouse use while the opinion of others believe the historic building should be shared when reasonable requests are made as long as realistic fees are in place to cover staffing expenses and utility costs. Further consideration will resume next month concerning staffing expenses.

Two requests were made by the Taylorville Arts Council to use the courthouse and grounds.

- Using the most current fees approved, *a motion was made by Greg Hager and seconded by Dick Breckenridge to approve the request for the Art Fair on June 1 at \$40/hour for security (for the courthouse to be open for restroom use) and the grounds for the annual event. The motion carried.*
- The 3<sup>rd</sup> Annual Arts Council Gala request to use the entire building on December 7 to exhibit the work of local artists was determined by the current fees--\$25/hour to use the building and \$40/hour for security. *A motion was made by Greg Hager and seconded by Carol Foli to approve the request at the stated fees. The motion carried.*

Committee Chairman Hager and Chairman Schmitz gave the following updates on the building maintenance projects to the Committee:

- Zach Hicks is waiting to receive quotes on options to either repair or replace the courthouse boiler. Cliff noted that they are looking for grant money for this project.
- The elevator mandated repairs have been completed, however, more mandated issues and expenses are on the horizon.
- A squirting water heater at the courthouse created an emergency replacement this past week. The change out was completed within hours by Zach.
- The exhaust fans have been installed at the jail.
- Replacing wax rings, the flag pole connections, and the daily calls from all buildings keep the workload full.

The meeting was held at the Highway Building. Cliff noted that the 1940 building which was built by the WPA (Work Progress Administration) still needs new windows and an electrical overhaul, but has a newer boiler for the office area, overhead heat in the shop areas and has been recently painted.

The request for the Easter Cross on the Courthouse grounds has been researched and was determined not allowable. Board Member Lloyd Washburn expressed his opposition to this position and States Attorney Mike Havera clarified that his research clearly prohibited this—that separation of Church and State requires the denial.

March 19, 2013

(Page 838)

**ENVIRONMENTAL/ZONING/WELFARE/LEGISLATIVE COMMITTEE**

No meeting this month.

**EXECUTIVE/PERSONNEL/LIQUOR/LEGISLATIVE COMMITTEE**

Chairman Laura Wilkinson gave the report for the February 11, 2013 meeting.

A resolution was presented to amend the current Liquor Ordinance to include new language for a license for a winery and the special event use. In summary, the resolution describes other requirements as needed for wineries as well as the incorporating the same standards of other licenses. *A motion was made by Laura Wilkinson and seconded by Carol Foli to adopt Resolution R2013 CB 003 and to dispense with the reading thereof.* A roll call vote being necessary thereon, the same was taken, producing the following results: VOTING AYE: (15) Dick Breckenridge, Tim Carlson, Ben Curtin, Fred Curtin, Charles DeClerck, Carol Foli, Greg Hager, Joseph Marley, Chad Michel, Jack Pearce, Jr., Dave Reed, Paul Schmitz, Marilyn Voggetzer, Lloyd Washburn, Laura Wilkinson; VOTING NAY: (0) ; ABSENT: (1) Mike McClure; and Said motion having received a majority vote in favor, thereof, it is hereby declared that the motion carried.

Karen Swiney of Pana, Illinois submitted an application to open a winery with the approval of the resolution. She explained to the committee that in 2008 she began growing grapes and actually started the wine process last year with a federal license. However, to continue with the processes of the winery a county/state license are required. The building renovation and opening of the business will not be ready until late this year or early next year. *A motion was made by Laura Wilkinson and seconded by Carol Foli to approve the liquor license application pending all license requirements are met and to reduce the \$600 annual license fee to \$100 until the winery is ready to open for business.* The motion carried.

**Other Business:**

- Chairman Schmitz told the committee that recently Wells Fargo had offered to sign over a property including a house, to the County. It was determined by motion at Committee to table any action until more information can be obtained. Schmitz advised the Board this is a home in Sharpsburg and further research is being done to determine if this is advisable.
- Chairman Schmitz also reported to the Committee that he had attended an informational meeting on the processes of “fracking” for gas and oil and the upcoming legislation to monitor and for the containment of water used during the process.
- Jack Pearce was asked if a wooden Easter Cross could be erected on the Courthouse grounds during the Easter season. The Building/Grounds Committee will address the possibility of the request.

**AUDIT/FINANCE/PURCHASING COMMITTEE**

Acting Chairman Jack Pearce gave the reports for the March 18, 2013 meeting.

On behalf of States Attorney Havera, Brian Bach presented quotes to the Committee for a home security system for the Havera family. The County has provided this in the past for a former States Attorney. *A motion was made by Laura Wilkinson and seconded by Carol Foli to approve the purchase of the installation at \$1,639.00 from contingency and for the department to use budgeted money for the monthly \$21.00 monitoring.* A roll call vote being necessary thereon, the same was taken, producing the following results: VOTING AYE: (14) Dick Breckenridge, Tim Carlson, Ben Curtin, Fred Curtin, Charles DeClerck, Carol Foli, Greg Hager, Joseph Marley, Chad Michel, Dave Reed, Paul Schmitz, Marilyn Voggetzer, Lloyd Washburn, Laura Wilkinson; VOTING NAY: (1) Jack Pearce; ABSENT: (1) Mike McClure; and Said motion having received a majority vote in favor, thereof, it is hereby declared that the motion carried.

**AUDIT/FINANCE/PURCHASING COMMITTEE** (cont.)

Last year was the first year a Benefit and Wellness Fair was offered to the employees. More than half of the employees participated deeming it a success. This year something similar is proposed to coordinate with the health insurance open enrollment period which will include healthy food samples and a walk for wellness around the Courthouse. Last year, \$350 was requested for the event and Jan Bland requested the same for this year's event. *A motion was made by Jack Pearce and seconded by Greg Hager to allow up to \$350 from contingency for the Wellness Event on May 17.* A roll call vote being necessary thereon, the same was taken, producing the following results: VOTING AYE: (15) Dick Breckenridge, Tim Carlson, Ben Curtin, Fred Curtin, Charles DeClerck, Carol Foli, Greg Hager, Joseph Marley, Chad Michel, Jack Pearce, Jr., Dave Reed, Paul Schmitz, Marilyn Voggetzer, Lloyd Washburn, Laura Wilkinson; VOTING NAY: (0) ; ABSENT: (1) Mike McClure; and Said motion having received a majority vote in favor, thereof, it is hereby declared that the motion carried

*A motion was made by Jack Pearce and seconded by Dick Breckenridge to approve the claims as reported for March.* A roll call vote being necessary thereon, the same was taken, producing the following results: VOTING AYE: (15) Dick Breckenridge, Tim Carlson, Ben Curtin, Fred Curtin, Charles DeClerck, Carol Foli, Greg Hager, Joseph Marley, Chad Michel, Jack Pearce, Jr., Dave Reed, Paul Schmitz, Marilyn Voggetzer, Lloyd Washburn, Laura Wilkinson; VOTING NAY: (0) ; ABSENT: (1) Mike McClure; and Said motion having received a majority vote in favor, thereof, it is hereby declared that the motion carried.

A request was made by Mike Gianasi, Colleen Hadley and Linda Curtin to renew the real estate software from Fike and Fike as a three year contract with the annual payment of \$23,934 plus \$2015 for the internet web service for public use. The money has already been budgeted in past years from "Office 0" and the same amount will begin FY 2014. *A motion was made by Jack Pearce and seconded by Chad Michel to approve the renewal with Fike and Fike for a three year contract.* The motion carried.

The County Clerk's Office collects the employee and retiree paid insurance premiums. From the revolving fund the invoices are then paid. This account carries only about \$500 working cash. The situation that creates a shortage of money is when the bills must be paid as received and then we wait a month for the credit to show up (covering COBRA payments is a two month wait). An increase of \$2000 from contingency for the revolving fund was requested by County Clerk Curtin. *A motion was made by Jack Pearce and seconded by Greg Hager to grant the increase to the revolving fund per the County Clerk's request.* A roll call vote being necessary thereon, the same was taken, producing the following results: VOTING AYE: (15) Dick Breckenridge, Tim Carlson, Ben Curtin, Fred Curtin, Charles DeClerck, Carol Foli, Greg Hager, Joseph Marley, Chad Michel, Jack Pearce, Jr., Dave Reed, Paul Schmitz, Marilyn Voggetzer, Lloyd Washburn, Laura Wilkinson; VOTING NAY: (0) ; ABSENT: (1) Mike McClure; and Said motion having received a majority vote in favor, thereof, it is hereby declared that the motion carried

Chairman Schmitz has been contacted by Espy Services who are interested in researching our landline and cell phone bill invoices. If they find any billing errors and we pursue the corrections, the company gets paid 50% of those funds. *A motion was made by Jack Pearce and seconded by Chad Michel to contact the company for the research.* The motion carried.

Referred from the Highway/Buildings Committee, Greg Hager requested the purchase of 50 chairs, a chair storage dolly and shipping charges noting that this purchase would serve the Courthouse well to have supplemental chairs available. *A motion was made by Jack Pearce and seconded by Carol Foli to approve the purchase from contingency for 50 chairs at \$8.85 each with a dolly at \$89 and shipping charges or an equivalent amount for similar product.* A roll call vote being necessary thereon, the same was taken, producing the following results: VOTING AYE: (14) Dick Breckenridge, Tim Carlson, Ben Curtin, Fred Curtin, Charles DeClerck, Carol Foli, Greg Hager, Joseph

March 19, 2013

(Page 840)

**AUDIT/FINANCE/PURCHASING COMMITTEE** (cont.)

Chair Purchase (cont.):

Marley, Chad Michel, Jack Pearce, Dave Reed, Paul Schmitz, Marilyn Vogetzer and Laura Wilkinson; VOTING NAY: (1) Lloyd Washburn; ABSENT: (1) Mike McClure; and Said motion having received a majority vote in favor, thereof, it is hereby declared that the motion carried. These are a resin composite and are to be stored in the north entrance.

**AFSCME UNIT CLARIFICATION**

On March 7, 2013, the American Federation of State, County and Municipal Employees, Council 31, AFL-CIO, filed a Unit Clarification Petition with the Illinois Labor Relations Board seeking to include the payroll specialist position in the bargaining unit. Under the ILRB's rules, the County, if it so elects to respond, must respond to the Petition within twenty (20) days of being served. The ILRB will then investigate the petition and, based upon its investigation, dismiss the Union's petition, set the matter for a hearing, or issue an order clarifying the unit. The Lowenbaum Partnership will be handling the issue for the County.

**ADJOURN TO CLOSED MEETING**

Jack Pearce made a motion [seconded by Chad Michel] to close the open meeting at 7:10 pm and open a closed meeting for the purposes to discuss Litigation for Unit Clarification from the Illinois Labor Relations Board—5ILCS 120/2(c)(11). Chairman Schmitz asked if there was any discussion regarding adjourning before going into closed session repeating the statement for a closed session and repeated the statute for closed session. Calling a verbal approval in favor or opposed to go into closed session, the motion carried. The open meeting of March 19, 2013 closed as of 7:16 pm.

[The motion to open the closed meeting was done by roll call and others were excused]

**RESUME OPEN MEETING**

A motion was made by Laura Wilkinson and seconded by Greg Hager to resume the open meeting of March 19, 2013 at 7:36 pm. A roll call vote polled all ayes.

Out of executive session, a motion was made by Laura Wilkinson and seconded by Joe Marley to refer the matter to the Executive/Personnel Committee to determine how to proceed. The motion carried. This concludes Finance Committee report.

**NEW OR UNFINISHED BUSINESS**

Lloyd Washburn asked if this was to set precedence for all States Attorney's home security systems. Chairman Schmitz responded that we have in the past and this may set precedence however, the States Attorney and their family do have safety concerns which goes with the position. Mike Havera noted that in the past other States Attorneys have asked for their cell phone bill to be paid and he will not be asking for that reimbursement.

**Approval of Mileage and Per Diem Report**

*A motion was made by Joe Marley and seconded by Laura Wilkinson to approve and dispense with the reading of the mileage and per diem report. The motion carried.*

	<u>Salary</u>	<u>Rate</u>	<u>Meetings this month</u>
Dick Breckenridge	\$200.00	\$50.00	2
Timothy Carlson	\$200.00	\$50.00	1
Ben Curtin	\$200.00	\$50.00	2
Fred Curtin	\$200.00	\$50.00	2
Charles DeClerck	\$200.00	\$50.00	2
Carol A. Foli	\$200.00	\$50.00	6
Greg Hager	\$200.00	\$50.00	3
Joseph Marley	\$200.00	\$50.00	2
Mike McClure	\$200.00	\$50.00	2

Approval of Mileage and Per Diem Report (cont.)

Chad Michel	\$200.00	\$50.00	2
Jack Pearce, Jr.	\$200.00	\$50.00	2
Dave Reed	\$200.00	\$50.00	0
Paul Schmitz	\$813.73		
Marilyn Voggetzer	\$200.00	\$50.00	2
Lloyd Washburn	\$200.00	\$50.00	3
Laura Wilkinson	\$200.00	\$50.00	3

***APPOINTMENTS AND RE-APPOINTMENTS***

*A motion was made by Greg Hager and seconded by Marilyn Voggetzer to appoint Dr. D. Milicevic of Springfield Clinic to the Christian County Health Board. The motion carried.*

**ADJOURNMENT**

*With no other unfinished business to come before the Board, a motion was made by Jack Pearce and seconded by Joe Marley to adjourn the meeting until April 16, 2013 at 6:30 pm. The motion carried.*

**April 16, 2013**  
**(Page 842)**

PROCEEDINGS OF THE COUNTY BOARD  
AT A MEETING OF THE COUNTY BOARD MEMBERS OF CHRISTIAN COUNTY  
ILLINOIS, BEGUN AND HELD AT THE COURTHOUSE IN TAYLORVILLE,  
ILLINOIS, ON APRIL 16, 2013.

*ATTEST: LINDA K. CURTIN, COUNTY CLERK*

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The following proceeding had and entered at large upon the records of said Board, which is done accordingly in the following words and figures to wit;

Chairman Paul Schmitz called the Board to order and led the Pledge of Allegiance to the flag. Reverend Bill Kearns of the Davis Memorial Church of Taylorville gave the invocation. Chairman Schmitz called for a moment of silence in honor of the passing of longtime County Highway employee Allen Sims.

A roll call disclosed all members present signifying a quorum.

**RESOLUTIONS/ORDINANCES NOT PRESENTED IN COMMITTEE**

None this month.

**ACCEPT COUNTY BOARD MINUTES**

*It was moved by Lloyd Washburn and seconded by Tim Carlson to accept and place on file the minutes for the March 19, 2013 Board Meeting. The motion carried.*

**COMMUNICATIONS**

The following communications were presented and read.

- 1- The March 2013 Public Defender's report is on file in the Clerk's Office.
- 2- The Prevailing Wage report for May 2013 is posted was not yet available.
- 3- The Treasurer's reports ending 03/31/2013 are on file in the Clerk's Office.
- 4- The March 2013 Local Solid Waste Fees Fund Report is on file in the Clerk's Office.
- 5- The March 2013 County and Road District Reports on Motor Fuel Tax Allotment and Transactions were received from the Illinois Department of Transportation and are on file in the County Clerk's Office.
- 6- A notice dated March 28, 2013 was received from the Illinois Environmental Protection Agency regarding a permit application submitted by Five Oaks Recycling and Disposal Facility. The permit was in regards to a proposed revision to the groundwater extraction well schedule and a proposed change to the processed scrap shredder material as ADC.

**APPROVE COMMUNICATIONS AS READ**

*Chairman Schmitz called a motion by Laura Wilkinson and seconded by Joe Marley to accept the communications as read. The motion carried.*

**COMMITTEE REPORTS**

**ACCEPT & FILE COMMITTEE REPORTS AS PRINTED**

*A motion was made by Marilyn Voggetzer and seconded by Greg Hager to accept and file the committee reports as printed. The motion carried.*

**HIGHWAY/BUILDING/GROUNDS/ENVIRONMENTAL/WELFARE/ZONING COMMITTEE**

Greg Hager gave the reports for the April 11, 2013 meeting.

**BUILDING/GROUNDS**

- Zach explained to the Committee that another solenoid on a courthouse heat radiator burned out today. He continued to discuss boiler repairs versus boiler replacement. Since the last report, another boiler company representative suggested that we do repairs to the boiler base and steam traps rather than purchase a new one.
- After the rains, the basement had water. Fixing the window wells and adding another sump pump is on the repair schedule.
- Locating someone to work on the third floor windows is an ongoing issue.
- This week Zach has been cleaning filters and checking air conditioning units. During the inspections, he found problems at the Probation building, at the jail which has two units down with another is failing, and the electrical portion for the third floor at the courthouse needs attention to avoid over stress on compressors.
- The flag pole is still on schedule for new cords.
- Several other plumbing issues at the jail have been identified.
- On a trial basis, a portable filtering system is being moved from office to office as an experiment and to experience the difference in air quality.

The air conditioning, boiler rebuild and water in the basement are priority issues. Zach will work with the department heads concerning their maintenance budgets and approach the finance committee as quotes are ready.

**HIGHWAY**

Cliff Frye presented the following highway business:

**FY2013 Bid Tabulations for County and Township MFT bituminous materials**

Bid Tabulations for County and Township MFT bituminous materials for FY2013 were opened and reviewed for approval on Monday, March 18<sup>th</sup>—it was noted that these were not prequalified.

- For the County: *A motion was made by Greg Hager and seconded by Chad Michel to accept the low bid as read. The motion carried.*
- For the Various Road Districts: *A motion was made by Greg Hager and seconded by Dave Reed to accept the low bid as read and forward them to the individual township road commissioners for approval. The motion carried.*

Three quotes were presented for the purchase of two new Flink HD-8 chip spreaders with the following results:

Woody’s Municipal Supply	\$ 9,936.00
Clauss Specialties Inc.	\$11,250.00
Koenig Body & Equipment	\$11,820.00

*A motion was made by Greg Hager and seconded by Dave Reed to purchase two new Flink HD-8 chip spreaders from Woody’s Municipal Supply for \$9,936.00. The motion carried.*

The snow storm on March 24<sup>th</sup> provided a good test of the Valk snowplow purchased two years ago. The highway department has one older poly plow that has deteriorated beyond reasonable repair and we would like to have a reversible plow for the motor grader for times when a V-plow isn’t needed. Cliff presented a quote from Valk Manufacturing and Monroe Truck Equipment who manufactures a similar plow with the following results:

	<u>12’ Reversible</u>	<u>Expressway</u>	<u>Total</u>
Valk	\$4,650.00	\$5,150.00	\$ 9,800.00
Monroe	\$6,600.00	\$8,700.00	\$15,300.00

*A motion was made by Greg Hager and seconded by Ben Curtin to purchase two snowplows from Valk Manufacturing for \$9,800.00 from budgeted. The motion carried.*

**HIGHWAY (cont.)**

Cliff presented information to the Committee regarding the state of local funding for roadways in Illinois. With the possibility of a new Capitol Bill in the legislature this year, he encouraged the Board members to stress to their legislatures that local agencies are losing their ability to adequately maintain their roads and need to be remembered in any new legislation.

Cliff presented to the Committee an overview of the different funding sources and uses that are available to the highway department. [See attachment]

**Other Business:**

A request was read from Melissa Jones, Chairman of the Christian County National Day of Prayer Task Force to hold the annual Bible Reading Marathon on the north portico of the courthouse beginning at 10:00 am on Saturday, April 27, 2013 through Tuesday, April 30<sup>th</sup>. This group has held this event at the courthouse for the past several years. The committee held some discussion and will wait to obtain a legal opinion from the States Attorney. States Attorney Havera advised that this would be "OK" but the Board needs to understand that this is "OK" as long as this is open to all. Havera has researched the issue of separation of Church and State and is prepared to defend the Board's decision. *A motion was made by Greg Hager and seconded by Mike McClure to allow the use of the north portico on the requested dates for annual Bible Reading Marathon.* The motion carried.

Further discussion was held concerning the rental, the fees to be charged and the circumstances in allowing the Courthouse to be used for private events. Members have mixed feelings about the topic. Before they continue to research fees or details, it would be their pleasure to hear from the full Board whether to proceed with development of the project or to discontinue any such activity. The floor was opened to discussion with opinions being stated about alcohol at events, use of the site at all and the potential fees to be charged. It was clarified that when alcohol is served at events it is under a dram license and under the host organization's insurance. The distinction between serving alcohol rather than selling it was stressed as well. Board Member Pearce summarized that all requests need to be treated fairly with a possible separate fee schedule for non-residents.

Committee Chairman Hager noted that next month's meeting would most likely be held at Animal Control and thanked Chief Probation Officer for the use of their building and the tour of that facility.

**ENVIRONMENTAL/ZONING/WELFARE/LEGISLATIVE COMMITTEE**

No meeting this month.

**EXECUTIVE/PERSONNEL/LIQUOR/LEGISLATIVE COMMITTEE**

Chairman Laura Wilkinson gave the report for the March 27, 2013 meeting.

As discussed in executive session at the March County Board meeting, the pending issue filed by the American Federation of State, County and Municipal Employees, Council 31, for a Unit Clarification Petition with the Illinois Labor Relations Board was addressed. A phone conversation was held with Dave Frenzia labor attorney from the Lowenbaum Partnership. He explained that the union is seeking to include the newly created payroll specialist position in the bargaining unit. Under the ILRB's rules, the County, if it so elects to respond, must respond to the Petition within twenty (20) days of being served. After discussion, *a motion was made and seconded to accept and proceed with labor counsel's recommendation to rescind the position of a payroll specialist, and return to status quo ante effective March 28, 2013.* The motion carried. [The Board had given permission to the Personnel Committee to proceed without further Board action.]

## **EXECUTIVE/PERSONNEL/LIQUOR/LEGISLATIVE COMMITTEE (cont.)**

Paul Roches, owner of the A Great Victory in Pana, conveyed through Chairman Schmitz, a suggestion to set aside the revenue money dispersed to the County from the gambling machines for a special purpose at the Sheriff's Office. The Chairman reported that for the month of January, the County received \$1636. The Finance Committee can address this further.

## **AUDIT/FINANCE/PURCHASING COMMITTEE**

Chairman Fred Curtin gave the reports for the April 15, 2013 meeting.

*A motion was made by Fred Curtin and seconded by Jack Pearce to approve the claims as reported for April. A roll call vote being necessary thereon, the same was taken, producing the following results: VOTING AYE: (16) Dick Breckenridge, Tim Carlson, Ben Curtin, Fred Curtin, Charles DeClerck, Carol Foli, Greg Hager, Joseph Marley, Mike McClure, Chad Michel, Jack Pearce, Jr., Dave Reed, Paul Schmitz, Marilyn Voggetzer, Lloyd Washburn, Laura Wilkinson; VOTING NAY: (0) ; ABSENT: (0); and Said motion having received a majority vote in favor, thereof, it is hereby declared that the motion carried*

From funds established in the County's budget, a request from Reverend Lawrence Gibson of Twin Pines Cemetery in Pana has been received from the cemetery line item. Over the past several years, the money to assist cemetery caretakers has been split between Twin Pines and Langley Cemetery. *A motion was made by Fred Curtin and seconded by Laura Wilkinson to split the \$300 between Twin Pines Cemetery in Pana and Langley Cemetery in Langleyville. The motion carried.*

Chairman Paul Schmitz reported that the property located in rural Sharpsburg currently in repossession with Wells Fargo will be able to hook onto the developing rural water line. Wells Fargo paid the final resident fee. It is understood that the transfer of title to Christian County will be free and clear for ownership of this property. Schmitz further explained to the full Board that he and Zach Hicks (Building and Grounds Supervisor) had been to see the house. Hicks said it appears to be sound structurally and in fairly good shape. Chairman Schmitz would recommend a termite inspection be done prior to acceptance of the property and it was stated that the well water was likely unusable and that currently the property is without a furnace or water heater. Schmitz stated to the Board that this is a 3-bedroom/1 bathroom home located on approximately a half of an acre and that mowing would need to be maintained and insurance carried should the County accept the property. *A motion was made by Fred Curtin to decline acceptance of the property. A roll call vote being necessary thereon, the same was taken, producing the following results: VOTING AYE: (13) Dick Breckenridge, Tim Carlson, Ben Curtin, Charles DeClerck, Carol Foli, Greg Hager, Joseph Marley, Mike McClure, Jack Pearce, Jr., Dave Reed, Paul Schmitz, Marilyn Voggetzer, Laura Wilkinson; VOTING NAY: (3) Fred Curtin, Chad Michel and Lloyd Washburn; ABSENT: (0); and Said motion having received a majority vote in favor, thereof, it is hereby declared that the motion carried*

Chairman Schmitz also reported on the gas pump report for March. It was used 153 times totaling 1953 gallons at an average of \$3.06/gallon making the bulk purchase of gas for all County vehicles a wise economical decision.

Committee Chairman Fred Curtin noted that discussions with AFSCME have been held concerning the payroll duties in the County Clerk's Office with nothing further to report.

County Treasurer Colleen Hadley had purchased a lap top for the department several years ago and there would not be any continued use by the department. After obtaining a value of the unit from CTI, she is requesting to purchase it for the appraised value of \$350. *A motion was made by Fred Curtin and seconded by Jack Pearce to honor the purchase. The motion carried.*

April 16, 2013

(Page 846)

**NEW OR UNFINISHED BUSINESS**

Regional Superintendent of Schools Marshelle Kassebaum presented the Board with maps of the current ROE's and the map with the proposed changes. Kassebaum explained the grounds for the changes and stated that ours is not part of the realignment. Our district will remain intact and encompasses nine school districts.

**Approval of Mileage and Per Diem Report**

*A motion was made by Laura Wilkinson and seconded by Greg Hager to approve and dispense with the reading of the mileage and per diem report. The motion carried.*

	<u>Salary</u>	<u>Rate</u>	<u>Meetings this month</u>
Dick Breckenridge	\$200.00	\$50.00	2
Timothy Carlson	\$200.00	\$50.00	2
Ben Curtin	\$200.00	\$50.00	2
Fred Curtin	\$200.00	\$50.00	3
Charles DeClerck	\$200.00	\$50.00	2
Carol A. Foli	\$200.00	\$50.00	4
Greg Hager	\$200.00	\$50.00	3
Joseph Marley	\$200.00	\$50.00	2
Mike McClure	\$200.00	\$50.00	2
Chad Michel	\$200.00	\$50.00	2
Jack Pearce, Jr.	\$200.00	\$50.00	2
Dave Reed	\$200.00	\$50.00	2
Paul Schmitz	\$813.73		
Marilyn Voggetzer	\$200.00	\$50.00	2
Lloyd Washburn	\$200.00	\$50.00	3
Laura Wilkinson	\$200.00	\$50.00	2

**APPOINTMENTS AND RE-APPOINTMENTS**

*A motion was made by Paul Schmitz and seconded by Greg Hager to adopt Resolution 2013R CB 004 to reappoint David Puccetti to the Taylorville Fire Protection District Board as Trustee through May 2016 and to dispense with the reading thereof. A roll call vote being necessary thereon, the same was taken, producing the following results: VOTING AYE: (16) Dick Breckenridge, Tim Carlson, Ben Curtin, Fred Curtin, Charles DeClerck, Carol Foli, Greg Hager, Joseph Marley, Mike McClure, Chad Michel, Jack Pearce, Jr., Dave Reed, Paul Schmitz, Marilyn Voggetzer, Lloyd Washburn, Laura Wilkinson; VOTING NAY: (0) ; ABSENT: (0); and Said motion having received a majority vote in favor, thereof, it is hereby declared that the motion carried*

**ADJOURNMENT**

*With no other unfinished business to come before the Board, a motion was made by Jack Pearce and seconded by Joe Marley to adjourn the meeting until May 21, 2013 at 6:30 pm. The motion carried.*

PROCEEDINGS OF THE COUNTY BOARD  
AT A MEETING OF THE COUNTY BOARD MEMBERS OF CHRISTIAN COUNTY  
ILLINOIS, BEGUN AND HELD AT THE COURTHOUSE IN TAYLORVILLE,  
ILLINOIS, ON MAY 21, 2013.

ATTEST: LINDA K. CURTIN, COUNTY CLERK

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The following proceeding had and entered at large upon the records of said Board, which is done accordingly in the following words and figures to wit;

Chairman Paul Schmitz called the Board to order and led the Pledge of Allegiance to the flag. Reverend Jason Hoffman of the Crossroads Apostolic Church of Taylorville gave the invocation.

A roll call disclosed all members present signifying a quorum.

Proclamations Honoring Retirees

Chairman Schmitz proceeded to present and read the Proclamations 2013 CB 041 through 048 in honor of the retirements of James Brown (40 years of service), Joseph McAvoy (30 years of service), Anita Lemanski (25 years of service), Denise McCullough (24 years of service), Bev Merano (22 years of service) Ruth Tucker (27 years of service) and the late Allen Sims (20 years of service) as well as for retiring County Treasurer Colleen Hadley (30 years of service). Schmitz commended all of the retirees for their many years of loyal and excellent service. Schmitz went on to summarize Hadley's career with the County and presented all the retirees with a small commemorative gift as well as copies of their individual proclamations. For Hadley, Schmitz also read to those in attendance the Proclamation presented by State Senator Andy Manar on behalf of the Senate of the 98<sup>th</sup> General Assembly of the State of Illinois honoring Hadley's retirement and commending her for her many years of service as Treasurer as well as a democratic precinct committeeman and as County Chairwoman of the Democratic Party. The Senate's proclamation thanked her parents for their years of service in local government as well. Retiring Treasurer thanked spoke briefly thanking everyone for their support over the years and stated that she looks forward to retirement but will continue to help in any way she can.

RESOLUTIONS/ORDINANCES NOT PRESENTED IN COMMITTEE

Chairman Schmitz expressed that Mike Drea had asked if the County could express their support for local coal miners who are at risk of losing their healthcare and retirement benefits it was mentioned that Greg Hager had attended events in support as well.. Schmitz then read Resolution R2013 CB 006 in support of the maintenance and protection of the contractually bargained lifetime healthcare and retirement benefits for retired coal miners. Schmitz noted the impact that coal mining and coal miners have had throughout the County over the years and expressed that it was appropriate to extend this resolution in support of the continuation of their benefits through Peabody and Patriot Coal. *A motion was made by Chad Michel and seconded by Dick Breckenridge to adopt Resolution R2013 CB 006 in public support the retention of UMWA Coal Miners healthcare and retirement benefits from Peabody, Arch and Patriot Coal Companies.* A roll call vote being necessary thereon, the same was taken, producing the following results: VOTING AYE: (16) Dick Breckenridge, Tim Carlson, Ben Curtin, Fred Curtin, Charles DeClerck, Carol Foli, Greg Hager, Joseph Marley, Mike McClure, Chad Michel, Jack Pearce, Jr., Dave Reed, Paul Schmitz, Marilyn Voggetzer, Laura Wilkinson and Lloyd Washburn; VOTING NAY: (0); ABSENT: (0); and Said motion having received a majority vote in favor, thereof, it is hereby declared that the motion carried

ACCEPT COUNTY BOARD MINUTES

*It was moved by Mike McClure and seconded by Marilyn Voggetzer to accept and place on file the minutes for the April 16, 2013 Board Meeting. The motion carried.*

### COMMUNICATIONS

The following communications were presented and read.

- 1- The April 2013 Public Defender's report is on file in the Clerk's Office.
- 2- The Prevailing Wage report for May 2013 is posted outside the Board room.
- 3- The Treasurer's reports ending 04/30/2013 are on file in the Clerk's Office.
- 4- The April 2013 Local Solid Waste Fees Fund Report is on file in the Clerk's Office.
- 5- The April 2013 County and Road District Reports on Motor Fuel Tax Allotment and Transactions were received from the Illinois Department of Transportation and are on file in the County Clerk's Office.
- 6- A notice dated April 30, 2013 was received from the Illinois Environmental Protection Agency regarding a permit application submitted by Five Oaks Recycling and Disposal Facility. The permit was in regards to a proposed construction acceptance report for an expansion of the landfill gas extraction system.
- 7- A notice was received from Ameren regarding upcoming vegetation management activities in our area along right of ways. Common addresses for the affected areas were enclosed.
- 8- A notice was received from Ameren regarding upcoming tree trimming to be done in our area. Ameren sends notices to the affected customers but also enclosed maps and common addresses for the affected areas.

#### APPROVE COMMUNICATIONS AS READ

Chairman Schmitz called *a motion by Carol Foli and seconded by Greg Hager to accept the communications as read.* The motion carried.

### COMMITTEE REPORTS

#### ACCEPT & FILE COMMITTEE REPORTS AS PRINTED

*A motion was made by Laura Wilkinson and seconded by Jack Pearce, Jr. to accept and file the committee reports as printed.* The motion carried.

#### HIGHWAY/BUILDING/GROUNDS/ENVIRONMENTAL/WELFARE/ZONING COMMITTEE

Greg Hager gave the reports for the May 14, 2013 meeting.

#### BUILDING/GROUNDS

- Zach Hicks, Building & Grounds Supervisor, presented to the Committee additional research on the courthouse boiler issue. Full replacement or repair of the damaged parts due to the base of the boiler is rotten out, steam traps are not working, there are many steam leaks and there is no energy saving values. After the initial boiler inspection and evaluation of repair and replacement, Zach was able to find a highly reputable company who quoted to repair the project in lieu of replacement. The cost to the mudleg replacement on the boiler is \$18,850 from the Jarvis Boiler and Welding Company. An additional materials cost of \$2,500 is estimated to fix traps and safety switches and Zach would do that work. The estimate to replace with a new boiler is \$29,533. For energy efficiency, a new boiler would give 85% and to do a rebuild would give 81%. There is a couple of months lead time to get scheduled and it would take about six weeks of steady work for Zach to do his part. The boiler needs to be corrected prior to May of next year, but winter comes first so there is some urgency to begin. A motion was passed to recommend to the Finance Committee and full Board to do the repairs as estimated and to apply for energy credits from Ameren as quickly as possible and for this to be paid from Contingency. Hicks had advised Chairman Schmitz that the work on the boiler is to start after the holidays, the first week of June.

## **BUILDING/GROUNDS (cont.)**

- Zach updated the Committee on the installation of the air conditioning units and fans at the jail. There is still some work to be done to complete the project.
- The air conditioning units for the third floor are still being evaluated as to how to control the units in a more efficient manner.
- Zach again noted that the air purifier continues to get high ratings from the courthouse employees.
- At the time of the Committee meeting a truck had been found to fix the rope and paint the flag pole for a quote of \$400. A motion passed to make sure all details are in place with appropriate funds in the budget for Ron Deal to replace the rope and paint the flag pole for the quoted amount. However, Marilyn Voggetzer noticed on the way in for tonight's meeting that the repairs have already been made by Steeple Jack—the fees for this will come from the Courthouse Building and Grounds funds and this bill will be taken care of later.
- The meeting site was at Animal Control and Zach noted he had updated the ventilating fans, regulated the heat systems and had yet to do repairs on some of the kennels where the dogs have chewed.

### **Durham Minor Subdivision**

Brent Windell of Windell Surveying presented a final plat for a minor subdivision to be known as Durham Minor Subdivision in Stonington Township. The landowner would like to sell the house on the property and maintain the tillable ground and will include covenants to be a single family dwelling, no mobile homes, no junk yard and no swine. Mike Gianasi stating that all was in order, *a motion was made by Greg Hager and seconded by Carol Foli to approve the Durham Minor Subdivision.* The motion carried. There were no questions for Surveyor Brent Windell who was in attendance.

### **Fee Schedule for Courthouse Use**

Committee Chair Greg Hager reviewed with the Committee the current fee schedule for use of the courthouse--\$25/hour for use of building and \$40/hour for security. During discussion it was agreed that any fees must cover all costs for the County. *A motion was made by Greg Hager and seconded by Dave Reed in order to use the courthouse, the fee for a maximum of four hours is a flat \$350; only organizations can apply for the use; each request will be approved by the full Board and no alcohol is to be served, this fee will include security rates, supplemental janitorial services, estimated utilities and a fee for a County host/hostess to oversee the event.* The motion carried.

Board Member Laura Wilkinson asked for clarification regarding the flag pole repairs. Hager explained that Steeple Jack had been contracted to perform the services but had indicated they would not be available for some time. It appears they had a cancellation allowing them to come and make the needed repairs. Hager again stated this would come out of the Building & Grounds budget.

## **EXECUTIVE/PERSONNEL/LIQUOR/LEGISLATIVE COMMITTEE**

Chairman Laura Wilkinson gave the report for the May 6, 2013 meeting.

States Attorney Mike Havera came before the Committee to ask for an additional secretary. The office continues to be more than just busy. His staff is overwhelmed with work. Many years ago there were four secretaries, where as he currently has three secretaries and has been trying to utilize a part time position which was not working out. There is about \$7600 left in his part time budget line which he could use toward the full time position. A motion was made to approve the additional full time position and refer the matter to the Finance Committee.

### **Proposed Amendment to Liquor Ordinance**

An ordinance to amend the current liquor ordinance was presented for approval. To summarize the content, Beverage Alcohol Sellers and Servers Education and Training

Proposed Amendment to Liquor Ordinance (cont.)

[BASSET] would become a requirement to maintain a County liquor license. Those required to become BASSET certified include, owner/manager and all employees of the establishment. In order to renew a license, the owner/manager would need to submit any and all BASSET certifications of themselves and their employees. All new employees after the effective date will be required to obtain certification within 90 days of employment. There are also special provisions to cover fairs and special events. ***A motion was made by Laura Wilkinson and seconded by Greg Hager to recommend to the full Board to require the BASSET training provision and to amend the current liquor license ordinance to provide for the same.*** A roll call vote being necessary thereon, the same was taken, producing the following results: VOTING AYE: (16) Dick Breckenridge, Tim Carlson, Ben Curtin, Fred Curtin, Charles DeClerck, Carol Foli, Greg Hager, Joseph Marley, Mike McClure, Chad Michel, Jack Pearce, Jr., Dave Reed, Paul Schmitz, Marilyn Voggetzer, Laura Wilkinson and Lloyd Washburn; VOTING NAY: (0); ABSENT: (0); and Said motion having received a majority vote in favor, thereof, it is hereby declared that the motion carried

Resolution R2013 CB 005 Special Warranty for Public Transportation Grant

Board Chairman Paul Schmitz submitted a resolution for the acceptance of the Special Warranty for the Public Transportation grant which has been submitted for funding. As a condition of the receipt of Section 5311 funds, the Christian County Board will need to agree in writing to the terms and conditions of the Special Warranty regarding fair and equitable arrangements to protect the interests of employees affected by such assistance. Both Paul and Mike Drea recently have been to meetings concerning the financial implementation of the potential funding and audits of such funding. At this time, this resolution needs to be approved and included in the application for public transportation funding. ***A motion was made by Laura Wilkinson and seconded by Carol Foli to adopt the Resolution R2013 CB 005, dispense with the reading thereof and proceed with the grant application.*** Schmitz gave the Board some further explanation as to the funds to be used and their origins as well as why this resolution is needed. A roll call vote being necessary thereon, the same was taken, producing the following results: VOTING AYE: (16) Dick Breckenridge, Tim Carlson, Ben Curtin, Fred Curtin, Charles DeClerck, Carol Foli, Greg Hager, Joseph Marley, Mike McClure, Chad Michel, Jack Pearce, Jr., Dave Reed, Paul Schmitz, Marilyn Voggetzer, Laura Wilkinson and Lloyd Washburn; VOTING NAY: (0); ABSENT: (0); and Said motion having received a majority vote in favor, thereof, it is hereby declared that the motion carried

New rates and a proposed change were presented for the Blue Cross and Blue Shield health insurance plan. At a glance numbers for a single employee rate shows an increase from \$673.30 to \$714.75 for the current plan or a change to \$669.11 for the proposed plan. The American Central representative will attend the next Finance Committee meeting to answer questions. No action taken.

Highway Engineer Cliff Frye relayed a request to the Committee from the AFSCME Highway unit. As the County is paid in real time, calculating overtime always must be calculated and adjusted during the next pay period which is confusing and requires explanation each pay period. ***A motion was made by Laura Wilkinson and seconded by Joe Marley to enter into a mutually agreed upon Memo of Understanding with the Highway unit—applying only to the hourly employees at the Highway Department that will clarify the payroll process to include overtime pay into the payroll of regular pay.*** Schmitz asked Cliff Frye to give greater explanation for the need for this to the Board. Members asked a few questions regarding how this relates to other departments and how their overtime is paid—Schmitz stated this would serve as a good test as to the effectiveness of this change. The motion carried.

Linda Curtin and Jan Bland recently attended an IMRF authorized agent training. New proposed rates for 2014 were presented and discussion was held on a new Open Meetings Act compliance issue requiring the “on file” status list of employees who have a \$75,000 or more benefit. No action taken.

At 7:20 pm a motion was made by Laura Wilkinson and seconded by Lloyd Washburn to go into executive session to discuss a personnel issue –5ILCS 120/2 (c) 1&2. A roll call vote polled all ayes. Upon coming out of executive session, no action was taken.

#### **AUDIT/FINANCE/PURCHASING COMMITTEE**

Chairman Fred Curtin gave the reports for the May 20, 2013 meeting.

***A motion was made by Fred Curtin and seconded by Carol Foli to approve the claims as reported for May.*** A roll call vote being necessary thereon, the same was taken, producing the following results: VOTING AYE: (16) Dick Breckenridge, Tim Carlson, Ben Curtin, Fred Curtin, Charles DeClerck, Carol Foli, Greg Hager, Joseph Marley, Mike McClure, Chad Michel, Jack Pearce, Jr., Dave Reed, Paul Schmitz, Marilyn Voggetzer, Laura Wilkinson and Lloyd Washburn; VOTING NAY: (0); ABSENT: (0); and Said motion having received a majority vote in favor, thereof, it is hereby declared that the motion carried

As forwarded from the Personnel Committee, States Attorney Havera requested the reinstatement of a fourth secretary (union position). He currently has a part time position and would like to make it a full time position. He noted that he continues to have over 200 hours of comp time built up by his current staff. When questioned about the victim witness coordinator, he noted that job in itself certainly is a full time position. It is an unfunded mandated program and grant funding for that position is available and re-application has been made. Havera also noted that his earlier request for home security has been rescinded so neither that nor his cell phone bill will be submitted for reimbursement. ***A motion was made by Fred Curtin and seconded by Dick Breckenridge to approve the part time position to a full time position for a States Attorney secretary to be paid from contingency.*** A roll call vote being necessary thereon, the same was taken, producing the following results: VOTING AYE: (16) Dick Breckenridge, Tim Carlson, Ben Curtin, Fred Curtin, Charles DeClerck, Carol Foli, Greg Hager, Joseph Marley, Mike McClure, Chad Michel, Jack Pearce, Jr., Dave Reed, Paul Schmitz, Marilyn Voggetzer, Laura Wilkinson and Lloyd Washburn; VOTING NAY: (0); ABSENT: (0); and Said motion having received a majority vote in favor, thereof, it is hereby declared that the motion carried

The projected IMRF rates were presented for 2014 with a decision to select either the annual required rate or the optional phase-in rate for the ECO (elected county officials) portion only. ***A motion was made by Fred Curtin and seconded by Jack Pearce to select the ARC rates for the ECO.*** The motion carried.

Jeremy Travelstead, American Central Insurance representative presented the rates and a new plan to the Committee. First he noted that all vision, dental and life insurance plans have no changes or premium increases. Secondly, last year, in order to maintain Blue Cross rates, the County selected a program with had a deductible and paid that portion for employees/family. In an attempt to keep the premium the same as last year another option was presented. The option would add an out-of-pocket and from 100% coinsurance to 90%, of which the out-of-pocket is proposed to be paid by the employer as well. This does increase the liability of costs to the employer, however, normally there is more savings. With this plan, all levels of rates were reduced except the family plan, the co-pays the same, and the prescription drugs were reduced in the first to tiers. Brian Wilbur, a Highway AFSCME employee along with union President Mary Rhodes asked if the employer could pay part or all of the proposed deductible and/or out-of-pocket expenses for the retirees too. With no response, he asked if the County would pay for it just until January 2014. No provisions are made for retiree insurance except through IMRF to offer continued health insurance. ***A motion was made by Fred Curtin and seconded by Mike McClure to select the new option of coverage with the county reimbursing the employee and their dependents for the deductible and out-of-pocket and to table any discussion on the retiree request.*** The motion carried.

As referred from the Building/Grounds/Highway Committee, the committee reviewed the options. *A motion was made by Fred Curtin and seconded by Dave Reed to approve the quoted expense of repairing the boiler and for Zach to include the other projects as estimated; to approve \$18,850.00 to Jarvis Boiler and Welding and the estimated \$2500 in materials from contingency.* It was noted that roughly \$16,000 has been paid out of Contingency thus far, this represents about another \$23,000 to be approved. A roll call vote being necessary thereon, the same was taken, producing the following results: VOTING AYE: (16) Dick Breckenridge, Tim Carlson, Ben Curtin, Fred Curtin, Charles DeClerck, Carol Foli, Greg Hager, Joseph Marley, Mike McClure, Chad Michel, Jack Pearce, Jr., Dave Reed, Paul Schmitz, Marilyn Voggetzer, Laura Wilkinson and Lloyd Washburn; VOTING NAY: (0); ABSENT: (0); and Said motion having received a majority vote in favor, thereof, it is hereby declared that the motion carried.

Chief Deputy Bruce Engeling requested permission to apply for the COPS grant. They have applied for about 17 years and received the award twice: once the County used the funds and the second time turned down the funds. Over four years the award would pay 63% for the first three and the County would pay in full for the fourth year. *A motion was made by Fred Curtin and seconded by Lloyd Washburn for the Sheriff's Office to apply for the COPS grant for a subsidy for a new deputy.* The motion carried.

Chief Deputy Engeling also noted that the jail was at full capacity and more. With a lot of booking both in and out of the jail, the correctional officers need assistance, for safety reasons, by doubling shifts creating overtime. Although we are housing several federal prisoners which generates revenue, it does not show up in the budget. Bruce feels a great need to add staffing during this high capacity at the jail and wants the committee to approve him to exceed the overtime line in his budget. *A motion was made by Fred Curtin and seconded by Greg Hager to add overtime staff to the jail during these capacity levels knowing it will exceed the hire back line item for safety reasons.* The motion carried.

Other Business:

County Treasurer Colleen Hadley noted that this would be her last finance committee meeting, and wanted to make a proposal to the group. As the Board has made many attempts to create a specialized payroll position and all failed, the proposal to solve the problem and the starting salary problem would be to give all of the AFSCME employees an increase. This payroll job is a timely situation and needs to be acted upon. Finance Chairman Curtin noted that we do need to continue to work on a solution with no action taken at this time.

**NEW OR UNFINISHED BUSINESS**

None at this time.

Approval of Mileage and Per Diem Report

*A motion was made by Mike McClure and seconded by Dave Reed to approve and dispense with the reading of the mileage and per diem report.* The motion carried.

	<u>Salary</u>	<u>Rate</u>	<u>Meetings this month</u>
Dick Breckenridge	\$200.00	\$50.00	2
Timothy Carlson	\$200.00	\$50.00	2
Ben Curtin	\$200.00	\$50.00	1
Fred Curtin	\$200.00	\$50.00	2
Charles DeClerck	\$200.00	\$50.00	2
Carol A. Foli	\$200.00	\$50.00	3
Greg Hager	\$200.00	\$50.00	3
Joseph Marley	\$200.00	\$50.00	2
Mike McClure	\$200.00	\$50.00	2
Chad Michel	\$200.00	\$50.00	2
Jack Pearce, Jr.	\$200.00	\$50.00	3

Approval of Mileage and Per Diem Report (cont.)

Dave Reed	\$200.00	\$50.00	2
Paul Schmitz	\$813.73		
Marilyn Voggetzer	\$200.00	\$50.00	3
Lloyd Washburn	\$200.00	\$50.00	3
Laura Wilkinson	\$200.00	\$50.00	3

**APPOINTMENTS AND RE-APPOINTMENTS**

*A motion was made by Laura Wilkinson and seconded by Greg Hager to reappoint Denny Stiner to Owaneco Fire Protection District as President for 3 years through April 2016. The motion carried.*

**ADJOURNMENT**

*With no other unfinished business to come before the Board, a motion was made by Jack Pearce and seconded by Carol Foli to adjourn the meeting until June 18, 2013 at 6:30 pm. The motion carried.*

**June 18, 2013**  
**(Page 854)**

PROCEEDINGS OF THE COUNTY BOARD  
AT A MEETING OF THE COUNTY BOARD MEMBERS OF CHRISTIAN COUNTY  
ILLINOIS, BEGUN AND HELD AT THE COURTHOUSE IN TAYLORVILLE,  
ILLINOIS, ON JUNE 18, 2013.

*ATTEST: LINDA K. CURTIN, COUNTY CLERK*

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The following proceeding had and entered at large upon the records of said Board, which is done accordingly in the following words and figures to wit;

Chairman Paul Schmitz called the Board to order and led the Pledge of Allegiance to the flag. Reverend Rodney Blomquist of the Trinity Lutheran Church of Taylorville gave the invocation. Chairman Schmitz asked for all present to remain standing and bow their heads in commemoration of the recent passing of Bob Simpson who served on the County Board from 1990 through 1996.

A roll call disclosed all members present except Greg Hager and Chad Michel signifying a quorum.

**ACCEPT COUNTY BOARD MINUTES**

*It was moved by Laura Wilkinson and seconded by Joe Marley to accept and place on file the minutes for the May 21, 2013 Board Meeting. The motion carried.*

**PROCLAMATIONS/ORDIANCES/RESOLUTIONS**

These will be handled in Committee.

**COMMUNICATIONS**

The following communications were presented and read.

- 1- The May 2013 Public Defender's report is on file in the Clerk's Office.
- 2- The Prevailing Wage reports for June and July 2013 are posted outside the Board room.
- 3- The Treasurer's reports ending 05/31/2013 are on file in the Clerk's Office.
- 4- The May 2013 Local Solid Waste Fees Fund Report is on file in the Clerk's Office.
- 5- The May 2013 County and Road District Reports on Motor Fuel Tax Allotment and Transactions were received from the Illinois Department of Transportation and are on file in the County Clerk's Office.

**APPROVE COMMUNICATIONS AS READ**

*Chairman Schmitz called a motion Mike McClure by and seconded by Carol Foli to accept the communications as read. The motion carried.*

**COMMITTEE REPORTS**

**ACCEPT & FILE COMMITTEE REPORTS AS PRINTED**

*A motion was made by Lloyd Washburn and seconded by Dave Reed to accept and file the committee reports as printed. The motion carried.*

Chairman Schmitz drew the Board Members attention to an invitation to the first ever Drug Court Graduation ceremony being held this Friday, June 21<sup>st</sup> at 1:00 p.m. at the Taylorville High School. Schmitz enumerated the benefits to having this program prove successful to the county including the savings compared to the cost of incarceration, the drop in recidivisms and encouraged all to attend in support of this fine program. Schmitz stated that federal funds are covering the costs of this program.

## HIGHWAY/BUILDING/GROUNDS/ENVIRONMENTAL/WELFARE/ZONING COMMITTEE

No meeting was held this month.

## EXECUTIVE/PERSONNEL/LIQUOR/LEGISLATIVE COMMITTEE

Chairman Laura Wilkinson gave the report for the June 12, 2013 meeting.

During Committee, the States Attorney Mike Havera described a recent event that happened relative to the Animal Control Act [5 10 ILCS5/19 & 5/20]. About six weeks ago wild dogs massacred over 22 sheep. The owner of the wild dogs was not determined. The sheep farmer had no insurance on the flock. In the statute some provisions for reimbursement are stated: payable at current market value and on the first Monday of March the next year. Treasurer Mike Drea is in receipt of a claim for \$1964 for poundage, \$500 for burial, and \$302 for the vet services. The Committee motioned to table the discussion while the States Attorney looks in to the reimbursement of burial and vet services and to prepare an ordinance for the County's obligations.

Sheriff Kettelkamp informed the committee that Mick Moliske would be retiring later this month and that they have a slot for training available beginning July 14. *A motion was made by Laura Wilkinson and seconded by Lloyd Washburn to fill the deputy position.* The motion carried.

At Committee, Sheriff Bruce Kettelkamp along with Jail Administrator Rohn Burke and Chief Deputy Bruce Engeling described the continuing high population in the jail. The County added a floater position a few years ago, but that still leaves only one Correctional Officer during certain times. The duties of a CO include all regular jail duties, doing laundry, distributing food trays and meds, check-ins and release paperwork, transports, court appearances and visitations. The need for another CO is primarily for safety reasons. The matter was referred to the Audit & Finance Committee.

By motion the Committee went into executive session pursuant to the Open Meeting Act 5ILCS 120/2 c 1&2 to discuss a Drug/Alcohol County Policy/AFSCME MOU; Discuss a payroll reporting request from AFSCME Highway unit; to discuss non-bargaining job descriptions/positions and salary structure options. Out of executive session it was noted that AFSCME and the County are negotiating a new policy. *A motion was made by Laura Wilkinson and seconded by Dick Breckenridge to have the Executive Committee continue to work on the Drug/Alcohol Abuse policy working with the bargaining committee.* The motion carried.

Recently, the Highway AFSCME unit had inquired about changing the pay period leaving a week lag in pay which would make overtime calculations in sync with the pay period. *A motion was made by Laura Wilkinson and seconded by Marilyn Voggetzer to allow five days of benefit time to be used in order to make this change. This will be offered to the Highway unit pending full Board approval.* The motion carried.

## AUDIT/FINANCE/PURCHASING COMMITTEE

Chairman Fred Curtin gave the reports for the May 20, 2013 meeting.

*A motion was made by Fred Curtin and seconded by Joe Marley to approve the claims as reported for June.* A roll call vote being necessary thereon, the same was taken, producing the following results: VOTING AYE: (14) Dick Breckenridge, Tim Carlson, Ben Curtin, Fred Curtin, Charles DeClerck, Carol Foli, Joseph Marley, Mike McClure, Jack Pearce, Jr., Dave Reed, Paul Schmitz, Marilyn Voggetzer, Laura Wilkinson and Lloyd Washburn; VOTING NAY: (0); ABSENT: (2) Greg Hager and Chad Michel; and Said motion having received a majority vote in favor, thereof, it is hereby declared that the motion carried

In February, the Board approved the sharing of a secretary between the Solid Waste Office and the Zoning Office. Brought back to the committee was the how to accomplish the split which began in May. After discussion, a motion was made by Dick

**AUDIT/FINANCE/PURCHASING COMMITTEE (cont.)**

Breckenridge and seconded by Jack Pearce for the Solid Waste Office to maintain status quo to finish out the fiscal year and next year incorporate the 60/40 split into each respective budget. The motion carried.

The annual Prevailing Wage Ordinance was presented. A motion was made by Mike McClure and seconded by Dick Breckenridge to recommend to the full Board adoption of the Prevailing Wage Ordinance O2013 CB003. The motion carried.

The request to hire an additional correctional officer was referred from the Personnel Committee noting that savings from other parts of the budget could cover the rest of this fiscal year without the transfer from contingency. As was noted to the Committee the revenue from housing federal prisoners is above the projected amount. Due to the primary concern of overall safety, *a motion was made by Mike McClure and seconded by Dick Breckenridge to add an additional Correctional Officer position.* The motion carried.

The proposed AFSCME Highway MOU for one week of lag time was discussed. No action was referred to this Committee.

Almost a year ago, Computer Techniques, Inc. forwarded the tower rights to T-6 [rights within the contract]. Allowing their wireless equipment to be located at a high point in the Courthouse in exchange for wireless service provided to many of the County's buildings. Recent discussions were held with Computer Techniques and T-6 Broadband relative to the internet service within the Courthouse and other County buildings. Consolidated Communications has proposed to do a free analysis on our current phone system with technological changes in service and expenses to all seven County buildings.

**NEW OR UNFINISHED BUSINESS**

None at this time.

**Approval of Mileage and Per Diem Report**

*A motion was made by Mike McClure and seconded by Dave Reed to approve and dispense with the reading of the mileage and per diem report.* The motion carried.

	<u>Salary</u>	<u>Rate</u>	<u>Meetings this month</u>
Dick Breckenridge	\$200.00	\$50.00	2
Timothy Carlson	\$200.00	\$50.00	2
Ben Curtin	\$200.00	\$50.00	1
Fred Curtin	\$200.00	\$50.00	2
Charles DeClerck	\$200.00	\$50.00	1
Carol A. Foli	\$200.00	\$50.00	2
Greg Hager	\$200.00	\$50.00	1
Joseph Marley	\$200.00	\$50.00	2
Mike McClure	\$200.00	\$50.00	3
Chad Michel	\$200.00	\$50.00	0
Jack Pearce, Jr.	\$200.00	\$50.00	3
Dave Reed	\$200.00	\$50.00	1
Paul Schmitz	\$813.73		
Marilyn Voggetzer	\$200.00	\$50.00	1
Lloyd Washburn	\$200.00	\$50.00	2
Laura Wilkinson	\$200.00	\$50.00	3

**ADJOURNMENT**

*With no other unfinished business to come before the Board, a motion was made by Jack Pearce and seconded by Joe Marley to adjourn the meeting until July 16, 2013 at 6:30 pm.* The motion carried.

PROCEEDINGS OF THE COUNTY BOARD  
AT A MEETING OF THE COUNTY BOARD MEMBERS OF CHRISTIAN COUNTY  
ILLINOIS, BEGUN AND HELD AT THE COURTHOUSE IN TAYLORVILLE,  
ILLINOIS, ON JULY 16, 2013.

ATTEST: LINDA K. CURTIN, COUNTY CLERK

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The following proceeding had and entered at large upon the records of said Board, which is done accordingly in the following words and figures to wit;

Chairman Paul Schmitz called the Board to order and led the Pledge of Allegiance to the flag. Reverend Ryan Whitley of the Calvary Baptist Church of Taylorville gave the invocation.

A roll call disclosed all members present signifying a quorum.

PROCLAMATIONS/ORDINANCES/RESOLUTIONS

Chairman Schmitz read Proclamation P2013 CB 049 in honor of the retirement of Deputy Michael L. Moliske. Moliske began his career with the County in 1985 as a Jailer, became a Sheriff's Deputy in 1989 and finished his career from 2012 through present as the Chief Courthouse Security Officer. Chairman Schmitz thanked Moliske for his 28 years of fine service. Schmitz presented Moliske with a commemorative copy of the proclamation and a small gift. Moliske thanked everyone.

ACCEPT COUNTY BOARD MINUTES

*It was moved by Dave Reed and seconded by Mike McClure to accept and place on file the minutes for the June 18, 2013 Board Meeting. The motion carried.*

COMMUNICATIONS

The following communications were presented and read.

- 1- The June 2013 Public Defender's report is on file in the Clerk's Office.
- 2- The August 2013 Prevailing Wage report was not yet available.
- 3- The Treasurer's reports ending 06/30/2013 are on file in the Clerk's Office.
- 4- The June 2013 Local Solid Waste Fees Fund Report is on file in the Clerk's Office.
- 5- The June 2013 County and Road District Reports on Motor Fuel Tax Allotment and Transactions were received from the Illinois Department of Transportation and are on file in the County Clerk's Office.
- 6- Notices dated June 14, 2013 were received from the Illinois Department of Transportation regarding the execution of the Joint Agreement and the approval of the Construction Engineering Agreement for Section: 06-03111-00-BR located in the Buckhart Road District. This is located approximately four miles northeast of Edinburg over the Buckhart Creek.
- 7- Notices dated June 14, 2013 were received from the Illinois Department of Transportation regarding the execution of the Joint Agreement and the approval of the Construction Engineering Agreement for Section: 08-07115-00-BR located in the Locust Road District. This is located west of Owaneco across the tributary to Locust Creek.
- 8- Another notice from IDOT dated June 28, 2013 was received stating that Contract 72D60 for Section: 2TS-6, 3TS-8 and 15TS-1 has been satisfactorily completed and accepted by the Department of Transportation.
- 9- Two notices of application for permit to manage waste were received from the Illinois EPA for 5-Oaks Recycling and Disposal Facility. The first was for the updated closure and post closure care plan for 2013. The second was in regards to a proposed revision to the groundwater extraction well schedule.

July 16, 2013  
(Page 858)

**COMMUNICATIONS (cont.)**

- 10- The first quarter franchise fees in the amount of \$ 1,863.49 were received from NewWave Communications. The fees were submitted for deposit with the County Treasurer.
- 11- Notice was received from Ameren regarding the upcoming tree trimming to be done in and around the Taylorville area. Ameren mailed notices to the affected customers. Maps and common addresses for the affected areas will be on file in the Clerk's Office.

**APPROVE COMMUNICATIONS AS READ**

Chairman Schmitz called a motion Greg Hager by and seconded by Marilyn Voggetzer to accept the communications as read. The motion carried.

**COMMITTEE REPORTS**

**ACCEPT & FILE COMMITTEE REPORTS AS PRINTED**

A motion was made by Laura Wilkinson and seconded by Tim Carlson to accept and file the committee reports as printed. The motion carried.

**HIGHWAY/BUILDING/GROUNDS/ENVIRONMENTAL/WELFARE/ZONING COMMITTEE**

No meeting was held this month.

**EXECUTIVE/PERSONNEL/LIQUOR/LEGISLATIVE COMMITTEE**

Chairman Laura Wilkinson gave the report for the June 12, 2013 meeting.

Chris Casey of U of I Extension Service had previously presented a job shadowing proposal involving the elected officials to the Committee. The program is open to Christian County 4-H'ers or students in seventh grade through high school. On Tuesday, August 13, a group up to 20, would tour the courthouse, meet and hear short overviews of the duties of elected officials and county board members then continue conversations during a pizza dinner then conclude the day attending an Executive/Personnel/Legislative Committee meeting. They can participate in the agenda item discussions and committee members will explain how committees function and do a mock County Board meeting. Any county board member is invited to participate in the event, an RSVP is desired. Mr. Casey hopes this to be an annual event to inform and help young people to understand county government. Casey was introduced and summarized the proposal to the full Board. A motion was made by Laura Wilkinson and seconded by Joe Marley to accept recommend this proposal. The motion carried.

The Committee heard from department heads working on the Drug/Alcohol Policy and delegated them to work with AFSCME on an agreement. After a tentative agreement is reached the full board will vote to adopt the policy.

The FOP union contract expires in November and a negotiating team was named. A motion was made by Laura Wilkinson and seconded by Chad Michel to designate the following as the FOP negotiation team for the County: Bruce Engeling, Bruce Kettelkamp, Micki Ehrhardt, Fred Curtin, Jan Bland and Paul Schmitz. . It had been noted we would use Attorney David Frenzia as the labor consultant. A roll call vote being requested, the same was taken, producing the following results: VOTING AYE: (7) Tim Carlson, Fred Curtin, Carol Foli, Joseph Marley, Paul Schmitz, Marilyn Voggetzer and Laura Wilkinson; VOTING NAY: (9) Dick Breckenridge, Ben Curtin, Charles DeClerck, Greg Hager, Mike McClure, Chad Michel, Jack Pearce , Jr., Dave Reed and Lloyd Washburn; ABSENT: (0) and Said motion having failed to receive a majority vote in favor, thereof, it is hereby declared that the motion failed. With the failure of the motion, this matter will be addressed at next month's meeting.

### **EXECUTIVE/PERSONNEL/LIQUOR/LEGISLATIVE COMMITTEE (cont.)**

One of our labor attorneys has offered department head trainings at our location. The topics are varied but most all would be a benefit to any new or seasoned department head/chief deputy/supervisor. Although each department has different needs with their employees, recognition and identification of labor laws and requirements are the same regardless. A motion was made by Carol Foli and seconded by Joe Marley to recommend proceeding with the development of the training, with department head input and date planning, and forward the cost to the Finance Committee upon finalization of training needs. The motion carried.

### **AUDIT/FINANCE/PURCHASING COMMITTEE**

Chairman Fred Curtin gave the reports for the July 15, 2013 meeting.

*A motion was made by Fred Curtin and seconded by Jack Pearce to approve the claims as reported for July. A roll call vote being necessary thereon, the same was taken, producing the following results: VOTING AYE: (16) Dick Breckenridge, Tim Carlson, Ben Curtin, Fred Curtin, Charles DeClerck, Carol Foli, Greg Hager, Joseph Marley, Mike McClure, Chad Michel, Jack Pearce, Jr., Dave Reed, Paul Schmitz, Marilyn Voggetzer, Laura Wilkinson and Lloyd Washburn; VOTING NAY: (0); ABSENT: (0) ; and Said motion having received a majority vote in favor, thereof, it is hereby declared that the motion carried*

Jeremy Travelstead, American Central Insurance, the County's health and life insurance representative, reviewed several points of interest concerning Health Care Reform and the County's obligations with the Committee. First, the employer mandate penalties will be delayed until January 1, 2015. Even with the delay, it was suggested that the County implement all requirements for a year of adjustments with no penalties. Jeremy noted three points we need to process for compliance:

- To calculate hours worked for any employee, even part time, if they are to be deemed eligible for coverage by the employer.
- The coverage must be deemed affordable to each eligible employee based on their household income. This is only for employee coverage not spouse or family.
- The policy/policies offered by the County need to meet the minimum value standard which equates to the health plan paying 60% of the reimbursable benefits.

Handouts on recent legislative updates and the Health Care Reform timeline were distributed and are available for those interested. Jeremy did note that the County is currently compliant.

The Committee set the following dates as the Budget hearing dates: Monday, August, 26 and Tuesday, August 27 beginning at 6:00 pm. Hearing schedules, to date spending reports by department and uniform budget forms will be given to the department heads the first week of August. The Committee asks status quo spending and a full written explanation if projects/special circumstances are proposed.

*A motion was made by Fred Curtin and seconded by Jack Pearce to pay the Espy Services Inc. bill from contingency in the amount of \$334.16. Their services provided auditing and revenue recovery of telecommunications finding several bills missing discounts and approximately \$700 in refunds to smaller accounts. Chairman Schmitz reminded Board members that we employed this company to review the phone bills to find any charges that we paid that we should not have. They found a number of bills with excise taxes and two lines that should have had a 25% discount that was missed and opened the floor for questions. A roll call vote was requested, the same was taken, producing the following results: VOTING AYE: (16) Dick Breckenridge, Tim Carlson, Ben Curtin, Fred Curtin, Charles DeClerck, Carol Foli, Greg Hager, Joseph Marley, Mike McClure, Chad Michel, Jack Pearce, Jr., Dave Reed, Paul Schmitz, Marilyn Voggetzer, Laura Wilkinson and Lloyd Washburn; VOTING NAY: (0); ABSENT: (0) ; and Said motion having received a majority vote in favor, thereof, it is hereby declared that the motion carried.*

**AUDIT/FINANCE/PURCHASING COMMITTEE (cont.)**

Other comments:

- Chairman Schmitz was asked if there was any need to execute another fee study for the County. He will speak with the Sheriff, Circuit Clerk and County Clerk to get their opinions.
- The line item for juvenile detention will probably exceed the budget.
- Reported the gasoline program for county vehicles continues to prove to be quite a savings.

Schmitz noted for the Board that back in 2003 when we did the last fee study we used Maximus—who has since gone out of business—and the cost was about \$ 30,000. He will be gathering input from the affected offices to determine if the cost for another study is warranted.

**NEW OR UNFINISHED BUSINESS**

None at this time.

**Approval of Mileage and Per Diem Report**

*A motion was made by Tim Carlson and seconded by Dave Reed to approve and dispense with the reading of the mileage and per diem report. The motion carried.*

	<u>Salary</u>	<u>Rate</u>	<u>Meetings this month</u>
Dick Breckenridge	\$200.00	\$50.00	2
Timothy Carlson	\$200.00	\$50.00	2
Ben Curtin	\$200.00	\$50.00	1
Fred Curtin	\$200.00	\$50.00	2
Charles DeClerck	\$200.00	\$50.00	1
Carol A. Foli	\$200.00	\$50.00	4
Greg Hager	\$200.00	\$50.00	2
Joseph Marley	\$200.00	\$50.00	2
Mike McClure	\$200.00	\$50.00	2
Chad Michel	\$200.00	\$50.00	2
Jack Pearce, Jr.	\$200.00	\$50.00	2
Dave Reed	\$200.00	\$50.00	1
Paul Schmitz	\$813.73		
Marilyn Voggetzer	\$200.00	\$50.00	?
Lloyd Washburn	\$200.00	\$50.00	2
Laura Wilkinson	\$200.00	\$50.00	2

**APPOINTMENTS /REAPPOINTMENTS**

*A motion was made by Greg Hager and seconded by Marilyn Voggetzer to re-appoint Mike Crews as the Christian County Emergency Management Agency Manage. (This is an annual appointment.) The motion carried.*

**ADJOURNMENT**

*With no other unfinished business to come before the Board, a motion was made by Jack Pearce and seconded by Joe Marley to adjourn the meeting until August 20, 2013 at 6:30 pm. The motion carried.*

PROCEEDINGS OF THE COUNTY BOARD  
AT A MEETING OF THE COUNTY BOARD MEMBERS OF CHRISTIAN COUNTY  
ILLINOIS, BEGUN AND HELD AT THE COURTHOUSE IN TAYLORVILLE,  
ILLINOIS, ON AUGUST 20, 2013.

ATTEST: LINDA K. CURTIN, COUNTY CLERK

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The following proceeding had and entered at large upon the records of said Board, which is done accordingly in the following words and figures to wit;

Chairman Paul Schmitz called the Board to order and led the Pledge of Allegiance to the flag. Reverend Jason Hoffmann of the Crossroads Apostolic Church of Taylorville gave the invocation.

A roll call disclosed all members present signifying a quorum.

PROCLAMATIONS/ORDIANCES/RESOLUTIONS

None this month.

ACCEPT COUNTY BOARD MINUTES

*It was moved by Marilyn Voggetzer and seconded by Laura Wilkinson to accept and place on file the minutes for the July 16, 2013 Board Meeting. The motion carried.* Lloyd Washburn noted that he was distracted when he mistakenly cast a vote against the contract negotiations team and that he supports the team members as proposed.

COMMUNICATIONS

The following communications were presented and read.

- 1- The July 2013 Public Defender's report is on file in the Clerk's Office.
- 2- The September 2013 Prevailing Wage report was not yet available and the August 2013 Prevailing Wage is now on file and posted.
- 3- The Treasurer's reports ending 07/31/2013 are on file in the Clerk's Office.
- 4- The July 2013 Local Solid Waste Fees Fund Report is on file in the Clerk's Office.
- 5- The July 2013 County and Road District Reports on Motor Fuel Tax Allotment and Transactions were received from the Illinois Department of Transportation and are on file in the County Clerk's Office.
- 6- A notice dated July 10, 2013 was received from the Illinois Department of Transportation regarding the awarding of Contract #93601 for Section 06-03111-00-BR to County Contractors, Inc of Quincy, Illinois with the low bid of \$ 289,208.50.
- 7- A notice dated August 14, 2013 was received from the Illinois Department of Transportation regarding the jurisdictional transfer for the 800 North road from US 51 easterly to Shelby County Line—this was transferred from Pana Township's jurisdiction to Assumption Township's jurisdiction.
- 8- A copy of the Local Agency Agreement for Jurisdictional Transfer from Pana Township to Assumption Township for the 800 North Road , Route TR257, Length 5280' (1.0 mile) from US 51 easterly to Shelby County Line was received from the Illinois Department of Transportation.
- 9- A notice of application for permit to manage waste dated August 14, 2013 was received from the Illinois EPA for 5-Oaks Recycling and Disposal Facility. The permit was for a project described as the construction acceptance report for Unit 7-IVA disposal cell.

APPROVE COMMUNICATIONS AS READ

Chairman Schmitz called a motion by Laura Wilkinson and seconded by Greg Hager to accept the communications as read. The motion carried.

**AUGUST 20, 2013**

**(Page 862)**

**COMMITTEE REPORTS**

**ACCEPT & FILE COMMITTEE REPORTS AS PRINTED**

*A motion was made by Jack Pearce, Jr. and seconded by Mike McClure to accept and file the committee reports as printed. The motion carried.*

**HIGHWAY/BUILDING/GROUNDS/ENVIRONMENTAL/WELFARE/ZONING COMMITTEE**

Chairman Greg Hager gave the report for the August 12, 2013 meeting.

**HIGHWAY** as reported to the Committee by Cliff Frye

- The bid results for Section 05-04116-00-BR (Greenwood Bridge #20) were presented with Yamnitz & Associates of Fieldon, Illinois posting the lowest bid. The bid was under the approved engineer's estimate. *A motion was made by Greg Hager and seconded by Dave Reed to accept the low bid of \$274,493.55 from Yamnitz & Associates and authorize the Chairman to execute the contract for this project. The motion carried.*
- Bids for precast box culverts will be presented next month.
- A preliminary engineering agreement with Kuhn & Trello for Ricks Bridge #22 (Section 13-13116-00-BR) was presented for approval. This is a standard IDOT cost plus contract with a not to exceed amount of \$29,958.09. *A motion was made by Greg Hager and seconded by Marilyn Voggetzer to authorize the Chairman to execute the agreement with Kuhn & Trello. The motion carried.* Soil borings are required for the design of this project. Atlas Soils has submitted a revised estimate to do these borings in the amount of \$3,250.00. The contract is billed on actual cost incurred. *A motion was made by Greg Hager and seconded by Ben Curtin to authorize the Chairman to execute the agreement with Atlas Soils. The motion carried.*

**BUILDING/GROUNDS** as reported to the Committee by Zach Hicks

- During the rebuild of the courthouse boiler, it was discovered that the mud leg had previously been replaced and the problem was the fire box. The company fixed the problem and honored the quoted price. Zach has purchased the materials for his part to complete. There are still some registers and valves to change out or replace.
- The boiler at the jail needs some wiring and valves replaced .
- The boiler at the highway is good.
- The courthouse air conditioner for the third floor has had several problems this summer. Zach believes they are all working in sync now.
- The jail air conditioning units have had some problems but he has gotten them back to working order.
- The kitchen at the jail has some major problems with plumbing: dishwashers and pipes.
- Other projects to finish during the summer and fall are painting Health Department building as it is rotting at the bottom, fix dog pens, completing studies of gas and electric bills for rebates, and checking heating systems to ready for winter.

A recently received elevator report estimated upgrades at a cost over \$262,000. The committee discussed to determine if the report was mandatory or just upgrades and recommendations. Zach will report back.

Chairman Schmitz reported that the City of Taylorville and the County of Christian will be celebrating their 175<sup>th</sup> anniversary. The Chamber of Commerce and Taylorville Main Street will chair and oversee all the various committees for the event. He is accepting ideas for the County to plan their portion of the event which will be held over Memorial Day weekend in 2014. It was suggested and there was interest in the beard contest, having a county float for the parade and an open house at the courthouse. Suggestions are encouraged by all employees and elected officials.

## **EXECUTIVE/PERSONNEL/LIQUOR/LEGISLATIVE COMMITTEE**

Chairman Laura Wilkinson gave the report for the August 13, 2013 meeting.

Prior to the meeting Chris Casey from U of I Extension explained that five students participated in the Job Shadowing program since 2:00 pm that day. They toured the courthouse including the clock tower led by Bill Kennedy, met with the States Attorney and Judge Bennett, and heard from many elected and appointed office holders as to what their positions entailed. Lloyd Washburn, Laura Wilkinson, Greg Hager, Joe Marley and Paul Schmitz also shared their views as a county board member and all had a working dinner together. After the meeting was called to order, Chairwoman Wilkinson asked the other committee members to share their views with the students.

Nancy Martin, Health Department Administrator presented to the committee the proposal to increase the fees for the septic and food permits. The basic reason for these increases is because in order to issue permits and then to follow-up with the permits, it takes more than one trip to the site (often three to four trips for each event or follow-up call) which requires both off duty staffing and extended mileage charges.

- On March 14, 2013 the Board of Health met and voted to increase the septic fee from \$100.00 to \$150.00.
- On June 13, 2013, the Board of Health met and voted to begin charging an annual food permit fee for facilities (i.e. schools, churches, senior centers) who currently pay nothing to a standard flat fee of \$100.00 which would allow them to hold as many dinners as they wished.

*A motion was made by Laura Wilkinson and seconded by Mike McClure for the County to amend the Environmental Health Permit Rates as presented. A roll call vote being necessary thereon, the same was taken, producing the following results: VOTING AYE: (16) Dick Breckenridge, Tim Carlson, Ben Curtin, Fred Curtin, Charles DeClerck, Carol Foli, Greg Hager, Joseph Marley, Mike McClure, Chad Michel, Jack Pearce, Jr., Dave Reed, Paul Schmitz, Marilyn Voggetzer, Laura Wilkinson and Lloyd Washburn; VOTING NAY: (0); ABSENT: (0) ; and Said motion having received a majority vote in favor, thereof, it is hereby declared that the motion carried*

Chairman Schmitz recently received a letter from the Illinois Policy Institute offering to work with the County on improvements to the website. They offer assistance to local governments sharing ideas and a checklist. *A motion was made by Laura Wilkinson and seconded by Carol Foli for Chairman to proceed in updating the website. The motion carried.*

The Chairman also noted that Lloyd Washburn and Laura Wilkinson along with himself attended the UCCI seminar in July. It was a very informative seminar with topics as the Affordable Care Act, House and Senate bills that passed and Attorney General Opinions on judicial rulings and new statutory provisions. A copy is on file in the Chairman's Office.

Recently the Taylorville City Council amended their Enterprise Zone Ordinance to reducing the cap on the application fees as recommended by the Christian County Economic Development Corporation. More information is needed for further discussion.

## **AUDIT/FINANCE/PURCHASING COMMITTEE**

Chairman Fred Curtin gave the reports for the August 19, 2013 meeting.

*A motion was made by Fred Curtin and seconded by Jack Pearce to approve the claims as reported for August. A roll call vote being necessary thereon, the same was taken, producing the following results: VOTING AYE: (16) Dick Breckenridge, Tim Carlson, Ben Curtin, Fred Curtin, Charles DeClerck, Carol Foli, Greg Hager, Joseph Marley, Mike McClure, Chad Michel, Jack Pearce, Jr., Dave Reed, Paul Schmitz, Marilyn Voggetzer, Laura Wilkinson and Lloyd Washburn; VOTING NAY: (0); ABSENT: (0) ; and Said motion having received a majority vote in favor, thereof, it is hereby declared that the motion carried*

AUGUST 20, 2013

(Page 864)

**AUDIT/FINANCE/PURCHASING COMMITTEE (cont.)**

Due to scheduling conflicts the committee heard FY Budget proposal from the Sheriff's Office, 911, and the Regional Office of Education. During the meetings on August 26 and 27, the regular budget hearings will take place.

After the passage of the video gaming legislation, it was suggested any funds received should be set aside for a specific purpose. The committee discussed leaving it as general fund revenue or possibly moving it to the capital improvement fund and they will address it in the new budget. From February 2013 to date revenues have totaled \$9,727.65.

As discussed at the Executive Committee, Chairman Schmitz presented copies of the itemized Enterprise Zone certification fees since March 2012. In review of the distribution, 75% goes to the Christian County Economic Development Corporation, and the balance of 25% goes to both the County and the City of Taylorville equally. In the amendment to the original ordinance, the change is that the fee shall not exceed \$50,000, originally it was \$200,000. The Enterprise Zone Administrator is authorized to collect a certification fee from any applicant for construction or renovation in the Enterprise Zone in order to be certified as eligible for Enterprise Zone benefits. *A motion was made by Fred Curtin and seconded by Mike McClure to amend the ordinance with the fee changed "not to exceed \$50,000"*. A roll call vote being necessary thereon, the same was taken, producing the following results: VOTING AYE: (15) Dick Breckenridge, Tim Carlson, Ben Curtin, Fred Curtin, Charles DeClerck, Carol Foli, Greg Hager, Mike McClure, Chad Michel, Jack Pearce, Jr., Dave Reed, Paul Schmitz, Marilyn Voggetzer, Laura Wilkinson and Lloyd Washburn; VOTING NAY: (1) Joseph Marley; ABSENT: (0); and Said motion having received a majority vote in favor, thereof, it is hereby declared that the motion carried

Recently, Larry Saxe, a cemetery trustee of Thomas Anderson Cemetery brought to the attention of Chairman Schmitz that the County owns that cemetery. In the process of applying for partial exempt status under provisions of the Cemetery Oversight Act, the application fee is \$150 and Mr. Saxe has requested the County pay that fee as the owners. Although, much communication has been found discussing the County's ownership of 4.04 acres but not the 5.07 acres of the actual cemetery, any actual real estate recording is not found. The title work is being pursued. With the deadline of August 31 to apply for the partial exempt status, *a motion was made by Fred Curtin and seconded by Chad Michel to permit Chairman Schmitz to sign the application and pay the \$150.00 fee if the title work and further documents validate the County's ownership of the Thomas Anderson Cemetery*. This payment would come from contingency. A roll call vote being necessary thereon, the same was taken, producing the following results: VOTING AYE: (16) Dick Breckenridge, Tim Carlson, Ben Curtin, Fred Curtin, Charles DeClerck, Carol Foli, Greg Hager, Joseph Marley, Mike McClure, Chad Michel, Jack Pearce, Jr., Dave Reed, Paul Schmitz, Marilyn Voggetzer, Laura Wilkinson and Lloyd Washburn; VOTING NAY: (0); ABSENT: (0); and Said motion having received a majority vote in favor, thereof, it is hereby declared that the motion carried

A list of topics concerning the labor issues were submitted to the department heads for evaluation. The Committee reviewed the results containing options for an on-site facilitator/trainer (a labor attorney) and various webinars. *A motion was made by Fred Curtin and seconded by Dick Breckenridge to approve up to \$1000.00 from contingency for department head training purposes*. A roll call vote being necessary thereon, the same was taken, producing the following results: VOTING AYE: (16) Dick Breckenridge, Tim Carlson, Ben Curtin, Fred Curtin, Charles DeClerck, Carol Foli, Greg Hager, Joseph Marley, Mike McClure, Chad Michel, Jack Pearce, Jr., Dave Reed, Paul Schmitz, Marilyn Voggetzer, Laura Wilkinson and Lloyd Washburn; VOTING NAY: (0); ABSENT: (0); and Said motion having received a majority vote in favor, thereof, it is hereby declared that the motion carried

**AUDIT/FINANCE/PURCHASING COMMITTEE (cont.)**

It was noted that the County had received another accelerated payment to IMRF due to the benefit day final payment of a retiree. Previously discussed, it was the auditor's opinion to pay rather than to request an exemption which would only delay the payment due.

**NEW OR UNFINISHED BUSINESS**

None at this time.

**Approval of Mileage and Per Diem Report**

*A motion was made by Dave Reed and seconded by Tim Carlson to approve and dispense with the reading of the mileage and per diem report. The motion carried.*

	<u>Salary</u>	<u>Rate</u>	<u>Meetings this month</u>
Dick Breckenridge	\$200.00	\$50.00	2
Timothy Carlson	\$200.00	\$50.00	2
Ben Curtin	\$200.00	\$50.00	2
Fred Curtin	\$200.00	\$50.00	3
Charles DeClerck	\$200.00	\$50.00	2
Carol A. Foli	\$200.00	\$50.00	4
Greg Hager	\$200.00	\$50.00	3
Joseph Marley	\$200.00	\$50.00	2
Mike McClure	\$200.00	\$50.00	2
Chad Michel	\$200.00	\$50.00	2
Jack Pearce, Jr.	\$200.00	\$50.00	2
Dave Reed	\$200.00	\$50.00	2
Paul Schmitz	\$813.73		
Marilyn Voggetzer	\$200.00	\$50.00	2
Lloyd Washburn	\$200.00	\$50.00	4
Laura Wilkinson	\$200.00	\$50.00	4

**ADJOURNMENT**

*With no other unfinished business to come before the Board, a motion was made by Jack Pearce and seconded by Dave Reed to adjourn the meeting until September 17, 2013 at 6:30 pm. The motion carried.*

**SEPTEMBER 17, 2013**

**(Page 866)**

PROCEEDINGS OF THE COUNTY BOARD  
AT A MEETING OF THE COUNTY BOARD MEMBERS OF CHRISTIAN COUNTY  
ILLINOIS, BEGUN AND HELD AT THE COURTHOUSE IN TAYLORVILLE,  
ILLINOIS, ON SEPTEMBER 17, 2013.

*ATTEST: LINDA K. CURTIN, COUNTY CLERK*

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The following proceeding had and entered at large upon the records of said Board, which is done accordingly in the following words and figures to wit;

Chairman Paul Schmitz called the Board to order and led the Pledge of Allegiance to the flag. Reverend Brian Blackmore of the Taylorville Christian Church gave the invocation.

A roll call disclosed all members present signifying a quorum.

PROCLAMATIONS/ORDINANCES/RESOLUTIONS

None this month.

ACCEPT COUNTY BOARD MINUTES

*It was moved by Dave Reed and seconded by Tim Carlson to accept and place on file the minutes for the SEPTEMBER 17, 2013 Board Meeting. The motion carried.*

COMMUNICATIONS

The following communications were presented and read.

- 1- The August 2013 Public Defender's report is on file in the Clerk's Office.
- 2- The September and October 2013 Prevailing Wage reports are now on file in the Clerk's Office and posted.
- 3- The Treasurer's reports ending 08/31/2013 are on file in the Clerk's Office.
- 4- The August 2013 Local Solid Waste Fees Fund Report is on file in the Clerk's Office.
- 5- The August 2013 County and Road District Reports on Motor Fuel Tax Allotment and Transactions were received from the Illinois Department of Transportation and are on file in the County Clerk's Office.
- 6- A notice of application for permit to manage waste dated August 14, 2013 was received from the Illinois EPA for 5-Oaks Recycling and Disposal Facility. The permit was for proposed revisions to the maximum allowable predicted concentrations table (IEPA #021860006).

APPROVE COMMUNICATIONS AS READ

*Chairman Schmitz called a motion by Laura Wilkinson and seconded by Carol Foli to accept the communications as read. The motion carried.*

COMMITTEE REPORTS

ACCEPT & FILE COMMITTEE REPORTS AS PRINTED

*A motion was made by Laura Wilkinson and seconded by Marilyn Voggetzer to accept and file the committee reports as printed. The motion carried.*

HIGHWAY/BUILDING/GROUNDS/ENVIRONMENTAL/WELFARE/ZONING COMMITTEE

No meeting this month.

EXECUTIVE/PERSONNEL/LIQUOR/LEGISLATIVE COMMITTEE

No meeting this month.

**AUDIT/FINANCE/PURCHASING COMMITTEE**

Chairman Fred Curtin gave the reports for the August 26<sup>th</sup>, August 27<sup>th</sup> and September 16<sup>th</sup>, 2013 meetings.

**August 26, 2013:**

The Audit/Finance/Purchasing Committee met on Monday, August 26, 2013 at 6:00 p.m. in the County Board Meeting Room, second floor Christian County Courthouse, Taylorville, Illinois.

The purpose of the meeting was to hear budget requests and any other matters.

Those submitting budgets and in attendance were as follows:

Brett Rahar-Zoning  
Joe Stepping-Solid Waste  
Joelynda Conrad-Animal Control  
Cliff Frye-Highway  
Mike Drea-Treasurer  
Mike Gianasi-Assessor's Office  
Zach Hicks-Buildings and Grounds  
Nancy Martin-Health Department

At a previous meeting, budgets were discussed with the Sheriff , 911 and ROE.

**August 27, 2013**

The Audit/Finance/Purchasing Committee met on Tuesday, August 27, 2013 at 6:00 p.m. in the County Board Meeting Room, second floor Christian County Courthouse, Taylorville, Illinois.

The purpose of the meeting was to hear budget requests and any other matters.

Those submitting budgets and in attendance were as follows:

Amanda Cole-U of I Extension  
Judge Ron Spears-Circuit Court  
Mike Havera-States Attorney  
Greg Grigsby-Public Defender  
Laura Cooper-Probation  
Julie Mayer-Circuit Clerk  
Amy Winans-Coroner  
Linda Curtin-County Clerk

Early in the presentations, Rick Johnson of Consolidated Communications explained a telephone upgrade for all County buildings. This proposal would be an IP voiceover system improving clarity of service, time-saving options for the employees, answering machine options for after hours, and many other technology upgrades which would include Metro E internet service. The department heads have had an opportunity to learn more about the system and were polled on their interests. The degrees of interest varied from department to department. After an initial upgrade cost to replace the phones and lines into the buildings, it is estimated to save \$600-\$1000 monthly. Further discussion will resume at the next meeting and no action was taken at this time.

**September 16, 2013:**

A motion was made by Fred Curtin and seconded by Jack Pearce, Jr. to approve the claims as reported for September. A roll call vote being necessary thereon, the same was taken, producing the following results: VOTING AYE: (16) Dick Breckenridge, Tim Carlson, Ben Curtin, Fred Curtin, Charles DeClerck, Carol Foli, Greg Hager, Joseph Marley, Mike McClure, Chad Michel, Jack Pearce, Jr., Dave Reed, Paul Schmitz, Marilyn Voggetzer, Laura Wilkinson and Lloyd Washburn; VOTING NAY: (0); ABSENT: (0) ; and Said motion having received a majority vote in favor, thereof, it is hereby declared that the motion carried.

**AUDIT/FINANCE/PURCHASING COMMITTEE (cont.)**

Chief Probation Officer Laura Cooper presented three quotes for seal coating the parking lot at the Probation Building—B&W Asphalt, \$2500; Illinois Paving, \$1450 and Lowes Paving and Seal Coating, \$680. The low quote from Lowes Paving in the amount of \$680.05 was accepted. *A motion was made by Fred Curtin and seconded by Greg Hager to accept the low quote from Lowes Paving in the amount of \$ 680.05.* The motion carried. The work will be done yet this fall and Laura noted that this would put her over budget in the maintenance line item, but not overall office.

Chief Deputy Bruce Engeling presented to the Committee quoted proposals for food preparation servicing the county jail's detainee population. Chief Deputy Engeling has estimated over a \$20,000 savings with this proposal. The facility's kitchen will still be utilized with the company providing staffing, food ordering and preparation done by the company. The meals proposed meet the standard for caloric and nutritional factors. The jailers would continue to serve the meals. This is a three year contract with provisions for short term dissolution of the contract. The quotes are as follows:

Aramark	\$3.01/meal
Consolidated Catering	\$2.23/meal
Deb's Catering, Inc.	\$2.42/meal

*A motion was made by Fred Curtin and seconded by Chad Michel to approve the contract with Consolidated Catering for providing meals for the County's correctional center detainee population.* It was clarified in discussion that this covers three meals a day—generally this is a cold breakfast and two hot meals. It was noted that Deb's Catering was out of Altamont, Illinois and Consolidated Catering was out of Iowa. The motion carried. The proposed start date is estimated to be December 1 or January 1. Currently, there are four part time cooks of which two are members of AFSCME. The union will be notified of this change

The Committee discussed briefly the designation of the video gaming revenue with the desire to work on the FY 2014 budget first.

Chairman Schmitz reported to the Committee the projected assessments for 2014 from the Illinois County Insurance Trust (for the County's liability coverage). The assessments are similar to years past. *A motion was made by Fred Curtin and seconded by Lloyd Washburn for Chairman Schmitz to vote at the ICIT Board meeting to approve the proposed assessments of \$39,988 for the 2001 Insurance Trust and \$33,279 for the 2009 Insurance Trust and with the 2014 insurance premium of \$123,777 for a total of \$199,044 for the Christian County portion.* A roll call vote being necessary thereon, the same was taken, producing the following results: VOTING AYE: (16) Dick Breckenridge, Tim Carlson, Ben Curtin, Fred Curtin, Charles DeClerck, Carol Foli, Greg Hager, Joseph Marley, Mike McClure, Chad Michel, Jack Pearce, Jr., Dave Reed, Paul Schmitz, Marilyn Voggetzer, Laura Wilkinson and Lloyd Washburn; VOTING NAY: (0); ABSENT: (0) ; and Said motion having received a majority vote in favor, thereof, it is hereby declared that the motion carried. Chairman Schmitz noted to the Board that County Auditor Sheridan Pulley wanted it noted that by going with the Trust we have saved roughly 11-12% each year. These dollars will be budgeted.

In October, the Finance Committee would normally meet on Monday, October 14 of which is a holiday. It was agreed by Committee to meet on Thursday, October 10 for the monthly Finance meeting.

According to the Affordable Care Act, prior to October 1<sup>st</sup> all employees are to receive a letter of notice about the availability of health care exchanges and the particulars of what their current insurance premiums cost the employer and employee. The discussion and request was if distribution of the letter was by hand requiring the employee's signature would suffice as proof of notice. The Committee agreed that would suffice. Also noted, effective for the January 2014 premium, an approximate 4% increase will be added to the health insurance premium. For the single employee's contribution, the monthly increase is less than \$1.70/month.

Chairman Schmitz updated the Committee on the ownership of the Anderson Cemetery. After title work was done by Spurling Title, it was determined the County owns the cemetery. However, the cemetery does have a board of trustees who manage it. The request to the Committee is to pay for the title work in the amount of \$275 and as discussed last month the \$150 filing fee (covers 4 years) with the State declaring its exempt status. *A motion was made by Fred Curtin and seconded by Greg Hager to cover those costs totaling \$425 from contingency.* Chairman Schmitz explained to the Board that the first acre of this cemetery was deeded back in 1894 and in 1904 about an acre and a half then again in 1932 with the remaining 4 acres coming to the County in 2007—making it the County's. Schmitz noted he hopes we can keep that Board in place and they can continue to run the cemetery. It was further noted that the County now owns two cemeteries. We pay maintenance towards a cemetery in Langleyville and one in Pana but we do not own them. The Chairman noted he will get the monetary records and report back to the Board. Schmitz will also address how the Board members will be appointed. A roll call vote being necessary thereon, the same was taken, producing the following results: **VOTING AYE: (16)** Dick Breckenridge, Tim Carlson, Ben Curtin, Fred Curtin, Charles DeClerck, Carol Foli, Greg Hager, Joseph Marley, Mike McClure, Chad Michel, Jack Pearce, Jr., Dave Reed, Paul Schmitz, Marilyn Voggetzer, Laura Wilkinson and Lloyd Washburn; **VOTING NAY: (0); ABSENT: (0)** ; and Said motion having received a majority vote in favor, thereof, it is hereby declared that the motion carried.

An agreement from U of I Extension was submitted for the payment of levy funds in the amount of \$169,826.13 for the months 7/1/2013 through 6/30/2014. That was put into a *motion by Fred Curtin and seconded by Chad Michel.* It was noted that the County has always levied for this—but do not believe it is State mandated. The motion carried.

Supervisor of Assessments Mike Gianasi discussed his further research of upgrade of the phone systems especially of the court systems and 911/sheriff's needs. It should be noted that the proposal is not just a phone system but a more reliable business class internet connection—a voice over IP system. The Committee recommended the project be set up for a bid process to get a real number.

#### **NEW OR UNFINISHED BUSINESS**

Chairman Schmitz presented the Christian County 2014 Holiday Schedule. *A motion to approve the 2014 Holiday Schedule as printed was made by Laura Wilkinson and seconded by Joe Marley.* The motion carried.

Marshelle Kassebaum, Regional Superintendent of Schools for Christian and Montgomery County spoke to the Board giving them the first quarter highlights for ROE #10. All teachers are certified, the buses are rolling and truancy issues are being addressed. She touched briefly on the proposed consolidation of Panhandle and Morrisonville C.U.S.D.'s. Kassebaum has been working closely with ISBE, the affected County Boards and County Clerks. The hearing for this proposed consolidation will be on Tuesday, October 22<sup>nd</sup> at Lincolnwood Auditorium and all interested parties are welcome to attend. Kassebaum walked the Board through the timeline of events that are entailed with a proposed consolidation. Referendum to approve the consolidation should appear on the March 18, 2014 General Primary ballot with the Board members to be elected at large at the 2014 General Election on November 4, 2014. The Board had some specific questions regarding enrollment numbers and she suggested checking out the 135-page document on the schools websites for the specifics. Kassebaum will forward the documentation from the Committee of 10 for the proposed consolidation to Chairman Schmitz for him to share with the Board.

Chairman Schmitz noted that on Friday, October 18<sup>th</sup> is the leadership graduation from the UCCI, the University of Illinois Leadership Academy, with Greg graduating this round. Jan will have the information if anyone wishes to attend. On Saturday, October 19<sup>th</sup> they will have a breakfast in the morning followed by a training session from 9 a.m. until noon.

**SEPTEMBER 17, 2013 (Page 870)**

Approval of Mileage and Per Diem Report

*A motion was made by Joe Marley and seconded by Greg Hager to approve and dispense with the reading of the mileage and per diem report. The motion carried.*

	<u>Salary</u>	<u>Rate</u>	<u>Meetings this month</u>
Dick Breckenridge	\$200.00	\$50.00	4
Timothy Carlson	\$200.00	\$50.00	1
Ben Curtin	\$200.00	\$50.00	1
Fred Curtin	\$200.00	\$50.00	4
Charles DeClerck	\$200.00	\$50.00	1
Carol A. Foli	\$200.00	\$50.00	3
Greg Hager	\$200.00	\$50.00	2
Joseph Marley	\$200.00	\$50.00	1
Mike McClure	\$200.00	\$50.00	5
Chad Michel	\$200.00	\$50.00	4
Jack Pearce, Jr.	\$200.00	\$50.00	5
Dave Reed	\$200.00	\$50.00	1
Paul Schmitz	\$813.73		
Marilyn Voggetzer	\$200.00	\$50.00	1
Lloyd Washburn	\$200.00	\$50.00	1
Laura Wilkinson	\$200.00	\$50.00	1

**ADJOURNMENT**

*With no other unfinished business to come before the Board, a motion was made by Jack Pearce, Jr. and seconded by Mike McClure to adjourn the meeting until October 15, 2013 at 6:30 pm. The motion carried.*

PROCEEDINGS OF THE COUNTY BOARD  
AT A MEETING OF THE COUNTY BOARD MEMBERS OF CHRISTIAN COUNTY  
ILLINOIS, BEGUN AND HELD AT THE COURTHOUSE IN TAYLORVILLE,  
ILLINOIS, ON OCTOBER 15, 2013.

ATTEST: LINDA K. CURTIN, COUNTY CLERK

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The following proceeding had and entered at large upon the records of said Board, which is done accordingly in the following words and figures to wit;

Chairman Paul Schmitz called the Board to order and led the Pledge of Allegiance to the flag. Associate Pastor Ryan Whitley of the Calvary Baptist Church of the Taylorville gave the invocation.

A roll call disclosed all members present signifying a quorum.

PROCLAMATIONS/ORDINANCES/RESOLUTIONS

Will be handled in committee.

ACCEPT COUNTY BOARD MINUTES

*It was moved by Dave Reed and seconded by Mike McClure to accept and place on file the minutes for the September 17, 2013 Board Meeting. The motion carried.*

COMMUNICATIONS

The following communications were presented and read.

- 1- The September 2013 Public Defender's report is on file in the Clerk's Office.
- 2- The November Prevailing Wage report was not yet available.
- 3- The Treasurer's reports ending 09/30/2013 are on file in the Clerk's Office.
- 4- The September 2013 Local Solid Waste Fees Fund Report is on file in the Clerk's Office.
- 5- The September 2013 County and Road District Reports on Motor Fuel Tax Allotment and Transactions were received from the Illinois Department of Transportation and are on file in the County Clerk's Office.
- 6- A notice of application for permit to manage waste dated August 14, 2013 was received from the Illinois EPA for 5-Oaks Recycling and Disposal Facility. The permit was for proposed revisions to the maximum allowable predicted concentrations table (IEPA #021860006).

APPROVE COMMUNICATIONS AS READ

Chairman Schmitz called a motion by Joe Marley and seconded by Laura Wilkinson to accept the communications as read. The motion carried.

COMMITTEE REPORTS

ACCEPT & FILE COMMITTEE REPORTS AS PRINTED

*A motion was made by Tim Carlson and seconded by Jack Pearce, Jr. to accept and file the committee reports as printed. The motion carried.*

HIGHWAY/BUILDING/GROUNDS/ENVIRONMENTAL/WELFARE/ZONING COMMITTEE

Chairman Greg Hager gave the report for the October 8, 2013 meeting.

A minor sub-plat for Wareham and Norville was submitted for approval in order for the Sharpsburg and Neighboring Area Water System to proceed. Attorney Tony DelGiorno reported that the group is ready to proceed with the laying of the pipe, closings of easements and other construction after this approval. It was noted that Zoning Officer Brett Rahar has approved the building permits, Plat Officer Mike Gianasi has reviewed

**HIGHWAY/BUILDING/GROUNDS/ENVIRONMENTAL/WELFARE/ZONING COMMITTEE (cont.)**

Proposed Minor Sub-Plat (cont.)

the minor sub-plat stating that everything is in order and Cliff Frye said there were no problems with the easements. *A motion was made by Greg Hager and seconded by Chad Michel to approve the minor sub-plat for Wareham and Norville as submitted.* It was noted to the full Board that this is for the location of a water tower, pump station and master meter and this will service roughly 210 customers. The motion carried.

HIGHWAY as reported by Cliff Frye to the Committee

- A request was made to replace and purchase a 20 year old power washer. Three quotes were compared from \$5288, \$6700, and \$5600 for the purchase of a new one. The low quote was from Pressure Pump and Supply from Lebanon, Illinois. This is a company that builds and services the pumps. *A motion was made by Greg Hager and seconded by Marilyn Voggetzer to purchase the quoted pump from Pressure Pump and Supply at a cost of \$5288.* The motion carried.
- As an update on the Taylorville spillway bridge; the letting was held in September by IDOT and was awarded to Freeson Brothers. Depending on the weather, work may begin this fall. Cliff stated to the full Board that they had not yet started, not sure but maybe this fall—the spillway bridge will be closed until late summer to finish.
- A request was made from a Roby resident if the County would allow hunting on their property in that area. After discussion, *a motion was made by Greg Hager and seconded by Marilyn Voggetzer to deny any requests for hunting on County properties.* The motion carried.

It was noted that a tree on the west side of the courthouse was dead and needed to be removed. Cliff offered for the Highway Department to remove it this winter.

Proposal for Privately Funded Memorial to Farmers

John Curtin, former County Board Chairman, appeared before the Committee to request a permanent use of the courthouse grounds to establish a memorial for Christian County Farmers. The memorial would include a stone monument with an engraved progressive farming scene and two benches sitting on top of a concrete surround with an 11' x 13' brick paver patio within. The public would be able to purchase pavers (costs not yet determined) to allow three lines of laser printing of names etc. on each brick. This would fund the project. Taylorville Main Street has been asked to promote and manage the process with John Curtin overseeing the project. Other businesses are already onboard to help sponsor and promote the project. *A motion was made by Greg Hager and seconded by Mike McClure to allow the Christian County Farmers Memorial to be erected on the southeast side of the courthouse lawn at no cost to the County.* Discussion ensued in which Curtin clarified that the project would be funded through the sale of roughly ½ of the 608 pavers to be used in the project, Steve Unser will do the engravings, the memorial itself will be roughly 6-8 feet in length and about 3 feet high. Curtin went on to note that farming is the #1 industry in the State and this County and that when initially proposed a couple of years ago this project fizzled out due to a lack of funding. The memorial would be located on the south side of the eastern walkway about 8 feet in from the curbing. The projected cost for the project is between \$15,000-\$20,000—all of which will be privately funded. While it was noted that Main Street was not “formally onboard with the project” as yet—it is anticipated they will be. The motion carried with Charles DeClerck opposing the motion.

Building/Maintenance Supervisor Zach Hicks continues to be busy with both small projects and big projects. He noted that the courthouse boiler is all completed and has been tested, he worked at the highway building to get their boiler ready for the season, and will be at the health department beginning tomorrow installing the second new HVAC unit (which was done last week). The health department building has been painted and some work around the yard at the courthouse has been completed. Due to the overcrowding issues, the jail is a much harder building in which to complete projects.

## **EXECUTIVE/PERSONNEL/LIQUOR/LEGISLATIVE COMMITTEE**

Chairman Laura Wilkinson gave the report for the October 7, 2013 meeting.

A proposal for a New Year's Eve project for cab transporting may be heard at a later date.

A resolution to increase the court fee for maintaining and use of the law library in the Courthouse was submitted as requested by Judge Spears. In 1988, the fee was set at \$6.00. The statute states the fee cannot exceed \$21.00. *A motion was made by Laura Wilkinson and seconded by Chad Michel to approve the proposed resolution R2013 CC 012, which increases the fee to \$10.00.* The said fee is collected in the form of a fine, which is collected by the circuit clerk. A roll call vote being necessary thereon, the same was taken, producing the following results: VOTING AYE: (16) Dick Breckenridge, Tim Carlson, Ben Curtin, Fred Curtin, Charles DeClerck, Carol Foli, Greg Hager, Joseph Marley, Mike McClure, Chad Michel, Jack Pearce, Jr., Dave Reed, Paul Schmitz, Marilyn Vogetzer, Laura Wilkinson and Lloyd Washburn; VOTING NAY: (0); ABSENT: (0) ; and Said motion having received a majority vote in favor, thereof, it is hereby declared that the motion carried.

Chief Deputy Bruce Engeling presented the tentative agreement with FOP. A motion was made and seconded to approve the FOP tentative agreement and forward it to the Finance Committee. The FOP membership votes to ratify on October 10.

Other points:

- Chairman Schmitz discussed a concern in the decline of sales tax revenue and continues to research the issue.
- Chairman Schmitz noted that the County will be losing two to three liquor license holders due to annexation.
- Jan Bland reported that over the past month there were five full time positions replaced and three part time positions.
- The department head training held last Friday was very well done and a request to continue in house trainings will be forwarded to the Finance Committee.

## **AUDIT/FINANCE/PURCHASING COMMITTEE**

Chairman Fred Curtin gave the report for the October 10<sup>th</sup>, 2013 meeting.

Circuit Clerk Julie Mayer presented a revision of her budget request relative to personnel requests.

*A motion was made by Fred Curtin and seconded by Mike McClure to approve the claims as reported for October.* A roll call vote being necessary thereon, the same was taken, producing the following results: VOTING AYE: (16) Dick Breckenridge, Tim Carlson, Ben Curtin, Fred Curtin, Charles DeClerck, Carol Foli, Greg Hager, Joseph Marley, Mike McClure, Chad Michel, Jack Pearce, Jr., Dave Reed, Paul Schmitz, Marilyn Vogetzer, Laura Wilkinson and Lloyd Washburn; VOTING NAY: (0); ABSENT: (0) ; and Said motion having received a majority vote in favor, thereof, it is hereby declared that the motion carried.

Sheridan Pulley reviewed with the Committee the preliminary financial status going into FY 2014. He noted the loss of sales tax revenues which the Committee needed to take into consideration.

As traditionally a part of the end of the fiscal year, *a motion was made by Fred Curtin and seconded by Jack Pearce to authorize Chairman Schmitz a second claim period on November 21 and to sign the claims.* The motion carried.

Treasurer Mike Drea present resolutions to accept sealed bids on five delinquent tax deed properties with the following resolution numbers respective to the motion: R2013 TR 007, R2013 TR 008, R2013 TR 009, R2013 TR 010, R2013 TR 011.

**AUDIT/FINANCE/PURCHASING COMMITTEE (cont.)**

*A motion was made by Fred Curtin and seconded by Greg Hager to accept the bid of \$700 [11-25-22-121-002-00 in Pana Township. A roll call vote being necessary thereon, the same was taken, producing the following results: VOTING AYE: (16) Dick Breckenridge, Tim Carlson, Ben Curtin, Fred Curtin, Charles DeClerck, Carol Foli, Greg Hager, Joseph Marley, Mike McClure, Chad Michel, Jack Pearce, Jr., Dave Reed, Paul Schmitz, Marilyn Voggetzer, Laura Wilkinson and Lloyd Washburn; VOTING NAY: (0); ABSENT: (0) ; and Said motion having received a majority vote in favor, thereof, it is hereby declared that the motion carried.*

*A motion was made by Fred Curtin and seconded by Laura Wilkinson to accept the bid of \$660 [11-25-22-207-014-00 in Pana Township. A roll call vote being necessary thereon, the same was taken, producing the following results: VOTING AYE: (16) Dick Breckenridge, Tim Carlson, Ben Curtin, Fred Curtin, Charles DeClerck, Carol Foli, Greg Hager, Joseph Marley, Mike McClure, Chad Michel, Jack Pearce, Jr., Dave Reed, Paul Schmitz, Marilyn Voggetzer, Laura Wilkinson and Lloyd Washburn; VOTING NAY: (0); ABSENT: (0) ; and Said motion having received a majority vote in favor, thereof, it is hereby declared that the motion carried.*

*A motion was made by Fred Curtin and seconded by Chad Michel to accept the bid of \$660 [17-13-27-233-003-00 in Taylorville Township. A roll call vote being necessary thereon, the same was taken, producing the following results: VOTING AYE: (16) Dick Breckenridge, Tim Carlson, Ben Curtin, Fred Curtin, Charles DeClerck, Carol Foli, Greg Hager, Joseph Marley, Mike McClure, Chad Michel, Jack Pearce, Jr., Dave Reed, Paul Schmitz, Marilyn Voggetzer, Laura Wilkinson and Lloyd Washburn; VOTING NAY: (0); ABSENT: (0) ; and Said motion having received a majority vote in favor, thereof, it is hereby declared that the motion carried.*

*A motion was made by Fred Curtin and seconded by Laura Wilkinson to accept the bid of \$700 [12-10-27-700-002-00 in Prairieton Township. A roll call vote being necessary thereon, the same was taken, producing the following results: VOTING AYE: (16) Dick Breckenridge, Tim Carlson, Ben Curtin, Fred Curtin, Charles DeClerck, Carol Foli, Greg Hager, Joseph Marley, Mike McClure, Chad Michel, Jack Pearce, Jr., Dave Reed, Paul Schmitz, Marilyn Voggetzer, Laura Wilkinson and Lloyd Washburn; VOTING NAY: (0); ABSENT: (0) ; and Said motion having received a majority vote in favor, thereof, it is hereby declared that the motion carried.*

*A motion was made by Fred Curtin and seconded by Greg Hager to accept the bid of \$700 [12-10-33-700-001-00 in Prairieton Township. A roll call vote being necessary thereon, the same was taken, producing the following results: VOTING AYE: (16) Dick Breckenridge, Tim Carlson, Ben Curtin, Fred Curtin, Charles DeClerck, Carol Foli, Greg Hager, Joseph Marley, Mike McClure, Chad Michel, Jack Pearce, Jr., Dave Reed, Paul Schmitz, Marilyn Voggetzer, Laura Wilkinson and Lloyd Washburn; VOTING NAY: (0); ABSENT: (0) ; and Said motion having received a majority vote in favor, thereof, it is hereby declared that the motion carried.*

The motion carried.

Chief Deputy Bruce Engeling reviewed the tentative agreement with the committee. Some language changes were made as well as the following:

- Change holiday of Lincoln's Birthday to Christmas Eve effective calendar year 2014.
- Increase Lieutenant supplemental pay added to base from \$1200 to \$1500 and increase Sergeant pay from \$900 to \$1200.
- Add \$50 to each increment of longevity, effective 12/1/2013. Starting at five years from previous four.
- Increase employee insurance contribution an additional 1% effective 12/1/13—6% same as others.
- Agree to a three year contract with wage increases of 2%--2.5%--2.5%

**AUDIT/FINANCE/PURCHASING COMMITTEE (cont.)**

The FOP membership ratified the agreement earlier in the day. *A motion was made by Fred Curtin and seconded by Mike McClure to approve the FOP collective bargaining agreement.* The motion carried.

Bids for the upgrade of the phone system and service have been advertised. The bid opening will be at 6:30pm on Wednesday, October 30 when the Finance Committee will meet again. Also at that meeting, the Committee will review the budget requests for a final proposal. Due to a report of a drastic revenue loss of sales tax, a memo to department heads is to be sent out requesting them to attempt to cut their proposed 2014 budgets by 2.5% by the meeting on the 30<sup>th</sup>.

In August, the Board approved spending up to \$2500 for Zach Hicks to purchase other materials needed to finish the boiler project. After all the bills have been submitted, an additional \$445.51 is needed to cover those expenditures. *A motion was made by Fred Curtin and seconded by Carol Foli to cover those expenditures from contingency.* A roll call vote being necessary thereon, the same was taken, producing the following results: **VOTING AYE: (16)** Dick Breckenridge, Tim Carlson, Ben Curtin, Fred Curtin, Charles DeClerck, Carol Foli, Greg Hager, Joseph Marley, Mike McClure, Chad Michel, Jack Pearce, Jr., Dave Reed, Paul Schmitz, Marilyn Voggetzer, Laura Wilkinson and Lloyd Washburn; **VOTING NAY: (0); ABSENT: (0)** ; and Said motion having received a majority vote in favor, thereof, it is hereby declared that the motion carried.

**Approval of Mileage and Per Diem Report**

*A motion was made by Jack Pearce Jr. and seconded by Laura Wilkinson to approve and dispense with the reading of the mileage and per diem report.* The motion carried.

	<u>Salary</u>	<u>Rate</u>	<u>Meetings this month</u>
Dick Breckenridge	\$200.00	\$50.00	2
Timothy Carlson	\$200.00	\$50.00	2
Ben Curtin	\$200.00	\$50.00	2
Fred Curtin	\$200.00	\$50.00	5
Charles DeClerck	\$200.00	\$50.00	1
Carol A. Foli	\$200.00	\$50.00	6
Greg Hager	\$200.00	\$50.00	3
Joseph Marley	\$200.00	\$50.00	2
Mike McClure	\$200.00	\$50.00	2
Chad Michel	\$200.00	\$50.00	2
Jack Pearce, Jr.	\$200.00	\$50.00	2
Dave Reed	\$200.00	\$50.00	2
Paul Schmitz	\$813.73		
Marilyn Voggetzer	\$200.00	\$50.00	3
Lloyd Washburn	\$200.00	\$50.00	3
Laura Wilkinson	\$200.00	\$50.00	3

**APPOINTMENTS/RE-APPOINTMENTS**

None at this time.

**ADJOURNMENT**

*With no other unfinished business to come before the Board, a motion was made by Jack Pearce, Jr. and seconded by Greg Hager to adjourn the meeting until November 19, 2013 at 6:30 pm.* The motion carried.

PROCEEDINGS OF THE COUNTY BOARD  
AT A MEETING OF THE COUNTY BOARD MEMBERS OF CHRISTIAN COUNTY  
ILLINOIS, BEGUN AND HELD AT THE COURTHOUSE IN TAYLORVILLE,  
ILLINOIS, ON NOVEMBER 19, 2013.

ATTEST: LINDA K. CURTIN, COUNTY CLERK

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The following proceeding had and entered at large upon the records of said Board, which is done accordingly in the following words and figures to wit;

Chairman Paul Schmitz called the Board to order and led the Pledge of Allegiance to the flag. Reverend Jason Hoffmann of the Crossroads Apostolic Church of the Taylorville gave the invocation.

A roll call disclosed all members present signifying a quorum.

PROCLAMATIONS/ORDINANCES/RESOLUTIONS

**A resolution was proposed for the fees related to the mandatory drug and alcohol testing. A motion was made by Mike McClure and seconded by Carol Foli to adopt Resolution R2013 CC 013 establishing the field tests performed by Probation Department and the drug and alcohol testing fees as well as the maximum daily rate for electronic monitoring and to dispense with the reading thereof.** A roll call vote being necessary thereon, the same was taken, producing the following results: VOTING AYE: (16) Dick Breckenridge, Tim Carlson, Ben Curtin, Fred Curtin, Charles DeClerck, Carol Foli, Greg Hager, Joseph Marley, Mike McClure, Chad Michel, Jack Pearce, Jr., Dave Reed, Paul Schmitz, Marilyn Voggetzer, Laura Wilkinson and Lloyd Washburn; VOTING NAY: (0); ABSENT: (0); and Said motion having received a majority vote in favor, thereof, it is hereby declared that the motion carried.

ACCEPT COUNTY BOARD MINUTES

*It was moved by Laura Wilkinson and seconded by Tim Carlson to accept and place on file the minutes for the October 15, 2013 Board Meeting. The motion carried.*

COMMUNICATIONS

The following communications were presented and read.

- 1- The November and December Prevailing Wage reports are on file in the Clerk's Office.
- 2- The Treasurer's reports ending 10/31/2013 are on file in the Clerk's Office.
- 3- The October 2013 Local Solid Waste Fees Fund Report is on file in the Clerk's Office.
- 4- The October 2013 County and Road District Reports on Motor Fuel Tax Allotment and Transactions were received from the Illinois Department of Transportation and are on file in the County Clerk's Office.
- 5- A notice was received from the Illinois Department of Transportation advising of the awarding of Contract No. 93596, Section 08-07115-00-BR to Yamnitz & Associates for the low bid of \$ 189,332.05.
- 6- A letter was received from Ameren regarding tree trimming to be done in the Taylorville area. Enclosed were maps and common addresses of the affected areas and are on file in the Clerk's Office.

APPROVE COMMUNICATIONS AS READ

Chairman Schmitz called a motion by Marilyn Voggetzer and seconded by Lloyd Washburn to accept the communications as read. The motion carried.

## COMMITTEE REPORTS

### ACCEPT & FILE COMMITTEE REPORTS AS PRINTED

*A motion was made by Joe Marley and seconded by Laura Wilkinson to accept and file the committee reports as printed. The motion carried.*

### HIGHWAY/BUILDING/GROUNDS/ENVIRONMENTAL/WELFARE/ZONING COMMITTEE

Chairman Greg Hager gave the report for the November 12, 2013 meeting.

Billy Williams from Computer Techniques, Inc explained to the Committee the proposed voice over IP (voip) phone system and CTI's bid which was recommended for approval by the finance committee. The phone system in most of the County buildings has become obsolete and is no longer being supported by the manufacturer. The installation of the new system will pay for itself with reduced monthly expenditures and have the side benefit of many added features to help departments work more efficiently. If the full board approves the bid at the November board meeting, CTI will begin to build the fiber network from their completed facilities on Springfield Road near the Health Department and anticipate reaching the downtown area around March.

#### **Cliff Frye presented the following highway business to the Committee:**

WHKS has completed their initial analysis for repairs to Rosamond Bridge No. 9. The number of timber piles that have failed is larger than originally anticipated and the costs to repair have been estimated to be higher than the cost to replace the  $\pm$  60 year old structure. This project will now be split out from the repair contract with Mt. Auburn Bridge #7 and will be its own project for replacement. WHKS has submitted a revised contract for the design of Rosamond Bridge No. 9 (Section 13-14114-00-BR) on a cost plus basis not to exceed \$41,722.00. *A motion was made by Greg Hager and seconded by Marilyn Voggetzer to authorize the Board Chairman to execute the preliminary engineering agreement with WHKS for Section 13-14114-00-BR, Rosamond Bridge # 9. The motion carried.*

Soil borings will be required for the design of Rosamond Bridge No. 9. An agreement with Atlas Soils, Inc., of Hillsboro was presented with an estimated cost of \$3,350.00. *A motion was made by Greg Hager and seconded by Dave Reed to approve the agreement with Atlas Soils, Inc to perform soil borings for Section 13-14114-00-BR, Rosamond Bridge No. 9 at an estimated cost of \$3,350.00. The motion carried.*

The Highway Department ordered a new reversible snow plow for the Caterpillar Motor Grader this summer. In order to operate the reversible plow, an additional valve, lever, hoses, etc. needs to be installed. Altorfer Cat estimates the cost of this work at \$4,733.01. *A motion was made by Greg Hager and seconded by Ben Curtin to have Altorfer Cat add the necessary hydraulics to the motor grader for the reversible plow. The motion carried.*

Since we no longer have a contract to clear the walks and drives at the Courthouse and other buildings, Cliff Frye and Zach Hicks have discussed how to best get this accomplished. Cliff presented several quotes for various style snow blowers. A Honda is preferred due to ease of starting, reliability, a hydrostat transmission and a three year commercial use warranty. The other manufacturers had one year or less on their commercial warranty. Since this unit will be used and maintained at the Highway Department they will make the purchase. *A motion was made by Greg Hager and seconded by Dick Breckenridge to purchase a Honda HS1332TAS snow blower from Sloan Implement at a cost of \$2,890.00 plus freight. The motion carried.* A spreader will be necessary to help keep the walks and drives clear of ice. Drake-Scruggs has a Meyer hotshot spreader that has a stainless steel frame and a polypropylene hopper that can be used to spread salt, sand, fertilizer, etc. Since this will be kept and used at the courthouse, jail & probation, it will be paid for from courthouse maintenance. *A motion was made by Greg Hager and seconded by Lloyd Washburn to purchase a Meyer Hotshot 100 spreader from Drake-Scruggs at a cost of \$692.00. The motion carried.*

**HIGHWAY/BUILDING/GROUNDS/ENVIRONMENTAL/WELFARE/ZONING COMMITTEE (cont.)**

Quotes were received for various precast box culverts to be used on County Highways and various Township roads. Due to a last minute change, County Materials was not able to provide a revised estimate before the meeting. *A motion was made by Greg Hager and seconded by Tim Carlson to accept the lowest quote between County Materials and McCann Concrete Products not to exceed McCann's quote of \$55,873.00.* The motion carried.

Enbridge pipe line is looking to begin construction on their line from Pontiac to Patoka in August of 2014. They have proposed a road use agreement detailing what routes they can use to haul pipe, equipment, etc. They will be responsible for all damages that might occur to the designated routes. This agreement was negotiated by several counties in order to have a uniform agreement along the line. One change is being proposed in regards to who widens any corner turning radiuses. Once the agreement is revised and reviewed by the States Attorney's office it will be ready to sign. *A motion was made by Greg Hager and seconded by Dave Reed to authorize the Board Chairman to execute the road use agreement with Enbridge Pipelines, LLC.* The motion carried.

Greg Hager informed the committee that he had received an inquiry about the condition of County Highway No. 2 in the Osbernvillle area. Cliff advised the Board that within the next week or so he will look at the area and determine if there is a problem that needs addressed.

**EXECUTIVE/PERSONNEL/LIQUOR/LEGISLATIVE COMMITTEE**

No meeting held this month.

**AUDIT/FINANCE/PURCHASING COMMITTEE**

Chairman Fred Curtin gave the reports for the October 30<sup>th</sup>, November 6<sup>th</sup> and November 12<sup>th</sup>, 2013 meetings.

**October 30<sup>th</sup>, 2013 Meeting**

Four bid specs were requested and two bids were submitted. Consolidated Communications' bid for labor and materials was \$79,228.80 and for a monthly recurring amount of \$4,878.85. The second bid opened was Computer Techniques with labor and materials at \$54,541.60 and recurring monthly charges of \$4,210.85. The committee will continue to evaluate the project. It is desired to pay for the upgrade over two to three fiscal years. The bids are good for 60 days and each party could extend.

Various department heads presented their positions in the request to reduce their budget by 2.5% and the committee continued to discuss the budget. Discussion to increase the non-bargaining salaries was comparable to the other units with a flat rate increase based upon an average salary at 2%. The changes will be substituted into the preliminary budget and put on file in the Chairman's office for the 15 day review prior to voting. The committee will meet again on November 6 if any further changes are needed.

Chairman Schmitz is still looking for an explanation of the sales tax loss.

Dick Breckenridge noted that he had attended a meeting about Route 29 and reported that there is progress on the north lane. There are, however, some hold ups with the pipeline in that area.

**November 6<sup>th</sup>, 2013**

Sheridan Pulley commented to the committee that "a budget is designed to cover everything you can think of including a 5% contingency". He discussed the past history of the bonds and their savings over the years as well as how over the years revenues and expenditures have been held steady. He also cautioned the future revenues may not be as in the past.

### **AUDIT/FINANCE/PURCHASING COMMITTEE (cont.)**

After some discussion and the review of reductions made by department heads from the last meeting, ***a motion was made by Fred Curtin and seconded by Chad Michel to approve the proposed 2014 FY Budget as presented.*** A roll call vote being necessary thereon, the same was taken, producing the following results: VOTING AYE: (14) Dick Breckenridge, Tim Carlson, Fred Curtin, Charles DeClerck, Carol Foli, Greg Hager, Joseph Marley, Mike McClure, Chad Michel, Dave Reed, Paul Schmitz, Marilyn Voggetzer, Laura Wilkinson and Lloyd Washburn; VOTING NAY: (2) Jack Pearce, Jr. and Ben Curtin; ABSENT: (0) ; and Said motion having received a majority vote in favor, thereof, it is hereby declared that the motion carried. The budget will be mailed to the members. The proposed budget as 11/6/2013 shows a \$398,000 deficit. Curtin thanked the office holders for their efforts to reduce the budgets and noted that the sales tax issue remains unresolved.

Last week the bids were opened and Computer Techniques, Inc. submitted the low bid of \$54,541.60 for labor and materials for a voice over IP communications system—a comprehensive service for phone, internet and fax . Billy Williams described the plans for the install and phone system for the committee. He also answered other questions on licensing, installation, maintenance and a time frame. The first building to be converted would be the Health Department moving to the Highway Building and continuing to the down town area. Currently they are running the installation of fiber optics about 400'/day. ***A motion was made Fred Curtin and seconded by Dick Breckenridge for the complete system and to be paid out of the 2013 budget.*** A roll call vote being necessary thereon, the same was taken, producing the following results: VOTING AYE: (16) Dick Breckenridge, Tim Carlson, Ben Curtin, Fred Curtin, Charles DeClerck, Carol Foli, Greg Hager, Joseph Marley, Mike McClure, Chad Michel, Jack Pearce, Jr., Dave Reed, Paul Schmitz, Marilyn Voggetzer, Laura Wilkinson and Lloyd Washburn; VOTING NAY: (0); ABSENT: (0) ; and Said motion having received a majority vote in favor, thereof, it is hereby declared that the motion carried.

Chairman Schmitz noted Plat Officer Gianasi will be resigning so the Board would be appointing a new Plat Officer. Gianasi recommends his chief deputy Chad Coady.

### **November 18<sup>th</sup>, 2013 Meeting**

Recently, the members of the local FOP Lodge made a request to have lodge dues deducted from their payroll. This is separate monies from the union dues. On their behalf, Chief Deputy Bruce Engeling requested an agreement between the County and the local Lodge 237 to deduct \$3/pay (twice monthly) from each FOP member upon receipt of a signature card from that employee. ***A motion was made by Fred Curtin and seconded by Chad Michel to approve the payroll deduction request and for the States Attorney to write an agreement between the County and FOP Lodge 237.*** The motion carried.

***A motion was made by Fred Curtin and seconded by Jack Pearce, Jr. to approve the claims as reported for November.*** A roll call vote being necessary thereon, the same was taken, producing the following results: VOTING AYE: (16) Dick Breckenridge, Tim Carlson, Ben Curtin, Fred Curtin, Charles DeClerck, Carol Foli, Greg Hager, Joseph Marley, Mike McClure, Chad Michel, Jack Pearce, Jr., Dave Reed, Paul Schmitz, Marilyn Voggetzer, Laura Wilkinson and Lloyd Washburn; VOTING NAY: (0); ABSENT: (0) ; and Said motion having received a majority vote in favor, thereof, it is hereby declared that the motion carried.

The County Board of Christian County Tax Levy Ordinance [O2013 CB 008] was presented for approval. ***A motion was made by Fred Curtin and seconded by Joe Marley to adopt the Tax Levy Ordinance and dispense with the reading.*** A roll call vote being necessary thereon, the same was taken, producing the following results: VOTING AYE: (16) Dick Breckenridge, Tim Carlson, Ben Curtin, Fred Curtin, Charles DeClerck, Carol Foli, Greg Hager, Joseph Marley, Mike McClure, Chad Michel, Jack Pearce, Jr., Dave Reed, Paul Schmitz, Marilyn Voggetzer, Laura Wilkinson and Lloyd Washburn; VOTING NAY: (0); ABSENT: (0) ; and Said motion having received a majority vote in favor, thereof, it is hereby declared that the motion carried.

**AUDIT/FINANCE/PURCHASING COMMITTEE (cont.)**

Chairman Schmitz made a report to the Committee as to the overall economic condition of the Illinois County Insurance Trust [ICIT], our liability insurance carrier. Liability and work comp claims are of an average number for the counties involved and are appropriately funded.

It was noted that the health insurance premiums will be increased 3.25%, equaling \$22.48 per employee per month that the County absorbs excluding the difference of the 6% employee contribution. The dependent premiums also increase at the same rate but are paid 100% by the employee. Increases begin in December for the January premium.

**NEW / UNFINISHED BUSINESS**

Assistant Regional Superintendent of Schools Greg Patrick summarized to the Board the current standing regarding the potential merger of the Christian and Montgomery ROE with another existing ROE. As the Board had been previously informed, the ISBE needed to reduce the existing (44) Regional Office of Education down to (37). The Illinois Association of Regional Superintendents drew up the proposed map and approved it by a 52-7 vote. The Governor supported the adoption of the map approved. In that proposed map our ROE was to stay as it is because we exceeded the 61,000 cutoff mark. However steps were taken by those districts that did not agree with the proposed map and even after repeated assurances from the ISBE that the map would be adopted as approved—it now appears that our ROE will be merged with one or the other of two existing ROE offices. Regional Superintendent Kassebaum arrived while the discussion ensued and clarified several points with the Board. The vote regarding the map is to take place on November 22<sup>nd</sup> and Assistant Superintendent Patrick stated he anticipated the merging would occur. This would be done against the voiced objections that our counties did not have an opportunity to propose their arguments for remaining independent.

**Approval of Mileage and Per Diem Report**

*A motion was made by Greg Hager. and seconded by Dick Breckenridge to approve and dispense with the reading of the mileage and per diem report. The motion carried.*

	<u>Salary</u>	<u>Rate</u>	<u>Meetings this month</u>
Dick Breckenridge	\$200.00	\$50.00	4
Timothy Carlson	\$200.00	\$50.00	1
Ben Curtin	\$200.00	\$50.00	2
Fred Curtin	\$200.00	\$50.00	4
Charles DeClerck	\$200.00	\$50.00	2
Carol A. Foli	\$200.00	\$50.00	5
Greg Hager	\$200.00	\$50.00	2
Joseph Marley	\$200.00	\$50.00	1
Mike McClure	\$200.00	\$50.00	5
Chad Michel	\$200.00	\$50.00	4
Jack Pearce, Jr.	\$200.00	\$50.00	5
Dave Reed	\$200.00	\$50.00	2
Paul Schmitz	\$813.73		
Marilyn Voggetzer	\$200.00	\$50.00	3
Lloyd Washburn	\$200.00	\$50.00	2
Laura Wilkinson	\$200.00	\$50.00	1

**APPOINTMENTS/RE-APPOINTMENTS**

Chairman Schmitz read a letter of resignation as Plat Act Officer from acting Supervisor of Assessments Mike Gianasi. Gianasi recommended the appointment of his Chief Deputy Chad Coady as his replacement. *A motion was made by Jack Pearce, Jr. and seconded by Mike McClure to appoint Chad Coady as the Plat Act Officer for an indefinite term. The motion carried.*

**ADJOURNMENT**

*With no other unfinished business to come before the Board, a motion was made by Jack Pearce, Jr. and seconded by Dave Reed to adjourn the meeting until December 17, 2013 at 6:30 pm. The motion carried.*

PROCEEDINGS OF THE COUNTY BOARD  
AT A MEETING OF THE COUNTY BOARD MEMBERS OF CHRISTIAN COUNTY  
ILLINOIS, BEGUN AND HELD AT THE COURTHOUSE IN TAYLORVILLE,  
ILLINOIS, ON DECEMBER 17, 2013.

ATTEST: LINDA K. CURTIN, COUNTY CLERK

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The following proceeding had and entered at large upon the records of said Board, which is done accordingly in the following words and figures to wit;

Chairman Paul Schmitz called the Board to order and led the Pledge of Allegiance to the flag. Reverend Steve Robinson of the First Baptist Church of the Taylorville gave the invocation.

A roll call disclosed all members present signifying a quorum.

Chairman Schmitz drew attention to some guests in attendance this evening. Carol Alexander, Elizabeth McGowan, Camille Beyers and Nathan Campbell were in attendance for the official premier of the "Lincoln's Taylorville Mug". Alexander explained how the mug came into existence, commending the arts teacher McGowan and the two student artists Beyers and Campbell for their efforts and talents in seeing this project reach fruition. Alexander noted that over 100 hours of work went into the development of this mug and that it will be featured by the Land of Lincoln Tourism Bureau. The mug comes in two sizes with the larger mug retailing at \$15.50 and the smaller at \$10.50. The mugs will be available locally at Cottage Rose and PS Printing. They will eventually be available through amazon.com and barnesandnoble.com as well—worldwide! Alexander noted that a portion of the proceeds will be donated to the Art department. Chairman Schmitz then read the Certificates of Appreciation being bestowed on Beyers and Campbell and presented both with their commemorative copy.

PROCLAMATIONS/ORDINANCES/RESOLUTIONS

These will be handled within Committee reports for this month.

ACCEPT COUNTY BOARD MINUTES

*It was moved by Mike McClure and seconded by Laura Wilkinson to accept and place on file the minutes for the November 17, 2013 Board Meeting. The motion carried.*

COMMUNICATIONS

The following communications were presented and read.

- 1- The October and November 2013 Public Defender's Reports are on file in the Clerk's Office.
- 2- The January 2014 Prevailing Wage report is on file in the Clerk's Office.
- 3- The Treasurer's reports ending 11/30/2013 are on file in the Clerk's Office.
- 4- The November 2013 Local Solid Waste Fees Fund Report is on file in the Clerk's Office.
- 5- The November 2013 County and Road District Reports on Motor Fuel Tax Allotment and Transactions were received from the Illinois Department of Transportation and are on file in the County Clerk's Office.
- 6- A notice from the Illinois Department of Transportation regarding the satisfactory completion of Contract #93466, Illinois Project # BROS-0021/159/000, Section 04-12112-00-BR & 04-10100-00-BR and was dated November 21, 2013 is on file in the Clerk's Office.
- 7- A notification dated November 21, 2013 was received from the Illinois Department of Transportation to maintain as per the agreement entered into with the State on the aforementioned Contract #93466.
- 8- A notice from the Illinois Department of Transportation advising that the preliminary engineering services agreement between Christian County and WHKS & Co. Engineering, for the improvement of Section 14-14114-00-BR (within Rosamond Road District) was approved.

**COMMUNICATIONS (cont.)**

- 9- A notice of application for permit to manage waste was received from the Illinois Environmental Protection Agency in regards to a project at Five Oaks Recycling and Disposal Facility revising the groundwater extraction well schedule. This is on file in the Clerk’s Office for your inspection.
- 10- A letter was received from Ameren regarding tree trimming to be done in the Taylorville area. Enclosed were maps and common addresses of the affected areas and all of this is on file in the Clerk’s Office.

**APPROVE COMMUNICATIONS AS READ**

Chairman Schmitz called a motion by *Laura Wilkinson* and seconded by *Tim Carlson* to accept the communications as read. The motion carried.

**COMMITTEE REPORTS**

**ACCEPT & FILE COMMITTEE REPORTS AS PRINTED**

A motion was made by *Joe Marley* and seconded by *Lloyd Washburn* to accept and file the committee reports as printed. The motion carried.

**HIGHWAY/BUILDING/GROUNDS/ENVIRONMENTAL/WELFARE/ZONING COMMITTEE**

Chairman Greg Hager gave the report for the December 10, 2013 meeting.

Committee Chairman Hager opened one bid received for the Solid Waste Roll-off container bidding. It was from Midstate Salvage Corporation in the amount of \$344/pull. This recycling effort has containers in most communities in the County. Each time the collection unit is reported as full, the unit is pulled and replaced with an empty. For the past three years the pull fee has been \$195, \$200, and \$205 respectively. Mr. Lebeter listed his expenses which basically gives him a break even bid. Accepting this bid would increase the current expense by about \$37,000. The Committee discussed several options for this program. A motion was made by *Greg Hager* and seconded by *Dave Reed* agreed to extend the current contract with Midstate Salvage through January 2014 at the current \$205 per pull rate and table acceptance of the bid until January meeting. The motion carried.

**Highway business:**

Cliff Frye presented to the Committee following highway business:

Bids were opened and read for gasoline and diesel fuel to be used during 2014 with the following results:

	<u>Group 1</u>		<u>Group 2</u>
	B2 Clear	B2 Dyed	Gasohol
Christian County FS	\$0.08	\$0.08	\$0.08

A motion was made by *Greg Hager* and seconded by *Marilyn Voggetzer* to accept the low bid from Christian County FS for Group 1 and 2. The motion carried—it was noted that these were the only two bidders.

Resolution R2013HY014 appropriating \$730,000.00 from the Motor Fuel Tax fund for maintenance during FY2014 was presented. A motion was made by *Greg Hager* and seconded by *Mike McClure* to recommend to the full Board adoption of the County Maintenance Resolution in the amount of \$730,000.00 and to dispense with the reading thereof. A roll call vote being necessary thereon, the same was taken, producing the following results: **VOTING AYE: (16)** Dick Breckenridge, Tim Carlson, Ben Curtin, Fred Curtin, Charles DeClerck, Carol Foli, Greg Hager, Joseph Marley, Mike McClure, Chad Michel, Jack Pearce, Jr., Dave Reed, Paul Schmitz, Marilyn Voggetzer, Laura Wilkinson and Lloyd Washburn; **VOTING NAY: (0); ABSENT: (0)** ; and Said motion having received a majority vote in favor, thereof, it is hereby declared that the motion carried.

Resolution R2013HY015 appropriating \$60,000.00 from the Motor Fuel Tax fund for payment of social security and IMRF retirement during FY2014 was presented. *A motion was made by Greg Hager and seconded by Ben Curtin to recommend to the full Board adoption of the Social Security and IMRF Retirement Resolution in the amount of \$60,000.00 and to dispense with the reading thereof.* A roll call vote being necessary thereon, the same was taken, producing the following results: VOTING AYE: (16) Dick Breckenridge, Tim Carlson, Ben Curtin, Fred Curtin, Charles DeClerck, Carol Foli, Greg Hager, Joseph Marley, Mike McClure, Chad Michel, Jack Pearce, Jr., Dave Reed, Paul Schmitz, Marilyn Voggetzer, Laura Wilkinson and Lloyd Washburn; VOTING NAY: (0); ABSENT: (0) ; and Said motion having received a majority vote in favor, thereof, it is hereby declared that the motion carried.

Resolution R2013HY016 appropriating \$106,200.00 from the Motor Fuel Tax fund for payment of the salary and expenses of the County Engineer for FY2014 was presented. The State recommended salary is \$103,200 and the appropriation for expenses remains unchanged at \$3,000. *A motion was made by Greg Hager and seconded by Joe Marley for the adoption of the County Engineers Salary and Expenses Resolution in the amount of \$106,200.00 and to dispense with the reading thereof.* A roll call vote being necessary thereon, the same was taken, producing the following results: VOTING AYE: (16) Dick Breckenridge, Tim Carlson, Ben Curtin, Fred Curtin, Charles DeClerck, Carol Foli, Greg Hager, Joseph Marley, Mike McClure, Chad Michel, Jack Pearce, Jr., Dave Reed, Paul Schmitz, Marilyn Voggetzer, Laura Wilkinson and Lloyd Washburn; VOTING NAY: (0); ABSENT: (0) ; and Said motion having received a majority vote in favor, thereof, it is hereby declared that the motion carried.

Bids were opened and read at 10:00 am on Tuesday, December 10, 2013 for MFT Aggregates to be used by the County and Townships during FY14.

- For the County, *a motion was made by Greg Hager and seconded by Lloyd Washburn to accept the low bids as read.* The motion carried.
- For the Townships, *a motion was made by Greg Hager and seconded by Marilyn Voggetzer to accept the low bids as read and refer them to the individual Township Highway Commissioners for approval.* The motion carried.

Chairman Schmitz noted to the Committee that Zach Hicks continues to be busy with heating valves and weatherizing the buildings plus all other incidents as they happen.

Chad Coady, Plat Act Officer described the request for assistance in easements and splits to purchase a cemetery and access. Chad explained that the area would need a survey; however, the splits do not meet the plat act. *A motion was made by Greg Hager and seconded by Chad Michel to deny the request based on it is a violation of the plat act.* The motion carried.

Hager thanked Cliff Frye, Charlie Noren and Chad Michel for the snow removal performed at the Courthouse on the prior Saturday.

#### **EXECUTIVE/PERSONNEL/LIQUOR/LEGISLATIVE COMMITTEE**

Chairman Laura Wilkinson gave the report for the December 9<sup>th</sup>, 2013 meeting.

Rick Cornell of Grain Belt Express Clean Line Energy presented to the Committee the possibility of Clean Line Energy passing through a portion of Christian County for the purpose of building transmission lines for renewable energy. No decision of the actual route has been made at this time so there was no action taken. Further information on Grain Belt Express can be found at [www.grainbeltexpresscleanline.com](http://www.grainbeltexpresscleanline.com).

Several policies presented to the Committee for discussion had previously been reviewed with the department heads. These policies are general and recommended by United Counties Council of Illinois. The policies are relative to concealed weapons, employee credit privacy, employee privacy and nursing mothers. Further development of the policies to fit the needs of the County will continue.

**EXECUTIVE/PERSONNEL/LIQUOR/LEGISLATIVE COMMITTEE (cont.)**

The Committee into executive session for purposes of 5ILCS 120/2 (c)(1) the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, including hearing testimony on a complaint lodged against an employee to determine its validity and then came out of executive session for the above stated reason. No action was taken.

**AUDIT/FINANCE/PURCHASING COMMITTEE**

Chairman Fred Curtin gave the reports for the December 16<sup>th</sup>, 2013 meeting.

*A motion was made by Fred Curtin and seconded by Greg Hager to approve the claims submitted for December. A roll call vote being necessary thereon, the same was taken, producing the following results: VOTING AYE: (16) Dick Breckenridge, Tim Carlson, Ben Curtin, Fred Curtin, Charles DeClerck, Carol Foli, Greg Hager, Joseph Marley, Mike McClure, Chad Michel, Jack Pearce, Jr., Dave Reed, Paul Schmitz, Marilyn Voggetzer, Laura Wilkinson and Lloyd Washburn; VOTING NAY: (0); ABSENT: (0) ; and Said motion having received a majority vote in favor, thereof, it is hereby declared that the motion carried.*

Circuit Clerk Julie Mayer requested the advanced hire to replace a retiring employee. The money was budgeted for the full year at the higher salary therefore keeping the salary line item under the budgeted amount. With many newer employees, this pre-planning for a retirement is necessary. *A motion was made by Fred Curtin and seconded by Jack Pearce to approve pre-hire replacement for a retiring employee in Circuit Clerk Office. The motion carried.*

The annual resolution to approve the State's Attorneys Appellate Prosecutor's Act which provides services to State's Attorneys at an annual fee of \$11,000 was presented. The services authorize the Appellate Prosecutor's Office to act as Assistant States attorneys as needed. *A motion was made by Fred Curtin and seconded by Marilyn Voggetzer to adopt Resolution R2013 ST 019 authorizing participation in the State Appellate Prosecutor Program and to dispense with the reading thereof. A roll call vote being necessary thereon, the same was taken, producing the following results: VOTING AYE: (13) Dick Breckenridge, , Ben Curtin, Fred Curtin, Charles DeClerck, Carol Foli, Joseph Marley, Mike McClure, Chad Michel, Dave Reed, Paul Schmitz, Marilyn Voggetzer, Laura Wilkinson and Lloyd Washburn; VOTING NAY: (3) Greg Hager, Jack Pearce, Jr. and Tim Carlson; ABSENT: (0) ; and Said motion having received a majority vote in favor, thereof, it is hereby declared that the motion carried. The money was budgeted.*

A letter to Chairman Schmitz was received from Bruce Cowans of Fiscal Choice Consulting regarding the possibility of the County doing a fee study for the Sheriff, County Clerk and Recorder. After speaking to the County Clerk regarding the current fees, she believes the current fees are in line with other counties. A fee study was done approximately ten years ago. No action was taken.

As recommended by United County Councils of Illinois a resolution opposing the adoption of House Bill 924 amending the prevailing wage act which through a requirement of a 'responsible bidder' which would eliminate many local contractors as responsible bidders. *A motion was made by Fred Curtin and seconded by Carol Foli to adopt Resolution R2013 CB 018 in opposition of the amending of the prevailing wage act and to dispense with the reading thereof. A roll call vote being necessary thereon, the same was taken, producing the following results: VOTING AYE: (15) Tim Carlson, Ben Curtin, Fred Curtin, Charles DeClerck, Carol Foli, Greg Hager, Joseph Marley, Mike McClure, Chad Michel, Jack Pearce, Jr., Dave Reed, Paul Schmitz, Marilyn Voggetzer, Laura Wilkinson and Lloyd Washburn; VOTING NAY: (1) Dick Breckenridge; ABSENT: (0) ; and Said motion having received a majority vote in favor, thereof, it is hereby declared that the motion carried. The money was budgeted.*

## **AUDIT/FINANCE/PURCHASING COMMITTEE (cont.)**

The Sheriff's Office submitted the resolution for participation in the State of Illinois federal surplus property program. This is a program that allows local governments to purchase used or overstocked items at a much reduced cost. *A motion was made by Fred Curtin and seconded by Jack Pearce, Jr. to adopt Resolution R20123 SF 017 for participation in the Federal Surplus Program and to dispense with the reading thereof.* A roll call vote being necessary thereon, the same was taken, producing the following results: VOTING AYE: (16) Dick Breckenridge, Tim Carlson, Ben Curtin, Fred Curtin, Charles DeClerck, Carol Foli, Greg Hager, Joseph Marley, Mike McClure, Chad Michel, Jack Pearce, Jr., Dave Reed, Paul Schmitz, Marilyn Voggetzer, Laura Wilkinson and Lloyd Washburn; VOTING NAY: (0); ABSENT: (0); and Said motion having received a majority vote in favor, thereof, it is hereby declared that the motion carried. The money was budgeted.

The Committee went into executive session for purposes of 5ILCS 120/2 (c)(1) the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, including hearing testimony on a complaint lodged against an employee to determine its validity. The Committee then came out of executive session for the above stated reason. No action was taken.

## **NEW / UNFINISHED BUSINESS**

Chairman Schmitz advised the Board that the March meeting would need to be moved as it currently falls on the General Primary date of March 18<sup>th</sup>, 2014. *A motion was made by Laura Wilkinson and seconded by Joe Marley to move the March full Board meeting to Wednesday, March 19, 2014.* The motion carried.

Regional School Superintendent Marshelle Kassebaum reviewed the ROE's Quarterly report briefly with the Board. Kassebaum went on to give the Board an updated report on how the mandated merging of the Christian – Montgomery ROE with the Bond-Effingham-Fayette ROE was determined and how she foresees it being implemented. She further summarized how she anticipates the services may be provided following compliance with the mandated merger and will continue to keep the Board apprised as specific details and final determinations are made. Superintendent Kassebaum extended their thanks for the Board's efforts on behalf of the ROE and advised them that there will be a public question on the March 18, 2014 General Primary ballots regarding the proposed consolidation of Morrisonville CUSD #1 and Panhandle (Raymond) CUSD #2. Board Member Mike McClure stated that he believes we ended up with the best option of the three existing ROE's the ISBE considered merging us with— and expressed his hopes that places would be found for all current employees who wish to remain. Hopefully an office will continue to be maintained within Christian County.

Board Member Mike McClure advised the Board that he and other Board members within their County Board District had received phone calls regarding an issue with excessive noise coming from the Ahlstrom plant. This plant is located outside the municipal boundaries of the City of Taylorville and would fall under the County's jurisdiction. McClure referenced an article in that evening's Breeze Courier that said the matter would be discussed at noise violation hearing on Thursday at 6:00 p.m. in the City Hall. McClure and fellow Board Member Greg Hager stated their intent to attend but Chairman Schmitz advised he would not be able to attend.

Chairman Schmitz drew the Board's attention to the summation of the Budgets as adopted and actual for 2002 through 2012 noting that while over the last eleven years there were deficit budgets adopted—that in eight of those years the final budgets resulted in a surplus.

## **Approval of Mileage and Per Diem Report**

*A motion was made by Dave Reed. and seconded by Mike McClure to approve and dispense with the reading of the mileage and per diem report.* The motion carried.

Approval of Mileage and Per Diem Report (cont.)

	<u>Salary</u>	<u>Rate</u>	<u>Meetings this month</u>
Dick Breckenridge	\$200.00	\$50.00	2
Timothy Carlson	\$200.00	\$50.00	2
Ben Curtin	\$200.00	\$50.00	2
Fred Curtin	\$200.00	\$50.00	2
Charles DeClerck	\$200.00	\$50.00	2
Carol A. Foli	\$200.00	\$50.00	3
Greg Hager	\$200.00	\$50.00	2
Joseph Marley	\$200.00	\$50.00	2
Mike McClure	\$200.00	\$50.00	2
Chad Michel	\$200.00	\$50.00	2
Jack Pearce, Jr.	\$200.00	\$50.00	2
Dave Reed	\$200.00	\$50.00	2
Paul Schmitz	\$813.73		
Marilyn Voggetzer	\$200.00	\$50.00	2
Lloyd Washburn	\$200.00	\$50.00	1
Laura Wilkinson	\$200.00	\$50.00	2

**APPOINTMENTS/RE-APPOINTMENTS**

Chairman Schmitz advised the Board that a letter requesting the re-appointment of James D. Hafliger for a 3-year term as Trustee for the Taylorville Sanitation District was received from Broverman Law Office. *A motion was made by Dick Breckenridge and seconded by Carol Foli to re-appoint James D. Hafliger as Trustee to the Taylorville Sanitary District for a 3-year term.* The motion carried.

**ADJOURNMENT**

*With no other unfinished business to come before the Board, a motion was made by Greg Hager and seconded by **Jack Pearce, Jr.** to adjourn the meeting until January 21, 2014 at 6:30 pm.* The motion carried.