

PROCEEDINGS OF THE COUNTY BOARD

AT A MEETING OF THE COUNTY BOARD MEMBERS OF CHRISTIAN COUNTY ILLINOIS, BEGUN AND HELD AT THE COURTHOUSE IN TAYLORVILLE, ILLINOIS, ON JANUARY 17, 2012.

ATTEST: LINDA K. CURTIN, COUNTY CLERK

The following proceeding had and entered at large upon the records of said Board, which is done accordingly in the following words and figures to wit;

Chairman Paul Schmitz called the Board to order and led the Pledge of Allegiance to the flag. County board Member Lloyd Washburn gave the invocation.

A roll call disclosed all members present except for Fred Curtin, signifying a quorum.

PETITIONS/ORDINANCES/RESOLUTIONS

Chairman Schmitz stated there were none to be read at this time.

ACCEPT COUNTY BOARD MINUTES

It was moved by Tim Carlson and seconded by Marilyn Voggetzer to accept and place on file the minutes for the December 20, 2011 Board Meeting. The motion carried.

COMMUNICATIONS

The following communications were presented and read.

- 1- The December 2011 Public Defender's report is on file in the Clerk's Office.
- 2- The Prevailing Wage reports for January & February 2012 are posted and have been placed on file in the Clerk's Office.
- 3- The Treasurer's reports ending 12/31/2011 are on file in the Clerk's Office.
- 4- The December 2011 Local Solid Waste Fees Fund Report was placed on file in the Clerk's Office the following day.
- 5- The December 2011 County and Road District Reports on Motor Fuel Tax allotment were not yet available.
- 6- The approval of the Supplemental MFT Engineering Agreement regarding the improvement of Section 09-01111-00-BR was received from the Illinois Department of Transportation.
- 7- Approval for the December Board Resolution appropriating \$ 102,000 from the County's MFT Funds for the payment of the County Engineer's Salary and expenses for 2012 was received from the Illinois Department of Transportation.
- 8- Approval of the December Board Resolution appropriating \$ 60,000 from the County's MFT Funds for the payment of Social Security and IMRF fir 2012 was received from the Illinois Department of Transportation.
- 9- A letter dated January 9, 2012 was received from Ameren advising the Board of the upcoming tree trimming to be done in and around Mt Auburn in the near future. Ameren mails notice to the affected customers and publishes in the newspapers. Enclosed with the notice were maps and common addresses.
- 10- A letter of thanks was received from the Christian County Senior Citizens on behalf of those who benefit from the services they provide. They thanked the Board for their continued concern and support of their organization.
- 11- A thank you note was received from Superintendent of Schools Marchelle Kassebaum. Kassebaum expressed her appreciation for the appointment and looks forward to the opportunity of working with the Board in the future. Chairman Schmitz acknowledged Superintendent Kassebaum who was in attendance.

APPROVE COMMUNICATIONS AS READ

A motion was made by Laura Wilkinson and seconded by Dick Breckenridge to accept the communications as read. The motion carried.

ACCEPT & FILE COMMITTEE REPORTS AS PRINTED

A motion was made by Tim Butcher and seconded by Joe Marley to accept & file the committee reports as printed. The motion carried.

COMMITTEE REPORTS

HIGHWAY/BUILDING/GROUNDS COMMITTEE

Chairman Joe Marley gave the report for the January 16, 2012 meeting.

Purchase of Treated Timber Planks

Cliff Frye presented to the Committee a quote from Wheeler Bridge Company for treated timber bridge planks in the amount of \$13,200. Wheeler uses oil based copper naphthenate treatment which has shown to store and hold up much better than the traditional water base treatments. *A motion was made by Joe Marley and seconded by Carol Foli to accept the quote from Wheeler Bridge Company.* The motion carried.

Construction Engineering Agreement for Stonington Bridge #4

Due to the large number of bridge construction projects scheduled for this summer, Cliff programmed the Construction Engineering for Stonington Bridge No. 4 for the use of federal and state funds. The County and Stonington Township will split the 4% local match which is estimated at \$700 apiece. A Construction Engineering Agreement on a cost plus basis with WHKS & Company was presented. *A motion was made by Joe Marley and seconded by Lloyd Washburn to execute the Construction Engineering Agreement with WHKS & Company on a cost plus basis.* The motion carried.

Purchase of Pipe Hook

Cliff requested from the Committee to purchase a pipe hook from Kenco for lifting and placing pipe culverts. Concrete pipe under 36" Diameter is no longer being cast with a pick hole so some other method of handling these pipes is necessary. *A motion was made by Joe Marley and seconded by Charles DeClerck to purchase a PH9000 self-leveling pipe hook from Kenco in the amount of \$3,950 plus shipping.* Frye stated to the Board that we use a lot of concrete pipe these days and this will make for a safe way to lift and move pipe. The motion carried.

ENVIRONMENTAL/ZONING/WELFARE/LEGISLATIVE COMMITTEE

No meeting this month.

EXECUTIVE/PERSONNEL/LIQUOR COMMITTEE

Chairman Tony Woods gave the report for the January 10th, 2012 meeting.

Revised Job Description for Assistant to the County Board

Committee Chairman Woods stated that the job description for the Assistant to the Board had been brought back to this committee for consideration. He then distributed a new proposal for the committee to review. Tim Butcher noted to the Committee that an attorney had reviewed the new proposal concerning the minutes portion and that the language in [#1] "in coordination with the County Clerk, prepare minutes of committee meetings" should cover any concerns in reference to the statute previously discussed.

In Committee some suggestions were made to the proposed language, correction of a typo was made as well as the deletion of item #15 of the draft and then moved to recommend the job description with the change of title to County Board Administrative Coordinator. With all verbal ayes, the motion carried. *A motion was made by Tony Woods and seconded by Tim Butcher to adopt the recommended job description with the change of title to County Board Administrative Coordinator.* Discussion ensued with it being clarified that Woods drafted the description, that special events refers to when individuals or organizations such as the Arts Council use the Courthouse facilities and that the intent was that Bland would assist in the planning and coordination of those event. Woods went on to note that while not requiring her to be in attendance at these functions, it has often seemed to work out that way in the past. Board Member Joe Marley noted that she would work directly for the Chairman. Schmitz called for a roll call vote, the same was taken, producing the following results: VOTING AYE: (15) Paul Schmitz, Dick Breckenridge, Tim Butcher, Timothy Carlson, Charles DeClerck, Carol Foli, Greg Hager, Joseph Marley, Mike McClure, Chad Michel, Jack Pearce, Jr., Marilyn Voggetzer, Lloyd Washburn, Laura Wilkinson and Tony Woods, VOTING NAY: (0), ABSENT: (1) Fred Curtin, and Said motion having received a majority vote in favor, thereof, it is hereby declared that the motion carried.

EXECUTIVE/PERSONNEL/LIQUOR COMMITTEE (cont.)

Other Business:

- Previously it was suggested to research a fraud policy. A draft was reviewed and a motion was made and carried to refer the policy to the department heads for review and comments and return it to the Committee next month.
- The Ethics Ordinance passed May 18, 2004 by the County Board was discussed. With no changes at this time, it was suggested that this ordinance be distributed to all employees and elected officials on an annual basis. *A motion was made by Tony Woods and seconded by Laura Wilkinson that the Ethics Ordinance be distributed to all employees and elected officials on an annual basis.* Other policies will be reviewed with the department heads later this week. The motion carried.

County Board Administrative Assistant Salary

Jack Pearce questioned what the salary would now be set at for the County Board Administrative Assistant's position. Pearce went on to state that in his opinion a 5% increase is sufficient with the County in the debt we are in. He does not feel it is fair to single an employee out saying they do a better job than everyone else in the Courthouse. Pearce made a motion to set the raise to 5% but discussion then ensued including a call for a motion to go into executive session. With an open motion on the floor Schmitz stated that we could not go into executive session until the notion was resolved. *A motion was made by Jack Pearce and seconded by Chad Michel to set the raise for the County Board Administrative Assistant position at 5%.* Further discussion ensued with the primary areas of disagreement being over whether the 17.3% salary increase approved at the October Board meeting was tied to the job description that included the HR title that was voted down at the same meeting and whether the 5% raise budgeted was specifically referenced prior to the vote to adopt the budget at the November meeting. After much discussion Chairman Schmitz summarized that there does seem to be disagreement over what was agreed upon and the basis of the two votes and suggested that perhaps the open motion should be rescinded and the matter sent back for further review of the minutes and tapes of the prior meetings before casting any further votes on this matter. Pearce and Michel rescinded the motion and the matter was referred back for further review.

Proposed Audit of Payroll Practices, Record Keeping & Employee Classifications

A proposal from the labor attorney to do a wage and hour audit was reviewed and recommended. This would include review of payroll practices, record keeping and proper classification of exempt employees. A motion was made and carried to recommend approval of this audit to the Finance Committee.

Open Meetings Act Training of ALL Elected Officials

Chairman Schmitz recently received information from UCCI as to training regulations on the Open Meetings Act. In summary of the revised law effective 1/1/2012, ALL elected or appointed members of a public body shall register and take the online training on the Attorney General's website. The timeline for completion is for those members that are current members of the public body; the training must be completed within six months of the effective date, January 1, 2012. For those that are new to the public body, they must complete the training within 30 days after their designation. A copy of the Act will be included in the meeting packet and shall serve as notice. Additionally, Schmitz noted to the Committee that UCCI Legislative Reception and Education Seminar will be held February 28 and 29 respectfully in Springfield. There is no cost and as soon as the agenda for training is available, you will be notified. It was questioned as to whether this could only be done online. Chairman Schmitz noted to the Board that he will be attending a meeting January 23rd but does not yet have an agenda for it. He will relay more information regarding doing this online and who all will be required to do this.

Free Training Available for Liquor Committee Members

Chairman Schmitz informed the Committee of a no charge training sponsored by the Illinois Liquor Control Commission for liquor committee members and all staffing of the liquor establishments. It will be held Thursday, January 26, 2012 and a letter of reminder will be sent to the County's license holders. Schmitz stated to the Board that the sessions will be offered at 9:00 a.m. and 6:00 p.m. Schmitz noted that he will be attending the evening session.

AUDIT/FINANCE/PURCHASING COMMITTEE

Chairman Tim Butcher gave the report for the January 16th, 2012 meeting.

PAYMENT OF CLAIMS FOR JANUARY

A motion was made by Tim Butcher and seconded by Mike McClure to approve the claims submitted for payment in January. A roll call vote being necessary thereon, the same was taken, producing the following results: VOTING AYE: (15) Paul Schmitz, Dick Breckenridge, Tim Butcher, Timothy Carlson, Charles DeClerck, Carol Foli, Greg Hager, Joseph Marley, Mike McClure, Chad Michel, Jack Pearce, Jr., Marilyn Voggetzer, Lloyd Washburn, Laura Wilkinson and Tony Woods, VOTING NAY: (0), ABSENT: (1) Fred Curtin, and Said motion having received a majority vote in favor, thereof, it is hereby declared that the motion carried.

Proposed Switch of Health Insurance Carriers for Eligible Retirees

Jeremy Travelstead of American Central Insurance (our health insurance broker) spoke to the Board summarizing what he had presented to the Committee regarding a proposal for retired members over 65. This policy-Plan F through Health Alliance has no deductibles or co-pays or out of pocket expenses. The members already carry Medicare parts A and B and then pay for an overlapping supplement at a cost of \$503/month. To carry Plan F under a separate plan, from the employees, does help to eliminate high risk claims while offering better coverage with a lower premium. Additionally, there is no “donut hole” like there would be with an individual plan, coverage is always at the three tier drug card level just like the current plan. This plan lowers the cost to the retiree, improves the plan, and also reduces the county’s history for future premiums for employees. Travelstead was asked to give an example of the potential savings for the retirees. The example he used was for a 68 year old whose current Blue Cross Blue Shield plan costs \$503 but with the Health Alliance Plan F with the supplemental prescription plan the costs would be about \$197—less than half of the current rate. *A motion was made by Tim Butcher and seconded by Greg Hager to switch carriers for the retired members with Medicare eligibility to the Plan F and Supplemental Prescription Plan #1 with Health Alliance. The motion carried.*

Review of Annual Audit

Sheridan Pulley reviewed the 2011 Audit with the Committee pointing out that last year revenues were up \$163,481 and expenses were down \$92,129 from the projection. He noted that the departments of Solid Waste, Health and 911 are areas with funding decreases. The audit was distributed. Schmitz advised Board Members to review the Audit as Sheridan will be available for questions at the next Board meeting.

Request to fill Assistant State’s Attorney Position

States Attorney Tom Finks requested to fill a vacancy for an assistant attorney as soon as possible. *A motion was made by Tim Butcher and seconded by Dick Breckenridge. The motion carried. A request to increase the salary of Brian Bach, another assistant attorney, was discussed with no action taken at this time.*

Election Bonus for County Clerk’s Chief Deputy

Discussion continued as to supplemental payment for additional election duties of the County Clerk’s chief deputy with no action taken at this time.

Staff Shortages in County Clerk’s Office

County Clerk Linda Curtin asked the Committee for permission to hire additional staff due to the Family Medical Leaves of two employees overlapping in her office. Many options and possible solutions were discussed. *A motion was made by Tim Butcher and seconded by Chad Michel to pay the software company to continue to assist with payroll as needed and to allow County Clerk Curtin to hire a temporary employee for up to 6 months and to evaluate the continued need at that time. The motion carried.*

Wage and Hour Audit of Non-Bargaining Employees

As referred from the Personnel Committee, *a motion was made by Tim Butcher and seconded by Jack Pearce to approve the wage and hour audit of non-bargaining employees to determine exempt status, according to the Fair Labor Standards, at a cost of \$3,000.00 to The Lowenbaum Partnership to be paid from contingency. A roll call vote being necessary thereon, the same was taken, producing the following results: VOTING AYE: (15) Paul Schmitz, Dick Breckenridge, Tim Butcher, Timothy Carlson, Charles DeClerck, Carol Foli, Greg Hager, Joseph Marley, Mike McClure, Chad Michel, Jack Pearce, Jr., Marilyn Voggetzer, Lloyd Washburn, Laura Wilkinson and Tony Woods, VOTING NAY: (0), ABSENT: (1) Fred Curtin, and Said motion having received a majority vote in favor, thereof, it is hereby declared that the motion carried. .*

UNFINISHED OR NEW BUSINESS:

Chairman Schmitz asked Carol Foli to give the Board an update on the Public Transportation Plan. Foli stated that CEFS is to be the administrator of the Public Transportation Plan and how it will be implemented and so forth. They will address this Board at the next meeting. Foli noted that CEFS is already performing these duties for several other counties. She stated that they appear very knowledgeable and she is sure they will do a good job for our county. Schmitz noted that anyone who is free on Friday, there will be a Transportation meeting Friday at the VFW in Stonington at 1:30 p.m. Schmitz encouraged all who could to attend. Marilyn Voggetzer noted that there was a nice article regarding this in the evening paper.

Approval of Mileage and Per Diem Report

A motion was made by Joe Marley and seconded by Carlson to approve and dispense with the reading of the mileage and per diem report. The motion carried.

	<u>Salary</u>	<u>Rate</u>		<u>Mileage \$</u>	<u>Meetings this month</u>
Dick Breckenridge	\$200.00	\$50.00	+	\$ mileage	2
Timothy Butcher	\$200.00	\$50.00	+	\$ mileage	3
Timothy Carlson	\$200.00	\$50.00	+	\$ mileage	2
Fred Curtin	\$200.00		+	\$ mileage	0
Charles DeClerck	\$200.00	\$50.00	+	\$ mileage	2
Carol A. Foli	\$200.00	\$50.00	+	\$ mileage	2
Greg Hager	\$200.00	\$50.00	+	\$ mileage	1
Mike McClure	\$200.00	\$50.00	+	\$ mileage	2
Joseph Marley	\$200.00	\$50.00	+	\$ mileage	3
Chad Michel	\$200.00	\$50.00	+	\$ mileage	1
Jack Pearce, Jr.	\$200.00	\$50.00	+	\$ mileage	3
Paul Schmitz	\$813.73	\$50.00	+	\$ mileage	
Marilyn Voggetzer	\$200.00	\$50.00	+	\$ mileage	1
Lloyd Washburn	\$200.00	\$50.00	+	\$ mileage	2
Laura Wilkinson	\$200.00	\$50.00	+	\$ mileage	2
Tony Woods	\$200.00	\$50.00	+	\$ mileage	3

Chairman Schmitz announced that at next month's meeting there will be a picture taken of the current Board. This is done every couple of years.

It was questioned if it was necessary for the Board to address the State's Attorney matter. Schmitz noted that this is all currently under examination and to the best of our knowledge will be handled by the Court system. If action is required then a Special Meeting of the Board would be called. An answer should be available within days but it appears that Board action is only required in cases of a year or more.

Adjourn

A motion was made by Jack Pearce and seconded by Greg Hager to adjourn the meeting until the next regular meeting on February 21st, 2012. The motion carried.

PROCEEDINGS OF THE COUNTY BOARD

AT A MEETING OF THE COUNTY BOARD MEMBERS OF CHRISTIAN COUNTY ILLINOIS, BEGUN AND HELD AT THE COURTHOUSE IN TAYLORVILLE, ILLINOIS, ON FEBRUARY 21, 2012.

ATTEST: LINDA K. CURTIN, COUNTY CLERK

The following proceeding had and entered at large upon the records of said Board, which is done accordingly in the following words and figures to wit;

Chairman Paul Schmitz called the Board to order and led the Pledge of Allegiance to the flag. County board Member Lloyd Washburn gave the invocation.

A roll call disclosed all members present, signifying a quorum.

PETITIONS/ORDINANCES/RESOLUTIONS

Chairman Schmitz introduced James O'Connell, President of the Lincoln land Area Local #239 of the American Postal Workers Union, who asked the Board to adopt a Resolution in opposition to the closure of the Colonel John H. Wilson, Jr. United States Post Office Mail Processing Center in Springfield, Illinois. He provided Board members with a copy of the 2010 Fall OIG Report and explained the proposed closures. He then took questions from the Board regarding the financial status of the Postal Service and how the closing of these processing centers would directly impact Christian County residents in a negative manner through a decreased delivery standard. It is their belief that these closures would result in 122,000 employees being laid off and would mark the beginning of the end of the Postal Service as we know it. O'Connell encouraged the Board members to read the OIG report thoroughly and to adopt the Resolution in opposition to the closing of the processing centers. O'Connell clarified that in 1970 when they became the U.S. Postal Service they stopped being funded by tax dollars. He further stated that the Post Office is further burdened by a mandate to prefund retirement and healthcare benefits and the \$55 Billion owed by the U. S. Treasury to the Postal Service. *A motion was made by Marilyn Voggetzer and seconded by Mike McClure to adopt Resolution R2012 CB 001 in Opposition to the Closing of the Springfield Mail Processing Center and to dispense with the reading thereof.* A roll call vote being necessary thereon, the same was taken, producing the following results: VOTING AYE: (16) Paul Schmitz, Dick Breckenridge, Tim Butcher, Timothy Carlson, Fred Curtin, Charles DeClerck, Carol Foli, Greg Hager, Joseph Marley, Mike McClure, Chad Michel, Jack Pearce, Jr., Marilyn Voggetzer, Lloyd Washburn, Laura Wilkinson and Tony Woods, VOTING NAY: (0), ABSENT: (0) and Said motion having received a majority vote in favor, thereof, it is hereby declared that the motion carried..

ACCEPT COUNTY BOARD MINUTES

It was moved by Carol Foli and seconded by Tim Carlson to accept and place on file the minutes for the January 17, 2012 Board Meeting. The motion carried.

COMMUNICATIONS

The following communications were presented and read.

- 1- The January 2012 Public Defender's report is on file in the Clerk's Office.
- 2- The Prevailing Wage report for March 2012 is posted and has been placed on file in the Clerk's Office.
- 3- The Treasurer's reports ending 01/31/2011 are on file in the Clerk's Office.
- 4- The January 2012 Local Solid Waste Fees Fund Report was placed on file in the Clerk's Office the following day.
- 5- The December 2011 and January 2012 County and Road District Reports on Motor Fuel Tax allotment dated respectively January 3rd and February 1st were received and are on file in the Clerk's office. .
- 6- Notice of the approval of the resolution authorizing the transfer of Surface Transportation Program (STP) funds for partial reimbursement of the Christian County Engineer's Salary was received from the Illinois Department of Transportation.
- 7- Letters dated January 4th and 10th, 2012 were received from Ameren advising of tree trimming projects to be done in the Taylorville area in the near future. Enclosed were maps and common addresses now on file in the Clerk's office. Ameren mails a notice to the affected households.

APPROVE COMMUNICATIONS AS READ

A motion was made by Tim Butcher and seconded by Greg Hager to accept the communications as read. The motion carried.

ACCEPT & FILE COMMITTEE REPORTS AS PRINTED

A motion was made by Laura Wilkinson and seconded by Jack Pearce to accept & file the committee reports as printed. The motion carried.

COMMITTEE REPORTS

HIGHWAY/BUILDING/GROUNDS COMMITTEE

Chairman Joe Marley gave the report for the January 16, 2012 meeting.

Awarding of County Courthouse Grant for Door Restoration Project

Board Chairman Paul Schmitz announced to the Committee that he had received notice that the County has been awarded \$19,500 from Landmarks Illinois-Richard H. Driehaus County Courthouse Grant to replace the other three courthouse doors with ones replicating the originals. This is a matching grant of which the County can use in-kind services for matching. The highway department can assist with demolition and Bill Kennedy has also made some suggestions for further in-kind services including if Bill could serve as our architect. Chairman Schmitz will research that and report back. A contract was received to accept the award but with a return date of February 15, 2012. *A motion was made by Joe Marley and seconded by Carol Foli to pursue the grant and to return the agreement.* Schmitz advised the Board that the Sheriff had expressed concerns regarding a loss of visibility for security purposes at the South doors. Schmitz estimates that with the revised grant proposal we would receive approximately \$10,000 towards the completion of this project.

Cliff Frye presented the Committee with the following Highway business:

Quotes for 15-foot Rotary Cutter

Three quotes were presented for a 15 foot rotary cutter (batwing mower) with the following results:

	<u>Without trade</u>	<u>With Trade</u>
Farm Pride (Bush Hog)	\$ 14,700.00	\$ 9,700.00
Sloan Implement (John Deere)	\$ 13,834.23	\$ 11,834.23
Tri-Co Equipment (Woods)	\$ 14,530.00	\$ 12,030.00

A motion was made by Joe Marley and seconded by Lloyd Washburn to purchase the rotary cutter outright without trade from the low bidder, Sloan Implement, at a cost of \$ 13,834.23. The motion carried.

Quotes for Installation of Flatbed Body on 2006 F350

Three quotes were presented to the Committee for a flatbed body to be installed on our 2006 F350 cab and chassis truck with the following results:

Drake-Scruggs Equipment	\$ 6,210.00
Koenig Body & Equipment	\$ 6,209.72
Rahn Equipment Company	\$ 6,379.44

A motion was made by Joe Marley and seconded by Tim Butcher to purchase the flatbed body from the low bidder, Koenig Body & Equipment, at a cost of \$ 6,209.72. The motion carried.

Replacement of lake Taylorville Spillway Bridge

The intergovernmental agreement for replacement of the Lake Taylorville Spillway Bridge was tabled until the agreement is received from the City.

Joint Agreement for Federal Participation Greenwood Bridge No. 8 Project

A Joint Agreement for Federal Participation for the Greenwood Bridge No. 8 project was presented to the Committee. This structure is scheduled for an April letting at IDOT. *A motion was made by Joe Marley and seconded by Dick Breckenridge to authorize Chairman Schmitz to execute the Joint Agreement for Federal Participation for Greenwood Bridge No. 8. The motion carried.*

HIGHWAY/BUILDING/GROUNDS COMMITTEE (cont.)

Authorization for Rust Proofing and Bed Liners for New Trucks

A request to authorize an additional \$ 4,000.00 to have the new trucks rust proofed and a spray bed liner applied was received. We typically send this out to be done after receiving new vehicles but the dealer can have this done prior to delivery. *A motion was made by Joe Marley and seconded by Lloyd Washburn to authorize the additional \$ 4,000 to complete the rust proofing and bed liner on the new trucks.* The motion carried.

IDOT Prequalification Process

The IDOT prequalification process was discussed and why this requirement has been added to the county and township maintenance proposals for several years. The Committee agreed that with the dollar volume of work done that the prequalification process helps to ensure responsible bidder participation.

Highway Fuel Management System

Illinois Oil Company is scheduled to install the fuel management system at the Highway Department the week of February 27th.

Request to use Courthouse Grounds for Taylorville Main Street Events

Becky Edwards submitted to the Committee a schedule of the upcoming Taylorville Main Street events. She had requested permission to use the courthouse grounds for the following activities: Farmer's Market, Easter on the Square, Healthy Living and All That Jazz, Dog Daze at the Farmer's Market, Whistlin' Dixie at the Farmer's Market, Taste of the Farmer's Market, Ag Appreciation Day at the Farmer's Market, Halloween Pumpkin Prowl and Twilight Christmas Parade including Santa's House. *A motion was made by Joe Marley and seconded by Tim Carlson to approve the requests from Taylorville Main Street.* The motion carried.

Arts Council Request for Use of Courthouse for Fundraiser

The Taylorville Arts Council also requested the use of Courthouse in December for the second annual fundraiser which displays work of local artists. *A motion was made by Joe Marley and seconded by Tim Carlson to approve the use of the Courthouse for the Taylorville Arts Council Fundraiser.* The motion carried.

Animal Shelter Receives Money from Hartzell Givens Trust

Chairman Schmitz announced to the Committee that the County has received monies from the trust fund of Hartzell Givens. This money, approximately \$60,000 is for the sole use and benefit of its Animal Shelter. Joelynda Conrad commented to the Committee as to how pleased and appreciative they are for Mr. Givens' gift to benefit the animals. She would like to develop a program to assist families of adopted animals spay/neutered their pets as required after adoption. An additional idea would be to purchase a bed mount unit for the truck to help in the transportation of animals. This unit provides six units each including a safety door. It was noted to the Board that the money should be available in about 2-3 months. Prior to the tour of the facility, the Committee discussed the problem of condensation on some pipes which is creating some damage. Joelynda will make arrangements for the repairs. It was noted to the Board that the repair work regarding this issue has already been completed.

Roof Leaks Around Belfry

Bill Kennedy reported to the Committee regarding the belfry roof leaking water down the dome wall. Although, the contractor's health prevents him from doing the repair, he will send Bill the materials to do the repairs.

ENVIRONMENTAL/ZONING/WELFARE/LEGISLATIVE COMMITTEE

No meeting this month.

EXECUTIVE/PERSONNEL/LIQUOR COMMITTEE

Chairman Tony Woods gave the report for the February 9th, 2012 meeting.

Annual Liquor License Renewals

The committee reviewed the list of ten license holders for the annual license renewal. Board Chairman Schmitz reported that he and Sheriff Kettelkamp had talked about the ongoing calls to the Loading Zone. In the past 12 months the deputies responded to 35 calls and 16 fights even after letters of warning were sent to the owner. *A motion was made by Tony Woods and seconded by Tim Butcher to approve all establishments with the exception of the Loading Zone until further review.* The motion carried.

EXECUTIVE/PERSONNEL/LIQUOR COMMITTEE (cont.)

Courthouse Doors Restoration Grant

Board Chairman Schmitz announced to the committee the award of the Landmarks Illinois Richard H. Driehaus County Courthouse Grant Agreement for \$19,500 to restore the other three doors on the Courthouse. He reported that Bill Kennedy could be our architect and that the production of the doors off site would qualify as construction begun. With a signing date of 2/15/2012, a motion was made to proceed. This matter was voted on during presentation of the Highway Committee minutes.

Hartzell Givens Grant to Animal Control Center

Chairman Schmitz also announced the monetary gift from the Hartzell Givens Estate to Animal Control and noted he would soon be writing a letter to release funds from the Annis Willey Estate of about \$ 14,000-\$15,000 by the end of March.

Adoption of Fraud Policy

The Fraud Policy proposed last month was taken to the department heads for comments and submitted again to the committee. The policy was written in a version to be included in the handbook and a procedural version for the department heads. *A motion was made by Tony Woods and seconded by Laura Wilkinson to adopt the Fraud Policy.* The motion carried.

Update to County Board Assistant's Job Description and Pay

Last month, a clarification was requested regarding the County Board Assistant's job leveling increase and the job description. Taped minutes of the various discussions during those open meetings were available for review. The Committee read a legal opinion as to how to handle the salary issue. The budget was passed in November 2011 with an increase of 5%; the October motion did not specify other allocation of funds and with no further provisions to the budget to fund the supplemented amount of \$4125, a new motion would be required to transfer that amount from contingency to the designated line item. A motion was made to forward the legal opinion to the Finance Committee. That motion carried and this matter will be addressed in the next Committee report.

Other Business:

It was noted that the attorney from Lowenbaum Partnership has met and reviewed the exempt status request. He will submit a report with his opinion within about a month.

AUDIT/FINANCE/PURCHASING COMMITTEE

Chairman Tim Butcher gave the report for the January 20th, 2012 meeting.

PAYMENT OF CLAIMS FOR FEBRUARY

A motion was made by Tim Butcher and seconded by Mike McClure to approve the claims submitted for payment in February. A roll call vote being necessary thereon, the same was taken, producing the following results: **VOTING AYE: (16)** Paul Schmitz, Dick Breckenridge, Tim Butcher, Timothy Carlson, Fred Curtin, Charles DeClerck, Carol Foli, Greg Hager, Joseph Marley, Mike McClure, Chad Michel, Jack Pearce, Jr., Marilyn Voggetzer, Lloyd Washburn, Laura Wilkinson and Tony Woods, **VOTING NAY: (0), ABSENT: (0)** and Said motion having received a majority vote in favor, thereof, it is hereby declared that the motion carried.

Box Culvert Quotes

Cliff Frye presented box culvert quotes for various County and Township projects, from two vendors—County Materials; \$68,874 and McCann Concrete Products; \$80,223. *A motion was made by Tim Butcher and seconded by Fred Curtin to accept the lowest overall quote from County Materials for \$68,874.* The motion carried.

Proposed Upgrade to Special Prosecutor's Salary

Brian Bach, now Special Prosecutor during the States Attorney's suspension period, spoke to the Committee to reference an upgrade in his salary due to the extreme workload outside this special appointment. The Committee discussed the situation. The Committee took no action.

County Clerk's Chief Deputy Supplemental Pay

The supplemental pay issue for County Clerk's Chief Deputy will be reviewed at a later date.

AUDIT/FINANCE/PURCHASING COMMITTEE (cont.)

Expansion of Drug Plan Options for Retirees

Approved last month was the change from a Blue Cross supplemental plan for retirees over 65 to a Health Alliance medicare supplement for health and prescriptions. Just after notifying the retirees, Jeremy Travelstead informed us of the recalled notice for the drug plan description. In short, the "donut hole" scenario would not be covered with the \$44/month plan [Plan #1]. Due to their miscommunication, Health Alliance will allow our retirees to select either plan [Drug Plan #1 or Drug Plan #2] *A motion was made by Tim Butcher and seconded by Dick Breckenridge to also approve the Drug Plan #2 option for the retirees.* The motion carried. Retirees pay their own health insurance.

County's Supplemental Liability Insurance Coverage

Treasurer Colleen Hadley discussed the notification to pay the supplemental liability insurance coverage which the County pays for the employees of the ROE not at the Courthouse. As in the past, the cost is \$11,287.62. Most years the County receives a rebate of about \$2,000.

Funding of Job Leveling for County Board Assistant's Salary

As referred from the Personnel Committee, Tim Butcher read a legal opinion to the Committee concerning the issue to fund job leveling of the Board Assistant's salary. This opinion was obtained thru the legal counsel from United Counties Council of Illinois, an organization of which the County Board belongs. A motion was made to transfer the amount of \$4125 from contingency to the appropriate line item. Roll call vote being called and the motion failed 3-2.

Proposed Formatting Change for Board's Approval of Claims

Treasurer Hadley presented a different format for the Finance Committee to approve claims. Currently they all review a section of the claims and sign each one at the meeting. All Board members receive a listing of the vendors and the amounts set to be paid pending a roll call vote. Next month the Committee will review a format of reviewing the report and signing off on a tally sheet not each claim. The Board's approval will remain the same.

UNFINISHED OR NEW BUSINESS:

Chairman Schmitz called for any new or unfinished business to be put before the Board.

911 Funding Issues

Chairman Schmitz referenced the materials that were distributed regarding the funding issues the 911 agency is facing. He called upon Jack Pearce who serves as the 911 Board to update the full Board regarding the dramatic decline in 911 funding due mainly to the rise of cell phone use. He referenced the financial needs study released by the General Assembly noting a 20% shortfall of revenue caused in part by the reduction of landline telephones, with wireless phones accounting for 70% of the calls. The study concluded that the current surcharge to cell phones is not sufficient to allow migrate to next generation 911 systems that could fully communicate with wireless devices. Several counties can no longer fund their 911 agencies. Pearce asked Board members to contact their representatives regarding bills to address these shortages and the need for bill sponsors.

Transportation Board Update

Carol Foli once again updated the Board with the progress of the Transportation Committee. The Committee is closer to determining exactly what types of services will be offered to the citizens of our County. They are also determining the days and times that these services may need to be offered at the various communities within the County. They continue to "tweak" our contract so that it will meet our local needs. The Committee meetings are held at varying locations are open to everyone in hopes of hearing from all citizens what they want from the system and try to incorporate all of that into the plan. It is hoped that by using a central administrator that some of these duplicate routes being currently provided can be consolidated. Foli also noted that all vans to be used will be handicap accessible with trained drivers from within the County.

Chairman Schmitz announced that the UCCI is having that conference in Springfield on the 28th and 29th and the final day to book reservations is tomorrow so please feel free to sign up for one or both sessions. Schmitz will be attending the March 3rd meeting of the Illinois Association of County Board Members to be held in Champaign. The meeting begins at 9:00 a.m. until about noon with the Senator's from the 52nd, 53rd and 55th Districts will be there and also some of the Representatives will be available for questions.

Approval of Mileage and Per Diem Report

A motion was made by Joe Marley and seconded by Tony Woods to approve and dispense with the reading of the mileage and per diem report. The motion carried.

	<u>Salary</u>	<u>Rate</u>		<u>Mileage \$</u>	<u>Meetings this month</u>
Dick Breckenridge	\$200.00	\$50.00	+	\$ mileage	2
Timothy Butcher	\$200.00	\$50.00	+	\$ mileage	3
Timothy Carlson	\$200.00	\$50.00	+	\$ mileage	2
Fred Curtin	\$200.00		+	\$ mileage	2
Charles DeClerck	\$200.00	\$50.00	+	\$ mileage	2
Carol A. Foli	\$200.00	\$50.00	+	\$ mileage	6
Greg Hager	\$200.00	\$50.00	+	\$ mileage	1
Mike McClure	\$200.00	\$50.00	+	\$ mileage	2
Joseph Marley	\$200.00	\$50.00	+	\$ mileage	3
Chad Michel	\$200.00	\$50.00	+	\$ mileage	2
Jack Pearce, Jr.	\$200.00	\$50.00	+	\$ mileage	3
Paul Schmitz	\$813.73	\$50.00	+	\$ mileage	
Marilyn Voggetzer	\$200.00	\$50.00	+	\$ mileage	1
Lloyd Washburn	\$200.00	\$50.00	+	\$ mileage	2
Laura Wilkinson	\$200.00	\$50.00	+	\$ mileage	2
Tony Woods	\$200.00	\$50.00	+	\$ mileage	3

Appointments/Reappointments

There were none this month.

Adjourn

Chairman Schmitz called for a motion to adjourn noting that next month's meeting will be a week earlier due to the General Primary Election falling on the 20th. *A motion was made by Jack Pearce and seconded by Mike McClure to adjourn the meeting until the next regular meeting on March 13th, 2012. The motion carried.*

PROCEEDINGS OF THE COUNTY BOARD

AT A MEETING OF THE COUNTY BOARD MEMBERS OF CHRISTIAN COUNTY ILLINOIS, BEGUN AND HELD AT THE COURTHOUSE IN TAYLORVILLE, ILLINOIS, ON MARCH 13, 2012.

ATTEST: LINDA K. CURTIN, COUNTY CLERK

The following proceeding had and entered at large upon the records of said Board, which is done accordingly in the following words and figures to wit;

Chairman Paul Schmitz called the Board to order and led the Pledge of Allegiance to the flag. Reverend Jerry Thorpe, Jr. of Faith Community Worship Center of Taylorville gave the invocation.

A roll call disclosed all members present, signifying a quorum.

PETITIONS/ORDINANCES/RESOLUTIONS

None presented at this time.

ACCEPT COUNTY BOARD MINUTES

It was moved by Mike McClure and seconded by Carol Foli to accept and place on file the minutes for the February 21, 2012 Board Meeting. The motion carried.

COMMUNICATIONS

The following communications were presented and read.

- 1- The February 2012 Public Defender’s report is on file in the Clerk’s Office.
- 2- The Prevailing Wage report for April 2012 is not yet available.
- 3- The Treasurer’s reports ending 02/29/2012 are on file in the Clerk’s Office.
- 4- The February 2012 Local Solid Waste Fees Fund Report was placed on file in the Clerk’s Office the following day.
- 5- The February 2012 County and Road District Reports on Motor Fuel Tax allotment dated March 5, 2012 were received and are on file in the Clerk’s office. .
- 6- The fourth quarter franchise fees for 2011 were received from NewWave in the amount of \$ 1,658.39. The check was presented to the Treasurer for deposit.
- 7- A notice dated February 10, 2012 was received from Ameren advising of tree trimming projects to be done in the Pana area in the near future. Enclosed were maps and common addresses now on file in the Clerk’s office. Ameren mails a notice to the affected households.
- 8- A notice dated March 1, 2012 was received from Ameren advising of tree trimming projects to be done in the Pana area in the near future. Enclosed were maps and common addresses now on file in the Clerk’s office. Ameren mails a notice to the affected households.

APPROVE COMMUNICATIONS AS READ

A motion was made by Laura Wilkinson and seconded by Tim Butcher to accept the communications as read. The motion carried.

ACCEPT & FILE COMMITTEE REPORTS AS PRINTED

A motion was made by Mike McClure and seconded by Dick Breckenridge to accept & file the committee reports as printed. The motion carried.

COMMITTEE REPORTS

HIGHWAY/BUILDING/GROUNDS COMMITTEE

Chairman Joe Marley gave the report for the March 8, 2012 meeting.

Cliff Frye presented to the Committee the following highway business:

Prairieton Bridge #21 Closing and Proposed Replacement

Prairieton Bridge No. 21 was closed by the IDOT Bridge Office due to failed timber pilings. The Highway Commissioner has requested the replacement of this structure. The following agreements were presented for the design of the replacement structure:

HIGHWAY/BUILDING/GROUNDS COMMITTEE (cont.)

Prairieon Bridge #21 Closing and Proposed Replacement (cont.)

- Preliminary Engineering agreement with H.L. Chastain & Assoc., Decatur, IL on a cost plus basis with a not to exceed amount of \$63,790. Federal and State bridge funds will pay 96% of the final engineering fee with the Township and County sharing the remaining 4%. *A motion was made by Joe Marley and seconded by Tim Carlson to authorize the Chairman to execute the agreement with H.L. Chastain & Assoc. The motion carried.*
- Joint Agreement for Federal Participation in the Preliminary Engineering. *A motion was made by Joe Marley and seconded by Marilyn Voggetzer to authorize the Chairman to execute the standard Joint Agreement for Federal Participation. The motion carried.*
- Agreement with Atlas Soils, Hillsboro, IL to provide soil borings for the foundation design of the new structure. The cost of borings is on a cost plus basis and is estimated at \$2,100. *A motion was made by Joe Marley and seconded by Lloyd Washburn to approve the agreement with Atlas Soils for the borings. The motion carried.*

MFT Aggregates for County & Township FY12

Bids were opened and read on Monday, February 27, 2012 for MFT Aggregates to be used by the County and Townships during FY12.

- For the County, *a motion was made by Joe Marley and seconded by Laura Wilkinson to accept the low bid of Nokomis Quarry. The motion carried.*
- For the Townships, *a motion was made by Joe Marley and seconded by Carol Foli to accept the low bids as read and refer them to the individual Township Highway Commissioners for approval. The motion carried.*

Tractor Leases for 2012

John Deere once again has the State contract for tractor leases. The lease is the same as 2011, \$6295.00 for a 12 month lease up to 450 hours. Additional hours are billed at \$13.99 per hour. *A motion was made by Joe Marley and seconded by Chad Michel to lease a tractor from John Deere (delivered by Sloan Implement) for 12 months. The motion carried.*

Proposed Upgrades to Windows and Electrical System at Highway Building

The committee discussed updating the electrical system and windows at the Highway Building. It was agreed to have Cliff Frye explore funding options to get these needed improvements completed this year. *A motion was made by Joe Marley and seconded by Carol Foli for Cliff to move forward present some hard numbers and options for the committee to discuss. The motion carried.* Board member Jack Pearce questioned if the key card system will be integrated and Frye noted that it already has been and is being used in-house to confirm working correctly and expressed concerns over the escalating gas prices.

Requested Vacating of Platted Roadways in Langley

A request has been submitted by the adjoining property owners to remove that portion of North Vollentine Avenue and Midland Avenue between and adjacent to blocks 11 & 12 from the original town subdivision plat for the Village of Langley. These platted roadways have never been laid out and accepted as public roadways. *A motion was made by Joe Marley and seconded by Marilyn Voggetzer to vacate those portions of N. Vollentine Avenue and Midland Avenue, between and adjacent to blocks 11 & 12, which have never been laid out as public roadways, from the plat of the original town subdivision for the Village of Langley. The motion carried.*

Joint Resolution for Lake Taylorville Spillway Bridge

Joint Resolution, R2012HY002, was presented for the Lake Taylorville Spillway Bridge replacement. The resolution states that the County agrees to pay their 50% share of the local cost of the replacement of this structure in accordance with the Illinois State Statutes (605 ILCS 5/5-501). This matter was tabled.

Pipe Liner Quote for County Highway #1 Culvert

A quote from Poly Systems, Inc. for a 48" ID pipe liner for a culvert on County Highway No. 1 in the amount of \$17,061.20 was presented. A second quote is on its way. *A motion was made by Joe Marley and seconded by Dick Breckenridge to accept the lowest quote received for the pipe liner and for it not to exceed \$17,061.20.* Frye explained to the Board that there is an aluminized version they are checking into at significantly lower costs. Frye wants to get an idea of the longevity of the aluminized product and if those can provide at least half of the lifespan than it would be worth it. However he wants to be sure that the Nokomis road will be protected from damage as we have invested a good deal of money in that roadway. The motion carried.

HIGHWAY/BUILDING/GROUNDS COMMITTEE (cont.)

Closures or Postings for Structural Deficiencies at Three County Highways

Three Structures: Mt. Auburn #7, Rosamond #9 and Greenwood #12, have been closed or posted to at "3-ton" due to structural deficiencies. Mt. Auburn and Rosamond are both very good structures to remain in place but have failing timber pilings supporting the structures. There are repair options available for timber piles. The Greenwood structure being closed will not allow us to replace a bridge on the west end of the same mile that is scheduled for this summer as it will land lock a residence located between the two bridges. A temporary repair needs to be made to Greenwood #12 that would allow it to be opened to "3-tons" during the construction of the west bridge. WHKS & Co. has looked at the structures and is putting an estimate together to design the repairs on a cost plus basis along with an estimate of the repair costs. *A motion was made by Joe Marley and seconded by Lloyd Washburn to authorize the Chairman to execute agreements with WHKS & Co. on a cost plus basis to design the structure repairs.* The motion carried.

Updates:

- Cliff received an email from the Sangamon County Engineer that there may be some funds come available through the Illinois Terrorism Task Force for narrowband radio upgrades. He submitted a quote for the Highway Department and various Townships for consideration.
- IDOT Lettings:
 - March 9, 2012 Stonington Bridge #4
 - April 27, 2012 Greenwood Bridge #8
 - June 15, 2012 IL Rt. 29 completion, Assumption Bridge #17

Request for Use of Courthouse Grounds

Nora Vuicich, a member of the Evangelical Free Church in Taylorville requested the use of the courthouse grounds to erect a temporary six foot cross from April 6 through April 8. *A motion was made by Joe Marley and seconded by Lloyd Washburn to approve the request.* The motion carried.

ENVIRONMENTAL/ZONING/WELFARE/LEGISLATIVE COMMITTEE

No meeting this month.

EXECUTIVE/PERSONNEL/LIQUOR COMMITTEE

Chairman Tony Woods gave the report for the March 7th, 2012 meeting.

Issuance of Liquor License to The Loading Zone

Sheriff Kettelkamp reported to the committee that he had met with the owner Tom Schuyler and his security staff to discuss the extreme number of call outs to their business The Loading Zone on Spresser. They agreed to work to resolve the problems they have been experiencing. Chairman Woods also spoke to them with the same conversation. *A motion was made by Tony Woods and seconded by Tim Butcher to renew their annual liquor license pending all requirements are met with a review in six months.* The motion carried.

Filling of Vacancy at Highway Department

The Highway has been short one full time position and Cliff Frye has requested to fill the position prior to the approaching busy season. With money built into the budget for this employee, *a motion was made by Tony Woods and seconded by Tim Butcher to authorize Cliff Frye to fill the full time vacancy.* The motion carried.

Countywide Building Maintenance Supervisor

It had been suggested to research the need and costs for a supervisor to perform the work and oversee county wide building and grounds maintenance. Various building maintenance invoices for a two year period will be reviewed and expenses totaled and the committee will continue discussions.

Social Media Policy

During a recent United County Councils of Illinois no cost seminar [attending were Paul Schmitz, Dick Breckenridge, Lloyd Washburn, Jan Bland and Colleen Hadley] there was discussion regarding the topic of social media policies. A meeting with the department heads was held and they requested training of both supervisors and employees as to the appropriate use of social media in relationship to or affecting the County. A sample policy was submitted and the department heads will help to customize that as well.

EXECUTIVE/PERSONNEL/LIQUOR COMMITTEE (cont.)

Management Training Webinars

During the department head meeting, an additional question was posed to the department heads if they would be interested in additional management training. With a general consensus of interest and desire for various trainings, Chairman Schmitz requested funding to provide such trainings. The best value currently is on site webinars which are taught by attorneys and other specialists via the internet. A motion was made and carried to refer this to Audit & Finance. Chairman Schmitz will coordinate with the department heads for topics and make the arrangements for the trainings.

Wellness and Benefits Fair

Jan Bland asked permission to pursue developing a Wellness and Benefits Fair for the county employees. A committee of employees will be established to assist in the planning of the event. *A motion was made by Tony Woods and seconded by Carol Foli to proceed with the planning of the Wellness and Benefits Fair and report back.* The motion carried.

AUDIT/FINANCE/PURCHASING COMMITTEE

Chairman Tim Butcher gave the report for the March 12th, 2012 meeting.

Formatting Change for Claims Report

A new format to review and recommend payment of claims was implemented. The committee will review the report of claims by department and each committee member and the board chairman shall sign a master sheet. The full Board will continue to receive a report of claims to be paid, but in the format by department. Butcher noted to Board members that they will need to hang onto the office codes sheet provided to them.

PAYMENT OF CLAIMS FOR March

A motion was made by Tim Butcher and seconded by Greg Hager to approve the claims submitted for payment in March. A roll call vote being necessary thereon, the same was taken, producing the following results: VOTING AYE: (16) Paul Schmitz, Dick Breckenridge, Tim Butcher, Timothy Carlson, Fred Curtin, Charles DeClerck, Carol Foli, Greg Hager, Joseph Marley, Mike McClure, Chad Michel, Jack Pearce, Jr., Marilyn Voggetzer, Lloyd Washburn, Laura Wilkinson and Tony Woods, VOTING NAY: (0), ABSENT: (0) and Said motion having received a majority vote in favor, thereof, it is hereby declared that the motion carried.

Increase in Rental Fee for Circuit Clerk Storage Building

Circuit Clerk Julie Mayer was notified by Gary Spurling that he would be increasing the building rent the circuit court file storage. In 2007, the County began renting the building across the street from the Courthouse. Although the space is almost full, Julie requested to continue with the lease at the \$100 increase. *A motion was made by Tim Butcher and seconded by Fred Curtin to allow the Chairman to sign a contract with an annual renewable clause with Brenda and Gary Spurling at \$550/month.* The motion carried.

Electricity Supplier Contract Quotes

John Luna of Champion Energy, LLC spoke to the committee via phone making a presentation of both electric and gas rates. Currently we have a three year contract with Direct Energy for electricity which will end this year. Chairman Schmitz will contact other energy providers as well as Direct Energy for quotes or bids.

Final Adjustment to Supplemental Election Pay for County Clerk Chief Deputy

The supplemental pay for election duties to the County Clerk's chief deputy was again discussed. In summary, during the past months, the committee had been considering a final adjustment for election duties in the amount of \$1250. Additionally, as this position is exempt—not eligible for comp or overtime, and the whole election process is the norm and a part of the chief deputy's duties. *A motion was made by Tim Butcher and seconded by Tony Woods to be paid \$1250, a one-time payment for the March 20, 2012 election to be paid from the elections budget and last time for supplemental compensation.* The motion carried.

Request to fill Vacated Position in County Clerk's Office

County Clerk Linda Curtin requested to fill a full time position due to the resignation of Dan Mahan. *A motion was made by Tim Butcher and seconded by Carol Foli to approve a full time new hire position.* The motion carried.

AUDIT/FINANCE/PURCHASING COMMITTEE (cont.)

10-Year Extension of Cable Franchise Agreement

Chairman Paul Schmitz submitted a resolution from Telecommunications Management, LLC dba New Wave Communications to extend the franchise for a term of ten years beyond the expiration date of 6/11/2012. On a quarterly basis, the County receives about \$1600-\$1650 in revenues from the franchise. This amount depends on the number of subscribers. *A motion was made by Tim Butcher and seconded by Jack Pearce to dispense with the reading and to adopt the resolution to extend the NewWave Communications franchise agreement.* A roll call vote being necessary thereon, the same was taken, producing the following results: **VOTING AYE: (16)** Paul Schmitz, Dick Breckenridge, Tim Butcher, Timothy Carlson, Fred Curtin, Charles DeClerck, Carol Foli, Greg Hager, Joseph Marley, Mike McClure, Chad Michel, Jack Pearce, Jr., Marilyn Vogetzer, Lloyd Washburn, Laura Wilkinson and Tony Woods, **VOTING NAY: (0)**, **ABSENT: (0)** and Said motion having received a majority vote in favor, thereof, it is hereby declared that the motion carried.

Request to Apply for COPS Grant

Sheriff's Chief Deputy Bruce Engeling requested permission to apply for a COPS grant for veterans. This is a 75% grant for a four year commitment—the last year being 100% paid by the county. Engeling sited ways that this floater position could save the County money paid in overtime. *A motion was made by Tim Butcher and seconded by Chad Michel to approve the submission of the application for the Veteran COPS grant.* Chief Deputy Bruce Engeling explained to the Board that the Grant covers 75% of the costs of hiring a new deputy who is a returning veteran. Noting that for the first two of the four years involved it could actually save the County money by hiring an additional deputy due to current overtime costs. Engeling further noted that while the Grant requires you keep the hired deputy for four years and there are no funds from the Grant for that fourth year, he anticipates a couple of retirements to occur within current deputies on staff. The motion carried.

Request for Medical Assistance Program for County Jail

Jail Administrator Andrew Nelson requested the committee to revisit a medical assistance program for the inmates. He gave an update on the current medical issues still plaguing the jail and the projection of the worse is yet to come. Prior to budgets, an approximate cost of \$40,000 was projected for this type of service. *A motion was made by Tim Butcher and seconded by Jack Pearce to approve the Sheriff to accept the lowest quote with the best coverage similar to what was presented previously to the committee for an inmate medical assistance program.* During the ensuing discussion it was noted that it did not work out for the local Hospital to do this for a number of reasons. The Sheriff's Office will provide what funds they can from their existing budget and it was noted that they will have to come back for the balance of the funds to be authorized from contingency. The motion carried.

Proposed Webinar Training Sessions

As referred from the Personnel Committee, *a motion was made by Tim Butcher and seconded by Carol Foli to allow up to \$2000 to be spent for supervisor and employee trainings through webinars and other venues and for it to be paid from contingency.* A roll call vote being necessary thereon, the same was taken, producing the following results: **VOTING AYE: (16)** Paul Schmitz, Dick Breckenridge, Tim Butcher, Timothy Carlson, Fred Curtin, Charles DeClerck, Carol Foli, Greg Hager, Joseph Marley, Mike McClure, Chad Michel, Jack Pearce, Jr., Marilyn Vogetzer, Lloyd Washburn, Laura Wilkinson and Tony Woods, **VOTING NAY: (0)**, **ABSENT: (0)** and Said motion having received a majority vote in favor, thereof, it is hereby declared that the motion carried.

Other Business:

County Clerk Linda Curtin noted that she has been approved for a Help America Vote Act (HAVA) grant--\$44,000 for election services.

UNFINISHED OR NEW BUSINESS:

Chairman Schmitz called for any new or unfinished business to be put before the Board. None being presented Schmitz noted there would be a tour of the County Jail following the meeting.

Approval of Mileage and Per Diem Report

A motion was made by Joe Marley and seconded by Lloyd Washburn to approve and dispense with the reading of the mileage and per diem report. The motion carried.

	<u>Salary</u>	<u>Rate</u>		<u>Mileage \$</u>	<u>Meetings this month</u>
Dick Breckenridge	\$200.00	\$50.00	+	\$ mileage	2
Timothy Butcher	\$200.00	\$50.00	+	\$ mileage	3
Timothy Carlson	\$200.00	\$50.00	+	\$ mileage	2
Fred Curtin	\$200.00		+	\$ mileage	2
Charles DeClerck	\$200.00	\$50.00	+	\$ mileage	2
Carol A. Foli	\$200.00	\$50.00	+	\$ mileage	1
Greg Hager	\$200.00	\$50.00	+	\$ mileage	1
Mike McClure	\$200.00	\$50.00	+	\$ mileage	2
Joseph Marley	\$200.00	\$50.00	+	\$ mileage	3
Chad Michel	\$200.00	\$50.00	+	\$ mileage	2
Jack Pearce, Jr.	\$200.00	\$50.00	+	\$ mileage	2
Paul Schmitz	\$813.73	\$50.00	+	\$ mileage	
Marilyn Voggetzer	\$200.00	\$50.00	+	\$ mileage	1
Lloyd Washburn	\$200.00	\$50.00	+	\$ mileage	2
Laura Wilkinson	\$200.00	\$50.00	+	\$ mileage	2
Tony Woods	\$200.00	\$50.00	+	\$ mileage	3

Appointments/Reappointments

A motion was made by Greg Hager and seconded by Laura Wilkinson to reappoint Dennis Braeuninger to the Midland Fire Protection District until May 2013. The motion carried.

Adjourn

A motion was made by Jack Pearce and seconded by Greg Hager to adjourn the meeting until the next regular meeting on April 17th, 2012. The motion carried.

PROCEEDINGS OF THE COUNTY BOARD
AT A MEETING OF THE COUNTY BOARD MEMBERS OF CHRISTIAN COUNTY
ILLINOIS, BEGUN AND HELD AT THE COURTHOUSE IN TAYLORVILLE, ILLINOIS,
ON APRIL 17, 2012.

ATTEST: LINDA K. CURTIN, COUNTY CLERK

The following proceeding had and entered at large upon the records of said Board, which is done accordingly in the following words and figures to wit;

Chairman Paul Schmitz called the Board to order and led the Pledge of Allegiance to the flag. Jeff Mayfield of the Taylorville Christian Church gave the invocation.

A roll call disclosed all members present, signifying a quorum.

ACCEPT COUNTY BOARD MINUTES

It was moved by Joe Marley and seconded by Marilyn Vogetzter to accept and place on file the minutes for the March 20, 2012 Board Meeting. The motion carried.

ORDINANCE-SPECIAL USE

As referred from the Christian County Zoning Board, an ordinance for special use in an Agricultural 1 District for the purpose of a Home Occupation –Real Estate Business by Owner of Dwelling for Chad Michel, 1923 N 800 East Road Edinburg, Illinois. *A motion was made by Tim Butcher and seconded by Tim Carlson to adopt Ordinance O2012ZN001 stating the above.* A roll call vote being necessary thereon, the same was taken, producing the following results: VOTING AYE: (15) Paul Schmitz, Dick Breckenridge, Tim Butcher, Timothy Carlson, Fred Curtin, Charles DeClerck, Carol Foli, Greg Hager, Joseph Marley, Mike McClure, Jack Pearce, Jr., Marilyn Vogetzter, Lloyd Washburn, Laura Wilkinson and Tony Woods, VOTING NAY: (0), ABSENT: (0), Chad Michel PRESENT(1) and Said motion having received a majority vote in favor, thereof, it is hereby declared that the motion carried.

COMMUNICATIONS

The following communications were presented and read.

- 1- The March 2012 Public Defender's report is on file in the Clerk's Office.
- 2- The Prevailing Wage reports for April and May 2012 are filed and posted.
- 3- The Treasurer's reports ending 03/31/2012 are on file in the Clerk's Office.
- 4- The March 2012 Local Solid Waste Fees Fund Report was placed on file in the Clerk's Office the following day.
- 5- The March 2012 County and Road District Reports on Motor Fuel Tax allotment and transactions were received from the Illinois Department of Transportation and are on file in the County Clerk's Office.
- 6- A notice from the Illinois Department of Transportation was received indicating that the department had executed a subject agreement dated March 13, 2012 for the Project: BROS-0021 (163) in Stonington Road District Section: 08-16112-11-BR and is on file in the Clerk's Office.
- 7- A notice of upcoming vegetation management in the County was received from Ameren. Common addresses for affected properties were included as well as instructions on dispute resolution opportunities, processes, rights, etc. and is on file in the Clerk's Office.

APPROVE COMMUNICATIONS AS READ

Chairman Schmitz called a motion by Laura Wilkinson and was seconded by Greg Hager to accept the communications as read. The motion carried.

COMMITTEE REPORTS

ACCEPT & FILE COMMITTEE REPORTS AS PRINTED

A motion was made by Jack Pearce and seconded by Chad to accept & file the committee reports as printed. The motion carried.

April 17, 2012 (Page 779)

HIGHWAY/BUILDING/GROUNDS COMMITTEE

Chairman Joe Marley gave the report for the April 11, 2012 meeting.

MARKER FOR COURTHOUSE GROUNDS-MAJOR FRANCIS LONG

Local attorney and history buff, Tom Doyle made a request to put a marker on the northeast side of the courthouse lawn based on the historic value of a Taylorville Civil War hero, Major Francis M. Long. Major Long was the highest known ranking soldier from Taylorville who died in the war. This marker would be a bronzed plate displaying a written history. The marker would be approximately 18' x 24" displayed at an angle in order to be read easily. Thomas E. and Dorothy A. Doyle of Stonington will donate and cover any expense. *A motion was made by Joe Marley and seconded by Tim Carlson to approve the historic marker in memory of Major Francis M. Long donated by the Doyles with no cost to the County.* The motion carried.

Highway Business:

Bids for County and Township MFT bituminous materials. Bids were opened with the Highway Commissioners and IDOT at 10:00 am on Tuesday, April 10, 2012 and submitted to the committee for review and approval.

- For the County: *A motion was made by Joe Marley and seconded by Tony Woods to accept the low bid from Louis Marsch, Inc. as presented.* The motion carried.
- For the Various Road Districts: *A motion was made by Joe Marley and seconded by Lloyd Washburn to accept the low bid from Louis Marsch, Inc. as read and refer them to the individual Road Commissioners for approval.* The motion carried.

Bids for Section 07-06114-00-BR (King Bridge #6 & #21) were opened at 10:00 am on Tuesday, April 10, 2012 and submitted to the committee for review and approval. A motion was made by Joe Marley and seconded by Laura Wilkinson to accept the low bid of \$326,413.37 from Yamnitz & Associates. The motion carried.

A Joint Agreement for Federal Participation was presented for the construction of Section 09-01111-00-BR (Assumption Bridge #17). *A motion was made by Joe Marley and seconded by Tim Carlson to authorize Chairman Schmitz to execute the Joint Agreement for Federal Participation with IDOT.* The motion carried.

Joint Resolution, R2012HY002, was presented for the Lake Taylorville Spillway Bridge replacement. The resolution states that the County agrees to pay their 50% share of the local cost of the replacement of this structure in accordance with the Illinois State Statutes (605 ILCS 5/5-501). *A motion was made by Joe Marley and seconded by Marilyn Vogetzter to adopt joint resolution R2012HY002 and dispense with the reading.* **VOTING AYE: (16)** Dick Breckenridge, Tim Butcher, Timothy Carlson, Fred Curtin, Charles DeClerck, Carol Foli, Greg Hager, Joseph Marley, Chad Michel, Mike McClure, Jack Pearce, Paul Schmitz, Marilyn Vogetzter, Lloyd Washburn, Laura Wilkinson and Tony Woods **VOTING NAY: (0), ABSENT: (0)** and Said motion having received a majority vote in favor, thereof, it is hereby declared that the motion carried.

A request for a speed limit on 000 North Road (East of IL Rt. 51) was received from a Pana Township resident. After discussion, the committee felt that a speed limit in this area would be ineffective. Chairman Schmitz will talk with the township highway commissioner to see if a warning sign advising of the hard to see driveway would be appropriate at this location.

A request was received to upgrade a field entrance on the south curve of County Highway #1 to a private drive. Cliff laid out the sight triangle at this entrance to see if there is adequate sight distance. The property owner was informed that there is not adequate site distance without flattening the roadway backslopes. The owner requested that the Highway Department flatten the slopes so that the proper sight distance is established. After discussion, the committee felt it is the property owner's responsibility to get this work done since it is for private use. Cliff will issue the property owner a permit for this work and check to see that the proper sight distance is established upon completion.

HIGHWAY/BUILDING/GROUNDS COMMITTEE (cont.)

Updates:

- Cliff received an email from the Sangamon County Engineer that there is a good chance the funds requested from the IL Terrorism Task Force for narrowband radio upgrades will be approved. We should know more by the end of April.
- The Highway Department electrical & window upgrade project discussion was tabled until next month.

Courthouse Use Request-Arts Council

A request from the Taylorville Arts Council was made to use the grounds and courthouse on Saturday, June 2, 2012 for the annual Art Fair. Two years ago the TAC had contributed to the purchase and installation of the hanging picture system on the first floor and would request a discount this year on the rental fee for the use of restrooms. The committee appreciates their contribution to our courthouse; however, to have the courthouse open requires staff which must be paid. *A motion was made by Joe Marley and seconded by Dick Breckenridge to approve the grounds and building request for June 2, 2012 with the normal fee.* The motion carried.

Tree Board Request to Plant Trees at Courthouse

Chairman Schmitz reported that Rhonda Kraft from the Taylorville Tree Board would like permission to plant two trees on the courthouse grounds again this year. These trees will be donated by Ace Hardware. *A motion was made by Joe Marley seconded by Jack Pearce to accept the trees and allow the Highway personnel to plant the trees-one ornamental and one hardwood.* The motion carried.

Bible Reading Request

A request was made for the annual Bible Reading under the north portico. A motion was made by Joe Marley and seconded by Lloyd Washburn to approve the use of the grounds from April 28 through May 2 to proceed with the Bible Reading. The motion carried.

Department of Labor Safety Inspection

Chairman Schmitz reported that we had received reports from the Department of Labor after their recent surprise safety inspection. We received some violations, relative minor in nature, and are on file in the Chairman's office for review. The departments are in the process of making the necessary corrections and some have finished and returned to the Department of Labor.

ENVIRONMENTAL/ZONING/WELFARE/LEGISLATIVE COMMITTEE

Chairman Laura Wilkinson gave the report for the April 4, 2012 meeting.

Willey-Givens Spay/Neuter Program

As previously reported to the County Board, the estate of Hartzel Givens has designated approximately \$60,000 to the Christian County Animal Control to use for the care of the animals. Animal Warden Joelynda Conrad made a proposal to use monies from both the Willey Estate and the Givens Estate for a spay and neutering program. It is a state law that the adopted pets be spay or neutered within 30 days after adoption.

An itemized list of the fees to spay and neuter both cats and dogs from the various county vets was presented. The costs range \$42 to \$161 depending on male/female or cat/dog and some fees determined by weight. Currently included in the adoption fee is a \$10 voucher payable to the vet after the spay or neuter of the pet [this is money already paid by the adopting family]. As the cost for the procedures have increased over the years, Joelynda would like to establish a program to help those who adopt or rescue a pet. The voucher amounts: \$50 for dogs to spay--\$35 for dogs to neuter--\$35 for cats to spay--\$25 for cats to neuter. An average of about 125 animals over the past two years have been adopted or rescued from the County's facility. If \$2500 were set aside each year from each estate for this program, that should take care of funding this program. Each year if any money is not used, it would roll back into the fund.

A motion was made by Laura Wilkinson and seconded by Tim Carlson to establish a program at the Christian County Animal Control called the Willey—Givens Spay/Neuter Project for adoptions and rescues to be funded by an annual contribution of \$2500 from each estate. The motion carried.

ENVIRONMENTAL/ZONING/WELFARE/LEGISLATIVE COMMITTEE (cont.)

Purchase Truck Bed Mounted Cages for Transport

As previously mentioned by Joelynda was the desire to purchase a truck bed mount unit which is totally enclosed for the use of transporting animals. This carrier for the truck is quoted for 90 days [2/8/2012] at \$8,574.00. *A motion was made by Laura Wilkinson and seconded by Marilyn Voggetzer to purchase the truck carrier and pay for it from the Givens Estate fund.* The motion carried.

A permanent shade cover to go over the running pen behind the facility is being researched.

EXECUTIVE/PERSONNEL/LIQUOR COMMITTEE

Acting Chairman Laura Wilkinson gave the report for the April 12, 2012 meeting.

New part time employee requests

Chief Deputy Bruce Engeling requested additional hours and more part time security officers in order for an officer to be present in the courtrooms during civil court. An estimated amount of time is between 3-6 hours per day or about \$11,000 to \$15,000 a year.

Circuit Clerk Julie Mayer requested a part time clerk for half days. The workload continues to increase and with least two clerks in the courtrooms each morning, it reduces the number of staff to manage the office. She estimates the need of \$13,000.

Coroner Amy Winans requested additional part time per diem deputy coroners. This will require more funding as they will need to attend calls as training. She currently has a good staff but often they are all in conflict during the same period of “on call” time periods as they all have full time jobs.

Suggestions to revise Liquor Ordinance

The owners of *A Great Victory* in Pana approached the committee to add language to the current Liquor Ordinance which would permit a limited number of special events for the established liquor license holders. These events would permit the sale of beer and wine outside of the establishment but within a fenced area. The event could be as a special musical performance, but held during daylight hours no later than dusk.

Karen and Michael Swiney described to the committee their desire to open a winery and sell the wine. Traditionally at a winery part of the experience is walking around the vineyards and touring the grounds while tasting various wines. The current provisions do not allow alcohol outside of the establishment.

The committee is willing to take into consideration these requests and work on appropriate language changes to the ordinance at the next committee meeting.

Wellness and Benefits Fair for Employees

Last month it was proposed to develop a Wellness and Benefits Fair for the County employees. A committee has acquired a list of vendors such as American Insurance—our health care broker, IMRF, all local hospitals, and businesses who will participate. The event will be from 10:00 am to 2:00 pm on Friday, May 18th in the County Board room and hallway. Employees, if they choose, would be permitted to attend during work hours for a period up to 30 minutes. It was suggested that the County provide healthy snacks—fruits, vegetables and bottled water for those that visit. *A motion was made by Laura Wilkinson and seconded by Tim Butcher to recommend the proposed Wellness Fair and refer to the Finance Committee to permit funding.* The motion carried.

Other Matters:

Chairman Schmitz reported that a committee of about 15 members from—FOP, AFSCME, non-bargaining and the County Board—met as Jeremy Travelstead and Lynn Kohler explained other options to reduce health insurance premiums like health savings accounts. Jeremy anticipates the new premiums to be available early May and the advisory committee will meet again.

The travel reimbursement policy was discussed with no action taken at this time.

AUDIT/FINANCE/PURCHASING COMMITTEE

Chairman Tim Butcher gave the report for the April 16th, 2012 meeting.

Referrals from Personnel and Elected Officials salary discussion:

*Coroner Amy Winans addressed the committee as to another part time per diem coroner's deputy. This is a position which is an occasional on-call standard and paid by per diem. Although she has \$1500 budgeted, any additional training could exceed the budget. *A motion was made by Tim Butcher and seconded by Joe Marley to allow the supplemental hire of this on-call position with a \$50 per diem for training purposes.* The motion carried.

#Amy Winans reviewed the coroner's salary since 2004 with the salary staying at \$32,000 for eight years and comparing a higher line item of one chief deputy to the current two salaried and call-out deputies. In 2004 there were 185 coroner calls compared to the increasing number of 290 in 2011.

*Sheriff's Chief Deputy Bruce Engeling discussed the request by Judge Spears for security in the civil courtrooms. Court Security funds are hardly keeping up with the current staffing requirements and there is no money designated within the Sheriff's budget. The committee asked that he continue discussions with Judge Spears.

*Circuit Clerk Julie Mayer has requested a part time person for five hours a day to assist with the overloaded office duties. *A motion was made by Tim Butcher and seconded by Tony Woods to approve the part time hire as requested at \$12/hour and to be paid from the current line item and overage from contingency.* A roll call vote being necessary thereon, the same was taken, producing the following results: VOTING AYE: (13) Dick Breckenridge, Tim Butcher, Fred Curtin, Charles DeClerck, Carol Foli, Joseph Marley, Chad Michel, Mike McClure, Jack Pearce, Paul Schmitz, Marilyn Voggetzer, Laura Wilkinson and Tony Woods VOTING NAY: (3) Greg Hager, Lloyd Washburn, Tim Carlson ABSENT: (0) and Said motion having received a majority vote in favor, thereof, it is hereby declared that the motion carried

#Julie Mayer noted that in 2010, the circuit clerk position was set, however, by statute the salary for her position can be changed annually during budgets.

Payment of Claims for April

A motion was made by Tim Butcher and seconded by Jack Pearce to approve the claims submitted for payment in April. A roll call vote being necessary thereon, the same was taken, producing the following results: VOTING AYE: (16) Dick Breckenridge, Tim Butcher, Timothy Carlson, Fred Curtin, Charles DeClerck, Carol Foli, Greg Hager, Joseph Marley, Chad Michel, Mike McClure, Jack Pearce, Paul Schmitz, Marilyn Voggetzer, Lloyd Washburn, Laura Wilkinson and Tony Woods VOTING NAY: (0), ABSENT: (0) and Said motion having received a majority vote in favor, thereof, it is hereby declared that the motion carried.

Wellness and Benefits Fair

As referred from Personnel, Colleen Hadley promoted the Wellness and Benefits Fair to be held on May 18th and suggested \$350 to assist with the event. A motion was made by Tim Butcher and seconded by Carol Foli to promote the wellness and benefits fair with \$350 to be paid from contingency. A roll call vote being necessary thereon, the same was taken, producing the following results: VOTING AYE: (15) Dick Breckenridge, Tim Butcher, Tim Carlson, Fred Curtin, Charles DeClerck, Carol Foli, Greg Hager, Joseph Marley, Chad Michel, Mike McClure, Jack Pearce, Paul Schmitz, Marilyn Voggetzer, Laura Wilkinson and Tony Woods VOTING NAY: (1) Lloyd Washburn, ABSENT: (0) and Said motion having received a majority vote in favor, thereof, it is hereby declared that the motion carried

Cemetery Money Split

Chairman Schmitz presented a request from Reverend Gibson from Twin Pines of Pana. Over the past few years the money has been split between Twin Pines and the Langleyville cemeteries. *A motion was made by Tim Butcher and seconded by Greg Hager to split the \$300 funding between the two cemeteries.* The motion carried.

AUDIT/FINANCE/PURCHASING COMMITTEE (cont.)

Energy Quotes

Chairman Schmitz reported to the committee that he had received some quotes for energy, but is still waiting for a letter from Direct Energy indicating no penalty for an early termination of the contract.

County Clerk Receives Credit for Wrong Size Ballots

Chairman Schmitz also reported that County Clerk Linda Curtin has received \$4300 credit from the ballot vender for the ballot size error. This is about a 98% refund of ballots. Also, \$15,125 has been received from HAVA funds for upgrading voting booths or polling places for ADA requirements.

Discuss Elected Officials Salaries

The following offices for elected officials are up this term: all county board members, county board chairman, coroner, circuit clerk and states attorney. Discussion as to the setting of the salaries will resume for the circuit clerk, coroner and the county board members to be finalized at next month's meeting.

UNFINISHED/NEW BUSINESS

Regional Superintendent of Schools for Montgomery/Christian County Marchelle Kassebaum reported on the proposed streamlining of Illinois Regional Offices of Education Commission. The Commission recommends reducing the total number of ROE's from 44 to 35. At this time the change would not affect Montgomery and Christian County.

Approval of Mileage and Per Diem Report

A motion was made by Carol Foli and seconded by Tim Butcher to approve and dispense with the reading of the mileage and per diem report. The motion carried.

	<u>Salary</u>	<u>Rate</u>		<u>Mileage \$</u>	<u>Meetings this month</u>
Dick Breckenridge	\$200.00	\$50.00	+	\$ mileage	2
Timothy Butcher	\$200.00	\$50.00	+	\$ mileage	3
Timothy Carlson	\$200.00	\$50.00	+	\$ mileage	2
Fred Curtin	\$200.00	\$50.00	+	\$ mileage	2
Charles DeClerck	\$200.00	\$50.00	+	\$ mileage	2
Greg Hager	\$200.00	\$50.00	+	\$ mileage	2
Carol A. Foli	\$200.00	\$50.00	+	\$ mileage	7
Mike McClure	\$200.00	\$50.00	+	\$ mileage	3
Joseph Marley	\$200.00	\$50.00	+	\$ mileage	3
Chad Michel	\$200.00	\$50.00	+	\$ mileage	2
Jack Pearce, Jr.	\$200.00	\$50.00	+	\$ mileage	3
Paul Schmitz	\$813.73			\$ mileage	
Marilyn Voggetzer	\$200.00	\$50.00	+	\$ mileage	2
Lloyd Washburn	\$200.00	\$50.00	+	\$ mileage	2
Laura Wilkinson	\$200.00	\$50.00	+	\$ mileage	3
Tony Woods	\$200.00	\$50.00	+	\$ mileage	2

Appointments and Reappointments

- *A motion was made by Tim Butcher and seconded by Greg Hager to reappoint Bruce Barry to the Taylorville sanitary District for 3 years-2015 and to reappoint Joe Dorr to the Owaneco Fire Protection District for 3 years-May 2015 The motion carried.*
- *A motion was made by Greg Hager and seconded by Tony Woods to reappoint Ron Verardi to the Taylorville Fire Protections District for 3 years-May 2015 by resolution. A roll call vote being necessary thereon, the same was taken, producing the following results: VOTING AYE: (16) Dick Breckenridge, Tim Butcher, Timothy Carlson, Fred Curtin, Charles DeClerck, Carol Foli, Greg Hager, Joseph Marley, Chad Michel, Mike McClure, Jack Pearce, Paul Schmitz, Marilyn Voggetzer, Lloyd Washburn, Laura Wilkinson and Tony Woods VOTING NAY: (0), ABSENT: (0) and Said motion having received a majority vote in favor, thereof, it is hereby declared that the motion carried.*

A motion was made by Jack Pearce and seconded by Mike McClure to adjourn the meeting until the next regular meeting on May 15, 2012. The motion carried.

PROCEEDINGS OF THE COUNTY BOARD
AT A MEETING OF THE COUNTY BOARD MEMBERS OF CHRISTIAN COUNTY
ILLINOIS, BEGUN AND HELD AT THE COURTHOUSE IN TAYLORVILLE, ILLINOIS,
ON MAY 15, 2012.

ATTEST: LINDA K. CURTIN, COUNTY CLERK

The following proceeding had and entered at large upon the records of said Board, which is done accordingly in the following words and figures to wit;

Chairman Paul Schmitz called the Board to order and led the Pledge of Allegiance to the flag. Reverend Jason Hoffman of Crossroads Apostolic Church of Taylorville gave the invocation.

A roll call disclosed all members present, except Dick Breckenridge, Carol Foli and Chad Michel, signifying a quorum.

ORDINANCE-Reclassification from Ag-1 to Comm-2

As referred from the Christian County Zoning Board, an application for an ordinance to reclassify from Agricultural-1 to Commercial-2 submitted by Triple H Inc., regarding a tract of land owned by them located within Taylorville and South Fork Townships was presented and reviewed. Leroy Harris spoke to the Board regarding the proposed uses for the property noting that it is surrounded by flood plains and Waste Management. He further stated that upon approval he hopes to pursue a liquor permit as well so a beer wagon could be used at some events. He explained that they plan for the shows to wrap up by 10-10:30 p.m, with none running past midnite and does not believe traffic will be a nuisance. Within the discussion that followed it was noted that there were not objections. Zoning Officer Brett Rahar noted to the Board that the Zoning Board of Appeals recommends approval of the request. *A motion was made by Laura Wilkinson and seconded by Tim Carlson to adopt Ordinance O2012ZN002 granting the reclassification.* A roll call vote being necessary thereon, the same was taken, producing the following results: VOTING AYE: (13) Paul Schmitz, Tim Butcher, Timothy Carlson, Fred Curtin, Charles DeClerck, Greg Hager, Joseph Marley, Mike McClure, Jack Pearce, Jr., Marilyn Voggetzer, Lloyd Washburn, Laura Wilkinson and Tony Woods, VOTING NAY: (0), ABSENT: (3), Dick Breckenridge, Carol Foli and Chad Michel, PRESENT(0) and Said motion having received a majority vote in favor, thereof, it is hereby declared that the motion carried.

ACCEPT COUNTY BOARD MINUTES

It was moved by Laura Wilkinson and seconded by Lloyd Washburn to accept and place on file the minutes for the April 17, 2012 Board Meeting. The motion carried.

COMMUNICATIONS

The following communications were presented and read.

- 1- The April 2012 Public Defender's report is on file in the Clerk's Office.
- 2- The Prevailing Wage report for June 2012 was not yet available.
- 3- The Treasurer's reports ending 04/30/2012 are on file in the Clerk's Office.
- 4- The April 2012 Local Solid Waste Fees Fund Report was placed on file in the Clerk's Office the following day.
- 5- The April 2012 County and Road District Reports (dated May 1, 2012) on Motor Fuel Tax allotment and transactions were received from the Illinois Department of Transportation and are on file in the County Clerk's Office.
- 6- A notice from the Illinois Department of Transportation was received indicating that Contract # 93559 for Project BROS-21 (163) was awarded following the March letting to Yamnitz & Associates with the low bid of \$ 146,374.51.
- 7- A notice to maintain was received from the Illinois Department of Transportation following the satisfactory completion of Contract #93517 on Illinois Project: ARA-RS-0645 (112). This agreement details maintenance responsibilities for the State and the County.

COMMUNICATIONS (cont.)

- 8- A joint agreement was received from the Illinois Department of Transportation pertaining to the Greenwood Road District Project: BROS-0021 (178), Section 08-04118-00-BR.
- 9- A notice of Final Permit Decision for the Christian County Generation, LLC was received from the Illinois Environmental Protection Agency and is on file in the Clerk's Office.
- 10- A notice of upcoming vegetation management in the County was received from Ameren. Common addresses for affected properties were included as well as instructions on dispute resolution opportunities, processes, rights, etc. and is on file in the Clerk's Office.

APPROVE COMMUNICATIONS AS READ

Chairman Schmitz called a motion by Joe Marley and was seconded by Tim Butcher to accept the communications as read. The motion carried.

COMMITTEE REPORTS

ACCEPT & FILE COMMITTEE REPORTS AS PRINTED

A motion was made by Laura Wilkinson and seconded by Greg Hager to accept & file the committee reports as printed. The motion carried.

HIGHWAY/BUILDING/GROUNDS COMMITTEE

No meeting this month.

ENVIRONMENTAL/ZONING/WELFARE/LEGISLATIVE COMMITTEE

Chairman Laura Wilkinson gave the report for the May 10, 2012 meeting.

Resolution for Mutual Aid Agreement for Coroners & Medical Examiners

As a matter of County Board approval, Coroner Amy Winans has requested the resolution R2012 CB 004 be adopted authorizing the execution of a mutual aid agreement with the Illinois Coroners and Medical Examiners Association. *A motion was made by Laura Wilkinson and seconded by Greg Hager to adopt the resolution.* Winans clarified to the Board that this would allow the agencies to help each other out when disasters strike or eliminate conflict of interests when perhaps a family member is involved in a case—there is no costs to the County. Winans noted that she could have set this policy as Coroner but it would then have to be readdressed whenever there was a change of Coroner. A roll call vote being necessary thereon, the same was taken, producing the following results: **VOTING AYE: (13)** Paul Schmitz, Tim Butcher, Timothy Carlson, Fred Curtin, Charles DeClerck, Greg Hager, Joseph Marley, Mike McClure, Jack Pearce, Jr., Marilyn Voggetzer, Lloyd Washburn, Laura Wilkinson and Tony Woods, **VOTING NAY: (0), ABSENT: (3),** Dick Breckenridge, Carol Foli and Chad Michel, **PRESENT(0)** and Said motion having received a majority vote in favor, thereof, it is hereby declared that the motion carried.

Proposed Election Judges

County Clerk Linda Curtin presented the Committee with the certified lists and supplemental list of candidates for election judges for both the republican and democrat parties. *A motion was made by Tony Woods and seconded by Lloyd Washburn to accept the certified lists as presented.* The motion carried. The lists are on file in County Clerk's Office for review.

Proposed Election Judges

County Clerk Linda Curtin presented the list submitted from the Party Chairmen of proposed election judges. The list of names is requested to be approved by the full Board for the next two year period then presented on May 22, 2012 to the circuit court for approval. *A motion was made by Laura Wilkinson and seconded by Fred Curtin to approve the submitted list.* The motion carried.

ENVIRONMENTAL/ZONING/WELFARE/LEGISLATIVE COMMITTEE (cont.)

Public Transportation Update

Carol Foli, who has been very active in working towards a public transportation service for the citizens of Christian County presented the proposed name for approval. It has been suggested as Christian County Public Transportation Service [CCPTS]. *A motion was made by Laura Wilkinson and seconded by Marilyn Voggetzer to recommend the proposed name of CCPTS.* The motion carried.

She also reported the large interest in the programs and the many meetings to cities/villages and various groups. Carol stressed that this is transportation for anyone not just the senior citizens. There will be a minimal fee and senior citizens ride free with the option of donations. The person or organization to be administrating the program is being evaluated.

EXECUTIVE/PERSONNEL/LIQUOR COMMITTEE

Chairman Tony Woods gave the report for the May 10, 2012 meeting.

Request for Residency Requirement Waiver

A residency request was presented by States Attorney Tom Finks and the union on behalf of a new employee who has moved out of the County. The AFSCME contract provides all employees be residents of Christian County within six months of hire. "An employee may make application to the County Board for an exemption from the residency requirement based on hardship. However, the Board's willingness to consider an exemption does not obligate the Board to grant such an exemption." Both Finks and union representatives praised the employee's work, noted she has a low starting salary, and needed to move to help pay the bills. Two hardships were presented: office staffing and hardship for the employee. The employee has been employed part time from June 2011 until becoming full time in December 2011. A motion was made and seconded to waive the residency provision for this employee due to hardship but failed to pass. Woods stated that Assistant States Attorney Brian Bach wished to address the Board noting that the Board would need to go into Executive session according to 5ILCS 120/2-C1 regarding employment matters and specified who could remain in attendance and excused all others in attendance. *A motion was made by Tony Woods and seconded by ?? to go into Executive session.* A roll call vote being necessary thereon, the same was taken, producing the following results: VOTING AYE: (13) Paul Schmitz, Tim Butcher, Timothy Carlson, Fred Curtin, Charles DeClerck, Greg Hager, Joseph Marley, Mike McClure, Jack Pearce, Jr., Marilyn Voggetzer, Lloyd Washburn, Laura Wilkinson and Tony Woods, VOTING NAY: (0), ABSENT: (3), Dick Breckenridge, Carol Foli and Chad Michel, PRESENT(0) and Said motion having received a majority vote in favor, thereof, it is hereby declared that the motion carried.

Upon return to open session, *a motion was made by Mike McClure and seconded by Tim Butcher that due to the hardship for the Office Tarbay will be allowed to stay until 9/30/2012 at which time if she has failed to establish Christian County residency her employment would be terminated.* A roll call vote being necessary thereon, the same was taken, producing the following results: VOTING AYE: (9) Paul Schmitz, Tim Butcher, Fred Curtin, Greg Hager, Mike McClure, Jack Pearce, Jr., Marilyn Voggetzer, Laura Wilkinson and Tony Woods, VOTING NAY: (4), Lloyd Washburn, Tim Carlson, Charles DeClerck and Joe Marley, ABSENT: (3), Dick Breckenridge, Carol Foli and Chad Michel, PRESENT(0) and Said motion having received a majority vote in favor, thereof, it is hereby declared that the motion carried.

Proposed Revisions to Liquor Ordinance

Chairman Paul Schmitz reviewed possible changes to the Liquor Ordinance concerning extending liquor license holders to have special uses two times a year outside of their immediate establishments. A fee of \$50 per event would apply after approved by the County Board.

- The annual license renewal period would designate the period for the events.
- They must be able to have proof for special security during the outside event.
- They must show an additional insurance rider for such an event.
- Only the same type of alcohol as their permanent license can be served.

A motion was made by Tony Woods and seconded by Tim Carlson to submit the changes to the States Attorney to amend the Liquor ordinance. The motion carried.

EXECUTIVE/PERSONNEL/LIQUOR COMMITTEE (cont.)

Proposed Revisions to Liquor Ordinance (cont.)

In addition to the special use provisions, Chairman Schmitz suggested adding the language to the current ordinance to require BASSET training for the owner and/or manager. It was requested that the County sponsor that training. Chairman Schmitz explained to the Board that this is a class for anyone who serves alcohol or works in a bar. Judge Coady teaches the class and Schmitz feels that at least the owners and bar managers should be attending if we can get this done for free for them. Coroner Winans noted that the City of Taylorville is already doing this and suggested coordinating programs with them. The Committee also heard from Karen Sweeny concerning the plans for a winery. Chairman Schmitz is still looking for similar options and language for a winery.

Proposed Creation of Building Maintenance Supervisor Role

Cliff Frye and Bill Kennedy were asked to discuss creating a position similar to a building maintenance superintendent for all county buildings. The Committee will revisit the issue in a couple of months after involving the other department heads to consult Bill Kennedy prior to building/machine maintenance whether routine or potential projects.

Other Business:

Earlier today, the insurance committee met and it was reported that good renewal rates will be presented to the Finance Committee on Monday.

Revised Reimbursement Policy

A revised reimbursement rate policy was presented. The underlined areas show changes and are as follows:

Automobile Reimbursement

1. All employees of the County shall be reimbursed at the rate of \$.40 per mile for mileage incurred for the use of a personal automobile while traveling on County business **when:**
 - Traveling to and from another location for sole purposes of work
 - Traveling due to approved training/education as classes/seminars.

Mileage will be reimbursed portal to portal when employee drives from home to a different work location or special event for work purposes if this work does not occur during normal work hours. This will follow the DOL guidelines.

Meal Reimbursement

2. Meal expenses which qualify for maximum reimbursement are overnight conferences.
 - A meal reimbursement not to exceed \$30.00 maximum/day with receipts.
 - A meal reimbursement not to exceed \$45.00 maximum/day with receipts in metro/out-of-state
3. If a day conference, lunch may be reimbursed at a rate not to exceed \$15.

A motion was made by Tony Woods and seconded by Laura Wilkinson to approve the revised provisions for travel reimbursements. The motion carried.

AUDIT/FINANCE/PURCHASING COMMITTEE

Chairman Tim Butcher gave the report for the May 14th, 2012 meeting.

Insurance Premium Proposals

Jeremy Travelstead, American Central Insurance presented to the Committee the various options and quotes received for Health, vision, dental and life insurance premiums. Summary as follows:

- VSP-vision quoted the same as last year with no increase--\$9.77/month/employee
- Metlife-dental quoted with basically a 7% increase. Jeremy got it reduced to the same as last year--\$18.62/month/employee
- Assurant-life insurance quoted the same as last year--\$3.10/month/employee
- BCBS- health insurance quoted at 13.26% overall increase. Jeremy worked with BC to 7.67% overall increase--\$719.67/month/employee

[The County pays 94% or 95% of the employee's premium with 100% of life insurance]

AUDIT/FINANCE/PURCHASING COMMITTEE (cont.)

Insurance Premium Proposals (cont.)

The insurance committee met last month and last week after the rates had been received. Their recommendation was to accept the negotiated rate and continue discussions and education of the employees as to how using a deductible system may be handled. *A motion was made by Tim Butcher and seconded by Tony Woods to accept the proposed rates for health, vision, dental and life insurance for the County's employees.* The floor was opened for discussion and questions. Board Member Fred Curtin noted he was the dissenting vote cast on this issue in Committee and went on to explain his concerns with the motion as proposed. He believes there is more money to be saved by the County under Option 3. Further discussion ensued explaining that there are in fact differences between the first three options and that we may be contractually prohibited from acting on an option that does not match provisions currently offered in the employee's coverage. Methods of offsetting the deductible costs for the employees were discussed and it was noted that while Union representatives were on the Insurance Committee nothing has been proposed to the Union in terms of changes in coverage or deductibles. If the County chooses an Option with lower premiums but with a deductible there would need to be determined how the deductible will be paid but there will not be any additional final cost to the employee—either the County will pay it or reimburse them for the deductibles. Butcher noted there was an open motion on the floor and it must be either voted or rescinded. Failure to resolve this matter this evening would necessitate the calling of a special County Board Meeting. Further discussion ensued regarding the differences between the options, what would be necessary to remain in compliance with contractual obligations and the methods in which all of that can be implemented noting that Option #3 saves more money but would require Union discussion and a special Board Meeting whereas Option #2 –as long as the County covers the deductible costs does not require Union action and could be chosen without the need to convene a special Board meeting. If Union action is required they must be given time to review the proposals with their members which would then necessitate the special Board meeting. Butcher stated we can change policies or companies to save money or expand coverage but we cannot opt for a plan that does not meet or exceed current coverage. Under Option #2 money could be saved, roughly thousands of dollars a year even with the County picking up the In-Network deductibles. Schmitz called for a roll call vote, the same was taken, producing the following results: VOTING AYE: (0), VOTING NAY: (13), Paul Schmitz, Tim Butcher, Timothy Carlson, Fred Curtin, Charles DeClerck, Greg Hager, Joseph Marley, Mike McClure, Jack Pearce, Jr., Marilyn Voggetzer, Lloyd Washburn, Laura Wilkinson and Tony Woods, ABSENT: (3), Dick Breckenridge, Carol Foli and Chad Michel, PRESENT(0) and Said motion having received a majority vote against, thereof, it is hereby declared that the motion failed.

A motion was made by Tony Woods and seconded by Fred Curtin to select Option #2 and for the County to reimburse employees for their In-Network deductibles and for up to three family members In-Network deductible with the Union's knowledge of the changes. A roll call vote being necessary thereon, the same was taken, producing the following results: VOTING AYE: (13) Paul Schmitz, Tim Butcher, Timothy Carlson, Fred Curtin, Charles DeClerck, Greg Hager, Joseph Marley, Mike McClure, Jack Pearce, Jr., Marilyn Voggetzer, Lloyd Washburn, Laura Wilkinson and Tony Woods, VOTING NAY: (0), ABSENT: (3), Dick Breckenridge, Carol Foli and Chad Michel, PRESENT(0) and Said motion having received a majority vote in favor, thereof, it is hereby declared that the motion carried. Butcher noted that there will be some paperwork to file to show that this is not a part of their pay but rather as a reimbursement. It was noted that this will be done with the Union being advised as to the changes and how it will affect their members but since there is not a reduction in coverage Union approval is not needed. Union President Mary Rhodes said they would call a meeting quickly to get the word out to its members. Chairman Schmitz named members of the Insurance Committee thanking them for their time and efforts on this matter.

Supplemental Life Insurance Policy

Jeremy also noted that he has a supplemental life insurance policy to offer the employees (100% their cost). Additionally, they will be able to care for the current AFLAC policies and offer any other supplemental insurance policies to the employees. This would only require one representative to meet with employees on an annual basis to participate in the deferred cafeteria 125 IRS plan.

AUDIT/FINANCE/PURCHASING COMMITTEE (cont.)

Payment of Claims for May

A motion was made by Tim Butcher and seconded by Jack Pearce to approve the claims submitted for payment in May. A roll call vote being necessary thereon, the same was taken, producing the following results: VOTING AYE: (13) Paul Schmitz, Tim Butcher, Timothy Carlson, Fred Curtin, Charles DeClerck, Greg Hager, Joseph Marley, Mike McClure, Jack Pearce, Jr., Marilyn Voggetzer, Lloyd Washburn, Laura Wilkinson and Tony Woods, VOTING NAY: (0), ABSENT: (3), Dick Breckenridge, Carol Foli and Chad Michel, PRESENT(0) and Said motion having received a majority vote in favor, thereof, it is hereby declared that the motion carried.

Medical and Mental Health Evaluations of Inmates at County Correctional Center

Jail Administrator Andrew Nelson, reported to the Committee that they have selected Advance Correctional Health Care, Inc. from Peoria, Illinois to assist in the medical and mental health evaluations of inmates. The contract and training will begin June 4 and continue with a 30-day notice to cancel policy thru the end of the County's fiscal year (11/30/2012). *A motion was made by Tim Butcher and seconded by Marilyn Voggetzer to pay from contingency the monthly amount of \$3,655.29 to Advance Correctional Health Care, Inc. through November 2012. A roll call vote being necessary thereon, the same was taken, producing the following results: VOTING AYE: (12) Paul Schmitz, Tim Butcher, Timothy Carlson, Fred Curtin, Charles DeClerck, Greg Hager, Joseph Marley, Mike McClure, Jack Pearce, Jr., Marilyn Voggetzer, Laura Wilkinson and Tony Woods, VOTING NAY: (1), Lloyd Washburn, ABSENT: (3), Dick Breckenridge, Carol Foli and Chad Michel, PRESENT(0) and Said motion having received a majority vote in favor, thereof, it is hereby declared that the motion carried.*

Proposed Salary Increases for Coroner and County Board Members

Coroner Amy Winans reviewed with the Committee the increase of the volume of calls, comparison statistics from other counties of similar populations and other budgeted line items since first taking office in 2004. The Committee discussed several options with the following percentages 2%, 3%, 2%, 2% being selected. They also discussed the County Board members salary and Board Chairman salary.

- *A motion was made by Tim Butcher and seconded by Jack Pearce to set the salary and benefits of the Coroner for the next elected term as 2%-on 12/1/12, 3%-on 12/1/13, 2%-on 12/1/14, 2%-on 12/1/15 with health insurance benefits paid by the County using the same standard as other non-bargaining employees and shall provide the same life insurance policy as other non-bargaining employees. A roll call vote being necessary thereon, the same was taken, producing the following results: VOTING AYE: (13) Paul Schmitz, Tim Butcher, Timothy Carlson, Fred Curtin, Charles DeClerck, Greg Hager, Joseph Marley, Mike McClure, Jack Pearce, Jr., Marilyn Voggetzer, Laura Wilkinson, Lloyd Washburn and Tony Woods, VOTING NAY: (0), ABSENT: (3), Dick Breckenridge, Carol Foli and Chad Michel, PRESENT(0) and Said motion having received a majority vote in favor, thereof, it is hereby declared that the motion carried.*
- *A motion was made by Tim Butcher and seconded by Mike McClure to maintain the current per diem of \$50 and monthly salary of \$200 for County Board members with no changes. The motion carried.*
- *A motion was made by Tim Butcher and seconded by Greg Hager to maintain the current annual salary of \$22,000 for the County Board Chairman. The motion carried.*

Other Business:

- States Attorney Tom Finks notified the Committee that he would be filling his temporary part time position.
- Jack Pearce asked that Chairman Schmitz confer with the Sheriff on the regulations and requirements concerning the location of kickboxing events in the county.
- As a continued discussion from the Executive Committee, *a motion was made by Tim Butcher and seconded by Marilyn Voggetzer directing all department heads to consult with Bill Kennedy and/or Cliff Frye prior to working with outside contractors on repairs or projects. The motion carried.*

UNFINISHED/NEW BUSINESS

None this month.

Approval of Mileage and Per Diem Report

A motion was made by Joe Marley and seconded by Greg Hager to approve and dispense with the reading of the mileage and per diem report. The motion carried.

	<u>Salary</u>	<u>Rate</u>		<u>Mileage \$</u>	<u>Meetings this month</u>
Dick Breckenridge	\$200.00	\$50.00	+	\$ mileage	0
Timothy Butcher	\$200.00	\$50.00	+	\$ mileage	3
Timothy Carlson	\$200.00	\$50.00	+	\$ mileage	2
Fred Curtin	\$200.00	\$50.00	+	\$ mileage	3
Charles DeClerck	\$200.00	\$50.00	+	\$ mileage	1
Carol A. Foli	\$200.00	\$50.00	+	\$ mileage	4
Greg Hager	\$200.00	\$50.00	+	\$ mileage	2
Mike McClure	\$200.00	\$50.00	+	\$ mileage	1
Joseph Marley	\$200.00	\$50.00	+	\$ mileage	3
Chad Michel	\$200.00	\$50.00	+	\$ mileage	0
Jack Pearce, Jr.	\$200.00	\$50.00	+	\$ mileage	3
Paul Schmitz	\$813.73			\$ mileage	
Marilyn Voggetzer	\$200.00	\$50.00	+	\$ mileage	2
Lloyd Washburn	\$200.00	\$50.00	+	\$ mileage	1
Laura Wilkinson	\$200.00	\$50.00	+	\$ mileage	2
Tony Woods	\$200.00	\$50.00	+	\$ mileage	3

Appointments and Reappointments

A motion was made by Mike McClure and seconded by Greg Hager to reappoint the following Trustees to the Midland Fire Protection District Board for a term of three years through May 2015: Harold Hott, Guy Choate and Dale Eggimann. The motion carried.

A motion was made by Jack Pearce and seconded by Laura Wilkinson to adjourn the meeting until the next regular meeting on June 17, 2012. The motion carried.

PROCEEDINGS OF THE COUNTY BOARD
AT A MEETING OF THE COUNTY BOARD MEMBERS OF CHRISTIAN COUNTY
ILLINOIS, BEGUN AND HELD AT THE COURTHOUSE IN TAYLORVILLE, ILLINOIS,
ON JULY 17, 2012.

ATTEST: LINDA K. CURTIN, COUNTY CLERK

The following proceeding had and entered at large upon the records of said Board, which is done accordingly in the following words and figures to wit;

Chairman Paul Schmitz called the Board to order and led the Pledge of Allegiance to the flag. Reverend Steve Switzer of Grace Baptist Church of Taylorville gave the invocation.

A roll call disclosed all members present, except Mike McClure and Tony Woods.

ACCEPT COUNTY BOARD MINUTES

It was moved by Laura Wilkinson and seconded by Joe Marley to accept and place on file the minutes for the June 19, 2012 Board Meeting. The motion carried.

COMMUNICATIONS

The following communications were presented and read.

- 1- The June 2012 Public Defender's report is on file in the Clerk's Office.
- 2- The Prevailing Wage reports for July and August 2012 are on file in the Clerk's Office.
- 3- The Treasurer's reports ending 06/30/2012 are on file in the Clerk's Office.
- 4- The June 2012 Local Solid Waste Fees Fund Report was placed on file in the Clerk's Office the following day.
- 5- The June 2012 County and Road District Reports (dated July 2, 2012) on Motor Fuel Tax allotment and transactions were received from the Illinois Department of Transportation and are on file in the County Clerk's Office.
- 6- A notice from the Illinois Department of Transportation was received indicating that the Department had executed the Joint Agreement for Illinois Project #BROS-0021 (179) of Section: 12-12113-00-BR located in the Prairieton Road District.
- 7- A notice from the Illinois Department of Transportation was received indicating that the funds for the Agreement for Project: BROS-0021(179) were approved by the Department and authorized by the Federal Highway Administration and advising that the County may authorize the consultant to proceed with the engineering work. Also granted authorization to begin Phase II work.
- 8- A notice was received from Ameren Transmission Company regarding the upcoming Public Meetings to be held on July 23rd and July 24th for the Illinois Rivers Project. A copy of the ad that will be run as well as which newspapers and the dates the ad will be run in and on were also provided. This notice remains on file in the Clerk's Office.

APPROVE COMMUNICATIONS AS READ

Chairman Schmitz called a motion by Tim Butcher and was seconded by Lloyd Washburn to accept the communications as read. The motion carried.

ACCEPT & FILE COMMITTEE REPORTS AS PRINTED

A motion was made by Tim Butcher and seconded by Greg Hager to accept & file the committee reports as printed. The motion carried.

COMMITTEE REPORTS

ENVIRONMENTAL/ZONING/WELFARE/LEGISLATIVE COMMITTEE

No meeting this month.

COMMITTEE REPORTS (cont.)

HIGHWAY/BUILDING/GROUNDS COMMITTEE

Chairman Joe Marley gave the report for the July 10th, 2012 meeting.

Highway Business:

Cliff Frye presented the following to the Committee:

A request to purchase two traffic counters from MetroCount in the amount of \$2,419.00. Traffic counts are used for roadway planning, design, speed studies, etc. *A motion was made by Joe Marley and seconded by Carol Foli to purchase the traffic counters from MetroCount in the amount of \$2,419.00.* The motion carried. Frye noted to the Board that the State used to do this but with their reduced staffing they can no longer do that.

Louis Marsch has a single axle distributor for sale for \$7,000.00. The Highway Department has used it this summer to see how it compared to the tandem axle unit purchased last year. For the way we use it, the single axle unit is more maneuverable, easier to handle, etc. Cliff requested to purchase the single axle distributor and to sell the other distributor purchased last summer. He has already had some interest expressed in purchasing this unit. *A motion was made by Joe Marley and seconded by Chad Michel to purchase a single axle distributor from Louis Marsch in the amount of \$7,000.00.* In discussion with the full Board, Frye noted that this equipment is used to spread oil on the roads. He confirmed they had previously purchased the tandem axle distributor last summer for \$10,000. The tandem will be put out for sealed bids and there is already buyers expressing interest in the tandem distributor. The motion carried.

A motion was made by Joe Marley and seconded by Lloyd Washburn to sell the tandem axle distributor. The motion carried.

Updates:

County Projects:

- The King Township bridge project was substantially completed the first week of July.
- The contractor has moved in and started the Stonington Township bridge project just northwest of Stonington.
- Greenwood Bridge No. 8 will be re-bid on the August 3rd IDOT letting.
- Assumption Bridge No. 17 will be scheduled for letting as soon as the Right of Way is clear.

IDOT Projects:

- Rt. 29 – Project was let but has not been awarded at this time.
- Rt. 51 – Paving is progressing on the by-pass at Assumption.
- Mt. Auburn Road – IDOT has a project on the August 3rd letting to surface maintenance on 5.7 miles of this State maintained route.

Courthouse Grounds:

Jan Bland indicated the dedication ceremony of a bronze marker on the courthouse grounds for Taylorville Civil War hero, Major Francis M. Long will be held at 2:00 pm, Sunday, August 12th. More information will be forthcoming.

EXECUTIVE/PERSONNEL/LIQUOR COMMITTEE

Laura Wilkinson gave the report for the July 9th, 2012 meeting.

Exempt Personnel Audit from Labor Attorney

The committee received and read the exempt personnel audit from the labor attorney. Most positions met the standards as either exempt or non-exempt, of which those employees were already classified. There are a few exceptions which are unique situations that the committee will continue to review. No action necessary.

County Board Compensation

Last month, the Board voted to clarify that each assigned meeting attended will be paid rather than the previous concept of “per diem” to mean only one meeting paid regardless of the number of meetings attended on any given day.

Also voted on was that members will receive the set monthly salary without consideration of required attendance at assigned meetings. Some members requested further discussion on the topic of salary. States Attorney Tom Finks was asked for an opinion. He reported, “*The Christian County Board Rules of Procedure provides for a salary for Board members. The word “salary” would imply that the money is due the members irrespective of the time spent or functions performed or not performed.*” The “Rules” did provide for a provisional condition and was voted to change the provision properly. Also presented was an Attorney General’s opinion in reference to the salary. “*A county board’s resolution to dock board members who miss board meetings was an unconstitutional decrease in salary, where a flat monthly salary had been established before that term. (1972 Illinois Attorney General Opinion No. S-486).*” No action was necessary.

Creation of Maintenance Position

A few months ago the Committee discussed the creation of a new position to address overall care and maintenance of the County’s facilities, mechanical systems, structural systems and other related duties. A drafted job description was presented and changes suggested. The Committee recognizes the importance of this exempt staff position and having no objections will fine tune the duties and present it next month for approval.

AUDIT/FINANCE/PURCHASING COMMITTEE

Chairman Tim Butcher gave the report for the July 16th, 2012 meeting.

Christian County Extension Update

Amanda Cole, the new University of Illinois Extension County Director, submitted their request for funding through the County’s tax levy and described the various positions for the Christian County Extension to the Committee. Some are full time and other positions are shared with four counties due to the reorganization of the Extension offices.

Aggregate Energy Purchase Authority for Unincorporated Areas

Last month information was presented concerning the purchase of aggregate energy for residents in villages and the unincorporated areas of the county. The General Assembly provided the authority for local governments to negotiate lower electricity costs for constituents through aggregation programs in Public Act 97-338. In order to participate, a referendum must pass in the county with the deadline to be put on the ballot being August 20, 2012. *A motion was made by Tim Butcher and seconded by Fred Curtin to adopt Ordinance 2012 CB 004 placing the question to the voters on the November ballot and to dispense with the reading thereof.* A roll call vote being necessary thereon, the same was taken, producing the following results: VOTING AYE: (14) Paul Schmitz, Dick Breckenridge, Tim Butcher, Timothy Carlson, Fred Curtin, Charles DeClerck, Carol Foli, Greg Hager, Joseph Marley, Chad Michel, Jack Pearce, Jr., Marilyn Voggetzer, Lloyd Washburn and Laura Wilkinson, VOTING NAY: (0), ABSENT: (2), Mike McClure and Tony Woods, PRESENT(0) and Said motion having received a majority vote in favor, thereof, it is hereby declared that the motion carried.

A motion was made by Tim Butcher and seconded by Fred Curtin to adopt Ordinance O2012 CB 004 approving a contract with Southern Illinois Municipal Electric Cooperative (SIMEC) to serve as the County’s exclusive consultant for its Electric Aggregation Program and for the engagement of the lowest cost electric wholesale supplier and to dispense with the reading thereof. A roll call vote being necessary thereon, the same was taken, producing the following results: VOTING AYE: (14) Paul Schmitz, Dick Breckenridge, Tim Butcher, Timothy Carlson, Fred Curtin, Charles DeClerck, Carol Foli, Greg Hager, Joseph Marley, Chad Michel, Jack Pearce, Jr., Marilyn Voggetzer, Lloyd Washburn and Laura Wilkinson, VOTING NAY: (0), ABSENT: (2), Mike McClure and Tony Woods, PRESENT(0) and Said motion having received a majority vote in favor, thereof, it is hereby declared that the motion carried.

Purchasing natural gas was also discussed by the Committee. This would be just for the County buildings much like our electric purchase. Chairman Schmitz will present more information next month.

AUDIT/FINANCE/PURCHASING COMMITTEE (cont.)

Payment of Claims for July

*A motion was made by Tim Butcher and seconded by Fred Curtin to approve the claims submitted for payment in July. A roll call vote being necessary thereon, the same was taken, producing the following results: **VOTING AYE: (14)** Paul Schmitz, Dick Breckenridge, Tim Butcher, Timothy Carlson, Fred Curtin, Charles DeClerck, Carol Foli, Greg Hager, Joseph Marley, Chad Michel, Jack Pearce, Jr., Marilyn Voggetzer, Lloyd Washburn and Laura Wilkinson, **VOTING NAY: (0)**, **ABSENT: (2)**, Mike McClure and Tony Woods, **PRESENT(0)** and Said motion having received a majority vote in favor, thereof, it is hereby declared that the motion carried.*

Other Business:

*A motion was made by Tim Butcher and seconded by Greg Hager to approve payment to American Central Insurance the administrative fee of \$4,000 from contingency. A roll call vote being necessary thereon, the same was taken, producing the following results: **VOTING AYE: (14)** Paul Schmitz, Dick Breckenridge, Tim Butcher, Timothy Carlson, Fred Curtin, Charles DeClerck, Carol Foli, Greg Hager, Joseph Marley, Chad Michel, Jack Pearce, Jr., Marilyn Voggetzer, Lloyd Washburn and Laura Wilkinson, **VOTING NAY: (0)**, **ABSENT: (2)**, Mike McClure and Tony Woods, **PRESENT(0)** and Said motion having received a majority vote in favor, thereof, it is hereby declared that the motion carried.*

Budget hearings will take place on Wednesday, August 22 beginning at 6:00 pm. Department heads have received their budget forms to submit their FY 2013 budget requests.

UNFINISHED / NEW BUSINESS

University of Illinois Extension County Director Amanda Cole spoke briefly to the full Board again explaining some of the positions which remain open and the qualifications for those positions. Cole also briefly touched on what the duties are for many of their staff members.

Regional Superintendent of Schools Marschelle Kassebaum introduced to the Board the new Assistant Regional Superintendent of Schools, Greg Patrick. Kassebaum assured the Board that Patrick's prior experiences as a coach, teacher, assistant junior high principal and as principal in Stonington along with his strong moral compass and character made him the perfect candidate for this position. Patrick will work mainly out of the Christian County office. Patrick spoke briefly to the Board stating he looks forward to the new challenge and opportunity.

Approval of Mileage and Per Diem Report

A motion was made by Joe Marley and seconded by Tim Butcher to approve and dispense with the reading of the mileage and per diem report. The motion carried.

	<u>Salary</u>	<u>Rate</u>		<u>Mileage \$</u>	<u>Meetings this month</u>
Dick Breckenridge	\$200.00	\$50.00	+	\$ mileage	2
Timothy Butcher	\$200.00	\$50.00	+	\$ mileage	3
Timothy Carlson	\$200.00	\$50.00	+	\$ mileage	2
Fred Curtin	\$200.00	\$50.00	+	\$ mileage	2
Charles DeClerck	\$200.00	\$50.00	+	\$ mileage	2
Carol A. Foli	\$200.00	\$50.00	+	\$ mileage	3
Greg Hager	\$200.00	\$50.00	+	\$ mileage	1
Mike McClure	\$200.00	\$50.00	+	\$ mileage	1
Joseph Marley	\$200.00	\$50.00	+	\$ mileage	3
Chad Michel	\$200.00	\$50.00	+	\$ mileage	2
Jack Pearce, Jr.	\$200.00	\$50.00	+	\$ mileage	3
Paul Schmitz	\$813.73			\$ mileage	
Marilyn Voggetzer	\$200.00	\$50.00	+	\$ mileage	1
Lloyd Washburn	\$200.00	\$50.00	+	\$ mileage	2
Laura Wilkinson	\$200.00	\$50.00	+	\$ mileage	2
Tony Woods	\$200.00	\$50.00	+	\$ mileage	1

A motion was made by Jack Pearce and seconded by Joe Marley to adjourn the meeting until the next regular meeting on August 21, 2012. The motion carried.

PROCEEDINGS OF THE COUNTY BOARD
AT A MEETING OF THE COUNTY BOARD MEMBERS OF CHRISTIAN COUNTY
ILLINOIS, BEGUN AND HELD AT THE COURTHOUSE IN TAYLORVILLE, ILLINOIS,
ON AUGUST 21, 2012.

ATTEST: LINDA K. CURTIN, COUNTY CLERK

The following proceeding had and entered at large upon the records of said Board, which is done accordingly in the following words and figures to wit;

Chairman Paul Schmitz called the Board to order and led the Pledge of Allegiance to the flag. Ed Heppe, of Taylorville Church of the Nazarene, gave the invocation.

A roll call disclosed all members present, except Charles DeClerck, signifying a quorum.

ACCEPT COUNTY BOARD MINUTES

It was moved by Dick Breckenridge and seconded by Marilyn Vogetzter to accept and place on file the minutes for the July 17, 2012 Board Meeting. The motion carried.

PROCLAMATION – GREG HOSTO

In appreciation for years of outstanding service, integrity, and honor, and in occasion of his retirement, *a motion was made by Paul Schmitz and seconded by Tim Carlson to accept this proclamation. Said motion was approved unanimously, and thus carried.*

COMMUNICATIONS

The following communications were presented and read.

- 1- The July, 2012 Public Defender's report is on file in the Clerk's Office.
- 2- The Prevailing Wage report for September 2012 is posted and has been placed on file in the Clerk's Office.
- 3- The Treasurer's reports ending 7/31/2012 are on file in the Clerk's Office.
- 4- The July 2012 Local Solid Waste Fees Fund Report was placed on file in the Clerk's Office the following day.
- 5- The July 2012 County and Road District Reports on Motor Fuel Tax allotment and transactions (dated November 1, 2011) were received from the Illinois Department of Transportation and are on file in the County Clerk's Office.
- 6- Notice from the Illinois Department of Transportation was received indicating that the Department had approved the Christian/Greenwood Road District Project BROS-0021(178), authorizing the county to proceed with the engineering work.
- 7- Notice from Illinois Department of Transportation was received indicating low bid was submitted for Contract No. 93567 on Project BROS-0021(178) and that Yamnitz & Associates declined award after 45-day period lapsed.
- 8- Notice from Illinois Department of Transportation was received indicating that the Department had approved the Christian/Stonington Township Project BROS-0021(163), authorizing the county to proceed with the engineering work.
- 9- Notice was received from the Illinois Department of Corrections that inspection of county jail is complete and ready for public review.

APPROVE COMMUNICATIONS AS READ

Chairman Schmitz called a motion by Mike McClure and was seconded by Carol Foli to accept the communications as read. The motion carried.

COMMITTEE REPORTS

ACCEPT & FILE COMMITTEE REPORTS AS PRINTED

A motion was made by Jack Pearce and seconded by Chad Michel to accept & file the committee reports as printed. The motion carried.

HIGHWAY/BUILDING/GROUNDS COMMITTEE

No meeting this month.

ENVIRONMENTAL/ZONING/WELFARE/LEGISLATIVE COMMITTEE

No meeting this month.

AUDIT/FINANCE & EXECUTIVE/PERSONNEL/LIQUOR COMMITTEE-August 15, 2012

Minutes were read by Tim Butcher, Chairman.

BASSETT Training

The Honorable Retired John Coady, Chris Boston, and Jodi Heberling came before the Committee to propose and recommend that the County Board incorporate BASSETT training in the County Liquor License Ordinance. BASSETT training is a three hour training course for owners of businesses that serve alcohol (liquor license holder), managers and the servers. Most training centers have fees associated with the training; however, a local grant has been acquired by the Christian County Prevention Coalition which offers training/certificates at a reduced or no cost. Their recommendation is that the ordinance requires all employees to be certified. At the time of license renewals, all employees would prove certification and for any new employee there would be a three month grace period to obtain the training. Volunteers who serve at special events or fairs may have an altered provision. Chairman Schmitz and John Coady will be speaking to those fair boards. No action taken at this time.

Possible Liquor Ordinance Change

Recent legislation has presented another possible change to the liquor ordinance. Currently our ordinance reads: page 8, item 17. *"It shall be unlawful for any holder of retail license to have, possess, keep or permit in his place of business, any gambling device."* The State now offers establishments a limited number of gambling machines processed through them. In order for our license holders to participate, we would need to change the wording of the ordinance. The local governments would also receive revenue of 5% from the machines in their respective jurisdictions. A motion was made by Joe Marley and seconded by Dick Breckenridge to add to the language: *"...any gambling device except as pursuant to state laws and regulations."* and any revenue received from this process will be deposited only into the capital improvement fund. The motion carried.

County Building Maintainer

Earlier this year, it was discussed to create a full time position as a County Building Maintainer. This position would have the responsibility to assess, manage and have the knowledge and skills to develop, implement and physically work and manage a maintenance program for all of the County buildings. This position would also supervise the janitorial staff throughout the county and oversee any contractors necessary for special projects. The time line projected would be to advertise immediately, interview and select the candidate for hire by the middle of October. A motion was made by Fred Curtin and seconded by Tim Carlson to recommend to the full Board the position of County Building Maintainer Superintendent and advertise for the position with a \$40,000 to \$45,000 (commensurate with experience) salary to be paid from contingency until the new budget year. The motion carried unanimously.

2013 Holiday Schedule

The 2013 Holiday Schedule was presented for approval. All specific holidays are the same with the exception of no general election. The motion was made by Jack Pearce and seconded by Laura Wilkinson to approve the holiday schedule for 2013. The motion carried.

IMRF Legislation

Mandy Beedie, an IMRF (Illinois Municipal Retirement Fund) representative was invited to explain recent legislation [P.A. 97-0609] concerning the employer's payment if there is an increase of 6% in the employee's salary and the newly regulated accelerated payments payable by the employer. This payment will now be due upfront. In the past any increases would have been calculated in the employer's long term rate along with yearly interest. The Committee will take this new procedure into consideration for future budget calculations.

Retirement Incentive Plan

It has been proposed to offer a retirement incentive plan. Treasurer Colleen Hadley, with the auditor's review has demonstrated the program to be beneficial to the County's continuing deficit budget. However, until individual decisions are made to take retirement, true numbers of savings will not be available.

The joint committee members discussed and recommend the parameters for this one-time retirement incentive program. Eligibility is as follows:

- A full time employee who is at least 55 years old in 2012 and who in 2013 will have had 20 years of service.
- Department Heads, Elected Officials and County Board members are not eligible.
- An incentive of a single payment of \$6,000 will be paid annually for either five years or until the retiree is 65 years of age.
- The decision date will be November 30, 2012.
- The date of retirement will vary from January 2, 2013 thru May 31, 2013 which will be determined as to the needs of the individual departments.
- The retiree cannot return to work for the County in any capacity following five years from their retirement date.

A motion was made by Tony Woods and seconded by Jack Pearce to adopt this retirement proposal, proceed with preparation to notify eligible employees (pending final legal review) and recommend to adopt this incentive program by resolution at the September County Board meeting. The motion carried.

Alteration of Compensation for Elected Officials

Regarding previous county board salary and per diem discussions, Chairman Schmitz read an opinion from States Attorney Tom Finks as requested:

“As the deadlines have passed for alteration of an elected official's "compensation" relative to the impending election, it is my opinion that the structure of the compensation cannot be changed either. While I do think that the Board has the authority to change the structure from salary to per diem, it can only do so within the statutory constraints as to the permissible timing for a change in an elected officials "compensation". If you have any questions, I will be happy to address them.”

A motion was made by Tony Woods and seconded by Joe Marley to go into executive session for the purposes of collective negotiating matters 5ILCS 120/2(c) (2). A roll call vote polled all ayes: Fred Curtin, Laura Wilkinson, Joe Marley, Tim Carlson, Tony Woods, Dick Breckenridge, Jack Pearce and Tim Butcher (Colleen Hadley and Jan Bland were included) and the motion carried.

A motion was made by Joe Marley and seconded by Laura Wilkinson to come out of executive session for the reasons stated above. A roll call vote polled all ayes with no action taken.

AUDIT/FINANCE/PURCHASING COMMITTEE-August 9, 2012 & August 20, 2012
Minutes were read by Chairman Tim Butcher.

Probation Department Vacancies

Chief Probation Officer Laura Cooper came before the committee to request probation officer vacancies in her office. With an already limited staff and high volume of work, the replacement of these positions is critical. A motion was made by Tony Woods and seconded by Fred Curtin to fill the probation officer vacancies. The motion carried.

Chief Probation Officer Laura Cooper came to the Committee requesting to fill a secretarial position as one of the current secretaries will be promoted to a probation officer position. A motion was made by Jack Pearce and seconded by Dick Breckenridge to fill the vacancy of a full time secretary position in the Probation Office. The motion carried.

Sheriff's Department Vacancies

Chief Deputy Bruce Engeling requested to fill the vacancy of a Sheriff's deputy position as Greg Hosto is retiring. A motion was made by Tony Woods and seconded by Fred Curtin. The motion carried.

2013 Budgets

Laura Cooper, Amy Winans and Colleen Hadley presented their 2013 budgets proposals to the Committee.

August Claims

A motion was made by Jack Pearce and seconded by Dick Breckenridge to approve the claims for August. The motion carried.

Energy Costs

Currently, the County has a contract with Direct Energy for our electric power paying 0.06166 per kwh which expires December 31, 2012. Chairman Schmitz presented electric quotes from eight companies. After review of the quotes, the low bid from Ameren was selected—24 months at 0.04058 kwh. A motion was made by Tony Woods and seconded by Fred Curtin to accept the low bid from Ameren for a 24 month contract. The motion carried.

Chairman Schmitz has also been accepting bids from natural gas companies, but with only two firm bids it was decided to wait awhile to continue that process.

Delinquent Tax Properties

Treasurer Colleen Hadley presented four delinquent tax properties that had sealed bids. They are as follows: Scott Bryant-\$701.00 Assumption Township; Jerald W. Stewart-\$1003.3; Charles R. Gatton-\$1075.00; and Joe Coleman-\$3850.00 all Pana Township. A motion was made by Dick Breckenridge and seconded by Jack Pearce to adopt the four resolutions: R 2012TR007,008,009 and 010 to execute the deed to these properties. The motion carried.

Bulk Gas at Highway Department

Chairman Schmitz reported the usage of the bulk gas at the highway department which the deputies now have available for use. It was suggested that an outside light be installed at the tank. A motion was made by Jack Pearce and seconded by Tony Woods to direct Cliff Frye to have an outside light installed at the tank and to be paid from contingency. The motion carried.

Early Retirement Incentive Program

The Committee had preliminary discussions as to the cost savings and how to proceed with developing an early retirement incentive program. A joint meeting with Executive/Personnel Committee members will be held on August 15 to set parameters for the program and make a recommendation to the Board.

Although Treasurer Hadley has been working on estimate payout costs to the County, until individual employees make their decision, no exact benefit payout costs are available. A motion was made by Jack Pearce and seconded by Tony Woods to recommend the Retirement Incentive Program to the full Board according to the following time line, pending final legal review. The motion carried.

- **8/2/12**-Recommend to county board and approve Retirement Incentive Program pending final review of details by auditor and legal labor counsel.
- Legal counsel to prepare acceptance letters for eligible employees.
- **9/18/12**-County Board adopt program through resolution.
- **9/19/12**-Letters distributed to eligible employees.
- **11/2/12**-Decision date=45 calendar days [9/19-11/2]
- **11/9/12**-seven days to rescind decision

UNFINISHED/NEW BUSINESS

Regional Office of Education

Paul Schmitz read a letter regarding Regional Office of Education (ROE) as Greg Patrick has to leave: ROE is realigning from 44 to 35 offices; minimum population changing from 43,000 to 61,000; to take effect 7/1/2015. Listed counties falling below population levels that did not include Christian County that were subject to realignment. Will keep local ROE and County Board informed over the coming months. Greg Patrick confirmed they will keep us informed.

Field Tile Boring

Cliff Frye reported need to replace field tile east of Morrisonville on County Highway 10 where current tile is rusted out and collapsed. Property owner would like to upgrade to 15” tile and pay the difference. Three companies contacted for bids, all giving \$35/foot as rate, so the County will pay the same price, regardless of which contractor is chosen. Since property owner is paying difference, he would like to go with the local contractor. *Motion was made by Dick Breckenridge to proceed with process as well as the property owner’s choice of contractor and seconded by Lloyd Washburn. Motion carried.*

Chillifest

In regard to Chillifest being held the weekend of October 13th and 14th, concerns were addressed regarding 13,000-15,000 people anticipated to attend and the affect it may have on the courthouse lawn in lieu of recent dry months. U of I Extension Office assures us that in light of recent rains, this should not be a problem. Organizers would like to start closing the square at noon on Friday in order to setup. *Motion to allow was made by Jack Pearce Jr. and seconded by Marilyn Voggetzer. Motion carried.*

Chamber of Commerce Luncheon

Flyers were distributed regarding “Lunch & Learn” scheduled for Thursday, August 30th at Taylorville Memorial Hospital Auditorium. Topic of this luncheon is disability awareness in your business and personal life with Springfield Center for Independent Living providing a speaker.

Transportation Report

Carol Foli stated that an informational meeting will be held at Taylorville Memorial Hospital Thursday, August 23rd to help explain how this program will work. They have been working for two years and have negotiated with the senior center to administer the program. Most importantly, they want the public to know that this program is a community-wide asset, not just to be available to seniors. Projected start date is early 2013.

Approval of Mileage and Per Diem Report

A motion was made by Paul Schmitz and seconded by Joseph Marley to approve and dispense with the reading of the mileage and per diem report. The motion carried.

	<u>Salary</u>	<u>Rate</u>		<u>Mileage \$</u>	<u>Meetings this month</u>
Dick Breckenridge	\$200.00	\$50.00	+	\$ 2.66 mileage	3
Timothy Butcher	\$200.00	\$50.00	+	\$13.68 mileage	4
Timothy Carlson	\$200.00	\$50.00	+	\$ 8.36 mileage	2
Fred Curtin	\$200.00	\$50.00	+	\$ mileage	4
Charles DeClerck	\$200.00	\$50.00	+	\$ 5.32 mileage	0
Greg Hager	\$200.00	\$50.00	+	\$ mileage	1
Carol A. Foli	\$200.00	\$50.00	+	\$ 6.08 mileage	6
Mike McClure	\$200.00	\$50.00	+	\$ 2.66 mileage	1
Joseph Marley	\$200.00	\$50.00	+	\$ 9.88 mileage	2
Chad Michel	\$200.00	\$50.00	+	\$ 7.22 mileage	1
Jack Pearce, Jr.	\$200.00	\$50.00	+	\$.76 mileage	5
Paul Schmitz	\$813.73			\$13.68 mileage	
Marilyn Voggetzer	\$200.00	\$50.00	+	\$.76 mileage	2
Lloyd Washburn	\$200.00	\$50.00	+	\$ 9.12 mileage	1
Laura Wilkinson	\$200.00	\$50.00	+	\$ 7.60 mileage	2
Tony Woods	\$200.00	\$50.00	+	\$ 2.00 mileage	4

Appointments and Reappointments

To the Christian County Health Board:

Gerry Grigsby (to fill vacancy left by Sheila Spresser); and

Re-appoint Margaretha Strawn and Craig Deere, all three to three-year terms.

Motion to accept these appointments was made by Greg Hager and seconded by Lloyd Washburn. Motion carried.

Adjourn

A motion was made by Jack Pearce and seconded by Mike McClure to adjourn the meeting until the next regular meeting on September 18, 2012. The motion carried.

PROCEEDINGS OF THE COUNTY BOARD
AT A MEETING OF THE COUNTY BOARD MEMBERS OF CHRISTIAN COUNTY
ILLINOIS, BEGUN AND HELD AT THE COURTHOUSE IN TAYLORVILLE, ILLINOIS,
ON SEPTEMBER 18, 2012.

ATTEST: LINDA K. CURTIN, COUNTY CLERK

The following proceeding had and entered at large upon the records of said Board, which is done accordingly in the following words and figures to wit;

Chairman Paul Schmitz called the Board to order and led the Pledge of Allegiance to the flag. Lloyd Washburn gave the invocation.

A roll call disclosed all members present, signifying a quorum.

ACCEPT COUNTY BOARD MINUTES

It was moved by Mike McClure and seconded by Greg Hager to accept and place on file the minutes for the August 21, 2012 Board Meeting. The motion carried.

COMMUNICATIONS

The following communications were presented and read.

- 1- The August, 2012 Public Defender's report is on file in the Clerk's Office.
- 2- The Prevailing Wage report for October, 2012 is posted and has been placed on file in the Clerk's Office.
- 3- The Treasurer's reports ending 8/31/12 are on file in the Clerk's Office.
- 4- The August 2012 Local Solid Waste Fees Fund Report is on file in the Clerk's Office.
- 5- The August 2012 County and Road District Reports on Motor Fuel Tax allotment and transactions were received from the Illinois Department of Transportation and are on file in the County Clerk's Office.
- 6- Notice from the Ameren regarding vegetation management to take place within the community in the near future. This work is necessary to protect the integrity of the electric system and to prevent potential safety hazards. This work may include trimming, removal, mowing, inspection, and/or application of environmentally safe herbicides.

APPROVE COMMUNICATIONS AS READ

Chairman Schmitz called a motion by Tim Carlson and was seconded by Carol Foli to accept the communications as read. The motion carried.

COMMITTEE REPORTS

HIGHWAY/BUILDING/GROUNDS COMMITTEE

No meeting this month.

ENVIRONMENTAL/ZONING/WELFARE/LEGISLATIVE COMMITTEE

No meeting this month.

EXECUTIVE/PERSONNEL/LIQUOR MEETING – September 10, 2012

Maintenance Supervisor

The Committee, along with other Board members in attendance, Cliff Frye and Bruce Engeling reviewed 25 applications for the new position for a Working Maintenance Supervisor. With so very many good people to choose from, the selection to interview was difficult. The Personnel Committee, Board Chairman, Cliff Frye and Bruce Engeling submitted their top six applicants with two alternates to determine the six people to be interviewed. Laura Wilkinson, Chad Michel, Paul Schmitz, Cliff Frye and Bruce Engeling will begin interviews this week and next, scheduling a second round if necessary. With the goal of offering the position by October 1 and for the hire and start by mid-October, a motion was made by Tim Butcher and seconded by Joe

Marley to authorize the Personnel Committee to make the final selection after the recommendation of the interviewing group. The motion carried. *Motion was made to the Board by Tony Woods and seconded by Greg Hager for same.* Motion carried.

The group discussed several issues relative to this new position such as a truck, office location, computer and tools. This will be discussed further for budget purposes.

Jail Administrator

Sheriff Kettelkamp informed the Committee of the recent vacancy of Jail Administrator and requested to fill the position. In order for someone to step into the position, they must be a police officer or correctional officer or retired from either position. With this requirement a state mandate for a Jail Administrator, this qualifies as a professional position within our County policies. A motion was made by Laura Wilkinson and seconded by Tim Carlson to fill the position as needed by Sheriff Kettelkamp. Motion carried. This will move to Finance Committee next.

Residency Waiver

The Committee received letters from Mary Rhodes, Cindy Drea (employees of State's Attorney's Office) and Tom Finks asking to extend the residency waiver from 9/30/12 to 12/1/12. Again, not extending the position creates a hardship for the current employees and the services they provide. With discussion and mixed comments about the residency issue, a motion was made by Tim Carlson and seconded by Joe Marley to extend the waiver through 12/1/12. The ayes carried the motion through committee.

A motion to extend the waiver through 12/1/12 was presented to the Board by Tony Woods and seconded by Joseph Marley. Results were 4/12 as follows:

Dick Breckenridge	Nay	Mike McClure	Nay
Timothy Butcher	Nay	Chad Michel	Nay
Timothy Carlson	Aye	Jack Pearce, Jr.	Nay
Fred Curtin	Nay	Paul Schmitz	Aye
Charles DeClerck	Nay	Marilyn Voggetzer	Nay
Carol Foli	Nay	Lloyd Washburn	Nay
Greg Hager	Nay	Laura Wilkinson	Aye
Joseph Marley	Aye	Tony Woods	Nay

The motion did not carry.

Early Retirement Incentive Program

Other provisions were presented and discussed for review concerning the Early Retirement Incentive Program as well as the resolution to approve the program. Item 6 referring to benefit accrual was removed from the resolution and a motion was made by Laura Wilkinson and seconded by Joe Marley to recommend adoption to the full Board. The motion carried.

A motion was made to the Board to adopt this program by Tony Woods and seconded by Timothy Butcher. Motion carried.

AUDIT/FINANCE/PURCHASING COMMITTEE - August 17 & 22, 2012

Those submitting budgets and in attendance were as follows:

Brett Rahar-Zoning
Joe Stepping-Solid Waste
Joelynda Contrad-Animal Control
Cliff Frye-Highway
Mike Havera-Public Defender
Judge Ron Spears-Circuit Court
Tom Finks-States Attorney
Linda Curtin-County Clerk
Mike Gianasi/Ron Findley-Assessor's Office
Julie Mayer-Circuit Clerk
Greg Patrick-ROE

Bruce Kettelkamp-Sheriff

Previously presented budgets were discussed with Probation, Coroner and Treasurer. ESDA, Health and 911 will be discussed at September finance committee. At second meeting, Budget hearings continued from Mike Crews, ESDA Coordinator and Nancy Martin, Health Department Administrator. A budget was submitted, but no one was available from 911 to make a report.

A motion was made by Tony Woods and seconded by Fred Curtin to approve the claims as submitted for the month of September. The motion carried. *Same motion was made before the Board by Timothy Butcher and seconded by Jack Pearce, Jr.* Motion carried

Sheridan Pulley reviewed with the Committee the expected changes in revenues for the FY 2013 budget. He noted that preliminarily the FY 13 budget sits at a \$254,000 deficit (without consideration of the following discussions) to compare with FY 12 projected \$345,000 deficit. The Committee discussed cars for the deputies, coroner and maintenance supervisor, adding a separate department in the general fund for the maintenance supervisor, and combining various line items.

As addressed during the Personnel Committee meeting, a motion was made by Jack Pearce and seconded by Fred Curtin to fill the vacancy of Jail Administrator. The motion carried. *Same motion was made to the Board by Timothy Butcher and seconded by Mike McClure.* Motion carried.

A motion was made by Joe Marley and seconded by Laura Wilkinson to come out of executive session for the reasons stated above. A roll call vote polled all ayes with no action taken.

ACCEPT & FILE COMMITTEE REPORTS AS PRINTED

A motion was made by Tim Carlson and seconded by Laura Wilkinson to accept & file the committee reports as printed. The motion carried.

UNFINISHED/NEW BUSINESS

Approval of Mileage and Per Diem Report

A motion was made by Paul Schmitz and seconded by Joseph Marley to approve and dispense with the reading of the mileage and per diem report. The motion carried.

	<u>Salary</u>	<u>Rate</u>		<u>Mileage \$</u>	<u>Meetings this month</u>
Dick Breckenridge	\$200.00	\$50.00	+	\$ mileage	3
Timothy Butcher	\$200.00	\$50.00	+	\$ mileage	4
Timothy Carlson	\$200.00	\$50.00	+	\$ mileage	2
Fred Curtin	\$200.00	\$50.00	+	\$ mileage	3
Charles DeClerck	\$200.00	\$50.00	+	\$ mileage	1
Greg Hager	\$200.00	\$50.00	+	\$ mileage	1
Carol A. Foli	\$200.00	\$50.00	+	\$ mileage	7
Mike McClure	\$200.00	\$50.00	+	\$ mileage	1
Joseph Marley	\$200.00	\$50.00	+	\$ mileage	2
Chad Michel	\$200.00	\$50.00	+	\$ mileage	2
Jack Pearce, Jr.	\$200.00	\$50.00	+	\$ mileage	3
Paul Schmitz	\$813.73			\$ mileage	
Marilyn Voggetzer	\$200.00	\$50.00	+	\$ mileage	1
Lloyd Washburn	\$200.00	\$50.00	+	\$ mileage	1
Laura Wilkinson	\$200.00	\$50.00	+	\$ mileage	3
Tony Woods	\$200.00	\$50.00	+	\$ mileage	4

Motion to approve Mileage and Per Diem Report was made by Fred Curtin and seconded by Timothy Carlson. Motion carried.

Appointments and Reappointments

Housing Authority Board Replacement

Larry Morrissey is resigning his position on the Christian County Housing Authority Board. It has been recommended that Pete Scherzer be appointed to replace him. A

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motion was made by Marilyn Voggetzer and seconded by Tony Woods to appoint Pete Scherzer to the Housing Authority Board. Motion carried.

Christian County Health Board Replacement

A motion was made by Laura Wilkinson that Ron Mizeur be appointed as a replacement for Bob Huss in his departure from the CC Health Board and was seconded by Greg Hager. Motion carried.

Regional Office of Education

Marchelle Kassebaum addressed the Board, explaining her role in the Regional Office of Education which includes ensuring schools are prepared for teacher evaluations as mandated and assisting in improvement plans, providing professional development opportunities in “common core” curricula, and implementing various workshops. Mention of appreciation of Greg Patrick was given for his role within ROE as well.

Abraham Lincoln Presidential Museum and Library

Applications for classes being held October 18th and 19th are available in the Chairman of the Board’s office.

Adjourn

A motion was made by Jack Pearce and seconded by Joseph Marley to adjourn the meeting until the next regular meeting on October 16, 2012. The motion carried.

PROCEEDINGS OF THE COUNTY BOARD
AT A MEETING OF THE COUNTY BOARD MEMBERS OF CHRISTIAN COUNTY
ILLINOIS, BEGUN AND HELD AT THE COURTHOUSE IN TAYLORVILLE, ILLINOIS,
ON OCTOBER 17, 2012.

ATTEST: LINDA K. CURTIN, COUNTY CLERK

The following proceeding had and entered at large upon the records of said Board, which is done accordingly in the following words and figures to wit;

Chairman Paul Schmitz called the Board to order and led the Pledge of Allegiance to the flag. Reverend Jason Hoffman of Crossroads Apostolic Church in Taylorville gave the invocation.

A roll call disclosed all members present, signifying a quorum.

ACCEPT COUNTY BOARD MINUTES

It was moved by Carol Foli and seconded by Mike McClure to accept and place on file the minutes for the October 16, 2012 Board Meeting. The motion carried.

COMMUNICATIONS

The following communications were presented and read.

- 1- The October, 2012 Public Defender's report is on file in the Clerk's Office.
- 2- The Prevailing Wage report for December, 2012 is posted and has been placed on file in the Clerk's Office.
- 3- The Treasurer's reports ending 10/31//2012 are on file in the Clerk's Office.
- 4- The September 2012 Local Solid Waste Fees Fund Report is on file in the Clerk's Office.
- 5- The October 2012 County and Road District Reports on Motor Fuel Tax Allotment and Transactions were received from the Illinois Department of Transportation and are on file in the County Clerk's Office.
- 6- Notice from Illinois Environmental Protection Agency was in the form of Notice of Application for Permit to Manage Waste (LPC-PA16) for Five Oaks Recycling and Disposal Facility for submittal of a construction acceptance report for the final cover construction activities of +/- 15.0 acres (Phase I Closure).
- 7- Notice from Illinois Environmental Protection Agency was in the form of Notice of Application for Permit to Manage Waste (LPC-PA16) for Five Oaks Recycling and Disposal Facility for alternate source demonstration report addressing total sulfate at well G131 and dissolved arsenic at well G145 from the second quarter 2012 monitoring event; proposed modification to the groundwater monitoring well installation schedule; proposed modifications to the landfill gas collection system piping; proposed modifications to the leachate collection system piping and pipe placement requirements; and the proposed use of wood chips from non-landscape waste as sources as an alternative daily cover.
- 8- Notice from Illinois Environmental Protection Agency was in the form of Notice of Application for Permit to Manage Waste (LPC-PA16) for Five Oaks Recycling and Disposal Facility for submittal of a construction acceptance report for the final cover construction activities of +/- 15.0 acres (Phase I Closure).
- 9- Letter from NewWave Communications regarding notification sent to area customers with details of rates and service plans.
- 10- Letter from Chairman of the Board, Paul Schmitz, to party chairmen A.J. Wiss and Jack Mazzotti regarding appointment of (democrat) Michael Gianasi to the position of Supervisor of Assessments, effective December 15, 2012, in the wake of the resignation of current Supervisor of Assessments, Ron Finley (elected democrat).
- 11- Notification from Illinois Department of Revenue Local Government Services Bureau in the form of Certification of Educational Qualification regarding affirmation of educational qualifications of Michael Gianasi to perform responsibilities specific to the Office of Supervisor of Assessments in Christian County. Certification valid April 3, 2012 through December 31, 2013.

APPROVE COMMUNICATIONS AS READ

Chairman Schmitz called a motion by Laura Wilkinson and was seconded by Tony Woods to accept the communications as read. The motion carried.

COMMITTEE REPORTS

ACCEPT & FILE COMMITTEE REPORTS AS PRINTED

A motion was made by Timothy Carlson and seconded by Dick Breckenridge to accept and file the committee reports as printed. The motion carried.

HIGHWAY/BUILDING/GROUNDS COMMITTEE

Joe Marley gave the reports for the November 13, 2012 meeting.

Resolution R2012HY014

Resolution R2012HY012 requesting consent of the Department of Transportation to the reappointment of the incumbent as county engineer was presented. *Motion to accept Resolution R2012HY012 was made by Joe Marley and seconded by Laura Wilkinson.* A roll call vote being necessary thereon, the same was taken, producing the following results: VOTING AYE: (15) Dick Breckenridge, Timothy Butcher, Fred Curtin, Charles DeClerck, Carol Foli, Greg Hager, Joseph Marley, Mike McClure, Chad Michel, Jack Pearce, Jr., Paul Schmitz, Marilyn Voggetzer, Lloyd Washburn, Laura Wilkinson, Tony Woods; VOTING NAY: (0); ABSENT: (1): Timothy Carlson; and Said motion having received a majority vote in favor, thereof, it is hereby declared that the motion carried.

Greenwood Bridge

An engineering agreement with WHKS & Co. to design a temporary repair for Greenwood Bridge No. 12 was presented with an estimated cost of \$5,694.80. This structure was closed by the Bridge Office. It needs to be reopened for car traffic to a residence that is trapped between this bridge and Greenwood Bridge No. 23. Greenwood Bridge No. 23 is scheduled for replacement in the spring and will be closed for approximately six weeks. *Motion to authorize Chairman Schmitz to execute the engineering agreement with WHKS & Co. was made by Joe Marley and seconded by Mike McClure.* The motion carried.

Narrowband Radio Mandate

Grant monies were not approved by the Illinois Terrorism Task Force for the narrowband radio upgrade at the Highway Department. We will have quotes for this upgrade at next month's meeting the equipment needs to be installed by January of 2013.

Project Updates:

Bridge Projects

The King and Stonington bridge projects are completed and construction on the Greenwood Bridge started October 2nd. Assumption, Buckhart, Mosquito, Bear Creek, and Johnson are in the process of acquiring right of way. Each project will be scheduled for letting as soon as right of way is acquired. Steel fabrication has finally been completed for the bridge repair projects in Assumption and Greenwood Townships that are being completed by County forces. These projects will be completed soon, weather permitting.

Lighting for Fuel Island

We are going "green"; an LED overhead light has been ordered for the fuel island at the Highway Department.

Moisture Problems in Office

Joe Stepping talked to the committee about a problem with the west wall in their outer office area. The plaster is bubbling off, due to moisture. Joe had two estimates from Milling Millworks to:

1. Tuck point the exterior walls except for the front of the building; and
2. To place stucco over insulation board on the exterior walls.

After discussion, it was decided to do some further investigation before starting a repair plan.

ENVIRONMENTAL/ZONING/WELFARE/LEGISLATIVE COMMITTEE

No meeting this month.

EXECUTIVE/PERSONNEL/LIQUOR COMMITTEE

Committee Chairman Tony Woods gave the reports for the September 23, 2012, and October 11, 2012 meetings.

September 23, 2012 Meeting

Maintenance Supervisor

The interviewing team-Paul Schmitz, Laura Wilkinson, Chad Michel, Bruce Engeling and Cliff Frye made two recommendations to the Committee to offer the position of Working Maintenance Supervisor. Both have the qualifications and certifications to meet the needs of the County. A committee motion was made by Tim Butcher and seconded by Tim Carlson to offer the position at a salary of \$45,000 per the recommendation of the interviewing committee. The motion carried unanimously. [The September Board meeting approved the Personnel Committee to make the final decision.]

Other Business

In other business, the Committee read a letter from States Attorney Tom Finks requesting a special County Board meeting within the week to address filling the vacancy of Penny Canella. Although money is budgeted, with the "Hiring Freeze" provision, the Finance Committee and full Board would have to approve filling the position. No action was taken.

October 11, 2012 Meeting

Maintenance Supervisor

Committee Chairman Woods explained to the Committee that following an offer of employment to two individuals, both declined the position. The purpose of this meeting is to decide how to proceed. Although, there were several good applicants, they may not have met the needs for this position. The discussion began by agreeing the County's buildings are lacking with preventative building and mechanical maintenance and the search should continue. They concluded by adding the requirements to be a licensed plumber and have HVAC certification. The job description and duties remain the same. This position will be a department head, both responsible for his budget and working with the other office holders relative to their maintenance budgets. This is a hands-on working position as well as having minimal supervisory duties. The position will be advertised again.

AFSCME Contract

It was reported that the negotiating team met with AFSCME on 10/9/2012 and reached a tentative agreement. The results were read. *A motion to recommend approval of the tentative agreement pending the union's ratification was made by Tony Woods and seconded by Timothy Butcher.*

Prior to a roll call being taken, declaration was made by Chairman Schmitz that he feels the contract is fair and that he is in support of it, all County Board members would be best served to take careful consideration as to whether participation in this vote may cause a conflict of interest. Due to the fact that he has a family member residing in his household who is also an AFSCME member, in an effort to avoid an appearance of any impropriety, he is abstaining.

A roll call vote being necessary thereon, the same was taken, producing the following results: VOTING AYE: (12) Dick Breckenridge, Timothy Butcher, Fred Curtin, Charles DeClerck, Carol Foli, Joseph Marley, Mike McClure, Jack Pearce, Jr., Marilyn Voggetzer, Lloyd Washburn, Laura Wilkinson, Tony Woods; VOTING NAY: (1); Chad Michel; ABSTAIN: (2) Greg Hager, Paul Schmitz; ABSENT: (1) Timothy Carlson; and Said motion having received a majority vote in favor, thereof, it is hereby declared that the motion carried.

Personnel Issues

Solid Waste Director Joe Stepping spoke to the Committee about concerns he had about the Solid Waste department's bookkeeper/secretary retiring next year and some staffing options to consider. No action was taken.

AUDIT/FINANCE/PURCHASING COMMITTEE

Committee Chairman Timothy Butcher gave the reports for the October 10, 2012 and October 15, 2012 meetings.

October 10, 2012 Meeting

Approve Claims for Payment in October

A motion was made to approve the claims as submitted for the month of October by Timothy Butcher and seconded by Jack Pearce, Jr. A roll call vote being necessary thereon, the same was taken, producing the following results: VOTING AYE: (15) Dick Breckenridge, Timothy Butcher, Fred Curtin, Charles DeClerck, Carol Foli, Greg Hager, Joseph Marley, Mike McClure, Chad Michel, Jack Pearce, Jr., Paul Schmitz, Marilyn Voggetzer, Lloyd Washburn, Laura Wilkinson, Tony Woods; VOTING NAY: (0); ABSENT: (1) Timothy Carlson; and Said motion having received a majority vote in favor, thereof, it is hereby declared that the motion carried.

Budget Evaluations and Reviews

Coroner Amy Winans reported to the Committee that due to the increased number of autopsies and cost of transports, her budget is over. During previous budget discussions, there has been research and discussion as to the feasibility to purchase a coroner's van. The reasoning is to alleviate the high cost of transports. She will get bids for the possibility of purchasing a van in this fiscal year and report back to the Committee.

County Clerk Linda Curtin presented the requested budget changes and asked permission to hire a full-time payroll/bookkeeping clerk right away rather than wait until December. *A motion was made by Timothy Butcher and seconded by Dick Breckenridge to approve the new hire position as requested for the County Clerk's Office [to be paid out of automation].* The motion carried.

Other Matters

In other discussions, new in the budget, are provisions for the benefit time payout and incentives from the Early Retirement Program.

October 15, 2012 Meeting

Budget Evaluations and Reviews

The proposed budget was distributed to the department heads including any changes previously made by the committee. Mike Gianasi, spoke on behalf of the Assessor's budget requesting to reduce the GIS obligation in order to save for a future GIS project. Other areas were reviewed with possible options for changes.

States Attorney Requests

States Attorney Tom Finks spoke to the Committee concerning the County's hiring freeze policy and the budget of an elected official, bringing to point, his ability to hire a position with appropriated money. The hiring freeze was implemented about the time the County started to experience deficit budgets. To date, all department heads have shown the courtesy to the Board by requesting to fill a vacant position. Tom has also requested many times to fill the full time positions in his office. He notified the Committee that he would be filling the vacancy created when the residency issue was not extended.

Proposed FY2013 Budget

The proposed FY 2013 Budget was distributed to the Board members during the October meeting and will be on file in the County Clerk's Office. The budget will be voted on at the November meeting.

UNFINISHED/NEW BUSINESS

Revised Liquor Ordinance

This Ordinance allows gaming machines in areas that possess a liquor license and details annual terminal fees and taxes on income. *A motion was made to accept Resolution R2012 CB 013, amending Liquor Ordinance O2011 CB 002, by Timothy Butcher and seconded by Carol Foli. A roll call vote being necessary thereon, the same was taken, producing the following results: VOTING AYE: (15) Dick Breckenridge, Timothy Butcher, Fred Curtin, Charles DeClerck, Carol Foli, Greg Hager, Joseph Marley, Mike McClure, Chad Michel, Jack Pearce, Jr., Paul Schmitz, Marilyn Voggetzer, Lloyd Washburn, Laura Wilkinson, Tony Woods; VOTING NAY:*

(0); ABSENT: (1) Timothy Carlson; and Said motion having received a majority vote in favor, thereof, it is hereby declared that the motion carried.

Approval of Mileage and Per Diem Report

A motion was made by Joe Marley and seconded by Fred Curtin to approve and dispense with the reading of the mileage and per diem report. The motion carried.

	<u>Salary</u>	<u>Rate</u>		<u>Mileage \$</u>	<u>Meetings this month</u>
Dick Breckenridge	\$200.00	\$50.00	+	\$ 2.66 mileage	3
Timothy Butcher	\$200.00	\$50.00	+	\$13.68 mileage	5
Timothy Carlson	\$200.00	\$50.00	+	\$ 8.36 mileage	2
Fred Curtin	\$200.00	\$50.00	+	\$ mileage	4
Charles DeClerck	\$200.00	\$50.00	+	\$ 5.32 mileage	1
Greg Hager	\$200.00	\$50.00	+	\$ mileage	1
Carol A. Foli	\$200.00	\$50.00	+	\$ 6.08 mileage	1
Mike McClure	\$200.00	\$50.00	+	\$ 2.66 mileage	2
Joseph Marley	\$200.00	\$50.00	+	\$ 9.88 mileage	4
Chad Michel	\$200.00	\$50.00	+	\$ 7.22 mileage	3
Jack Pearce, Jr.	\$200.00	\$50.00	+	\$.76 mileage	3
Paul Schmitz	\$813.73			\$ 13.68 mileage	
Marilyn Voggetzer	\$200.00	\$50.00	+	\$.76 mileage	1
Lloyd Washburn	\$200.00	\$50.00	+	\$ 9.12 mileage	2
Laura Wilkinson	\$200.00	\$50.00	+	\$ 7.60 mileage	4
Tony Woods	\$200.00	\$50.00	+	\$ 2.00 mileage	5

Letter of Intent to Retire

Chairman Paul Schmitz read a letter of intent to retire by Ron Finley, Supervisor of Assessments, in December of this year.

Other Business

The Christian County Extension Office indicated that they have found replacements for two staff vacancies.

Adjourn

A motion was made by Jack Pearce and seconded by Joseph Marley to adjourn the meeting until the next regular meeting on November 20, 2012. The motion carried.

PROCEEDINGS OF THE COUNTY BOARD
AT A MEETING OF THE COUNTY BOARD MEMBERS OF CHRISTIAN COUNTY
ILLINOIS, BEGUN AND HELD AT THE COURTHOUSE IN TAYLORVILLE, ILLINOIS,
ON NOVEMBER 20, 2012.

ATTEST: LINDA K. CURTIN, COUNTY CLERK

The following proceeding had and entered at large upon the records of said Board, which is done accordingly in the following words and figures to wit;

Chairman Paul Schmitz called the Board to order and led the Pledge of Allegiance to the flag. Reverend Jason Hoffman of Crossroads Apostolic Church in Taylorville gave the invocation.

A roll call disclosed all members present, signifying a quorum.

ACCEPT COUNTY BOARD MINUTES

It was moved by Carol Foli and seconded by Mike McClure to accept and place on file the minutes for the October 16, 2012 Board Meeting. The motion carried.

RECOGNITION OF SERVICE

Proclamation P2012CB038

Whereas, the County Board of the County of Christian wishes to extend their best wishes to **Ronald D. Finley**, Christian County Supervisor of Assessments; it is on record that in expression of thanks for his years of service in Christian County, particularly recognizing his awards for modernizing real estate records and offering better and faster service to the public, appreciation of service and congratulations on retirement and best wishes be extended to him by certified copy transmitted by the Clerk of the County Board of Christian County in the form of Proclamation P2012CB038.

Proclamation P2012CB039

Whereas, the County Board of the County of Christian wishes to extend their best wishes to **Thomas O. Finks**, Christian County State's Attorney; it is on record that in expression of thanks for his years of service in Christian County, appreciation of service be extended to him by certified copy transmitted by the Clerk of the County Board of Christian County in the form of Proclamation P2012CB039.

APPOINTMENT – SUPERVISOR OF ASSESSMENTS

Chairman Schmitz recognized and congratulated Mike Gianasi as the newly appointed replacement for the unexpired term of Ronald D. Finley, through November 30, 2014. *A motion was made by Timothy Butcher and seconded by Dick Breckenridge to appoint Mike Gianasi to the position of Supervisor of Assessments. The motion carried.*

ILLINOIS COUNTY SCHOOL FACILITY TAX

Dr. Gregg Fuerstenau presented information that explains the alternative funding approach of sales tax versus real estate tax for school capital that allows county voters to approve a sales tax to fund school facility costs. This law, enacted in October 2007 and amended in August 2011 was based on similar law in place in every county in Iowa. In order to place this issue before voters of Christian County, school boards representing more than 50% of the resident student enrollment in the county pass and adopt resolutions for such and the Regional Superintendent must certify the question to the County Clerk. The County Clerk will then place the issue on the ballot at the next regularly scheduled election. Specific ballot language states "*Shall a retailer's occupation tax and a service occupation tax (commonly referred to as a "Sales Tax") be imposed in (name of county) as a rate of (insert rate) to be used exclusively for school facility purposes?*" The vote needs only a simple majority to pass. If approved, the tax will be imposed. The ordinance and the election results must be certified by the County Clerk and filed with the Illinois Department of Revenue. Money is received monthly beginning approximately four months after the tax goes into effect.

COMMUNICATIONS

The following communications were presented and read.

- 1- The October, 2012 Public Defender's report is on file in the Clerk's Office.
- 2- The Prevailing Wage report for December, 2012 is posted and has been placed on file in the Clerk's Office.
- 3- The Treasurer's reports ending 10/31/2012 are on file in the Clerk's Office.
- 4- The September 2012 Local Solid Waste Fees Fund Report is on file in the Clerk's Office.
- 5- The October 2012 County and Road District Reports on Motor Fuel Tax Allotment and Transactions were received from the Illinois Department of Transportation and are on file in the County Clerk's Office.
- 6- Notice from Illinois Environmental Protection Agency was in the form of Notice of Application for Permit to Manage Waste (LPC-PA16) for Five Oaks Recycling and Disposal Facility for submittal of a construction acceptance report for the final cover construction activities of +/- 15.0 acres (Phase I Closure).
- 7- Notice from Illinois Environmental Protection Agency was in the form of Notice of Application for Permit to Manage Waste (LPC-PA16) for Five Oaks Recycling and Disposal Facility for alternate source demonstration report addressing total sulfate at well G131 and dissolved arsenic at well G145 from the second quarter 2012 monitoring event; proposed modification to the groundwater monitoring well installation schedule; proposed modifications to the landfill gas collection system piping; proposed modifications to the leachate collection system piping and pipe placement requirements; and the proposed use of wood chips from non-landscape waste as sources as an alternative daily cover.
- 8- Notice from Illinois Environmental Protection Agency was in the form of Notice of Application for Permit to Manage Waste (LPC-PA16) for Five Oaks Recycling and Disposal Facility for submittal of a construction acceptance report for the final cover construction activities of +/- 15.0 acres (Phase I Closure).
- 9- Letter from NewWave Communications regarding notification sent to area customers with details of rates and service plans.
- 10- Letter from Chairman of the Board, Paul Schmitz, to party chairmen A.J. Wiss and Jack Mazzotti regarding appointment of (democrat) Michael Gianasi to the position of Supervisor of Assessments, effective December 15, 2012, in the wake of the resignation of current Supervisor of Assessments, Ron Finley (elected democrat).
- 11- Notification from Illinois Department of Revenue Local Government Services Bureau in the form of Certification of Educational Qualification regarding affirmation of educational qualifications of Michael Gianasi to perform responsibilities specific to the Office of Supervisor of Assessments in Christian County. Certification valid April 3, 2012 through December 31, 2013.

APPROVE COMMUNICATIONS AS READ

Chairman Schmitz called a motion by Laura Wilkinson and was seconded by Tony Woods to accept the communications as read. The motion carried.

COMMITTEE REPORTS

ACCEPT & FILE COMMITTEE REPORTS AS PRINTED

A motion was made by Timothy Carlson and seconded by Dick Breckenridge to accept and file the committee reports as printed. The motion carried.

HIGHWAY/BUILDING/GROUNDS COMMITTEE

Joe Marley gave the reports for the November 13, 2012 meeting.

Resolution R2012HY014

Resolution R2012HY014 appropriating \$730,000.00 from the Motor Fuel Tax fund for maintenance during FY2013 was presented. *Motion to accept Resolution R2012HY014 was made by Joe Marley and seconded by Laura Wilkinson. A roll call vote being necessary thereon, the same was taken, producing the following results: VOTING AYE: (15) Dick Breckenridge,*

Timothy Butcher, Timothy Carlson, Fred Curtin, Charles DeClerck, Carol Foli, Greg Hager, Joseph Marley, Chad Michel, Jack Pearce, Jr., Paul Schmitz, Marilyn Vogetzer, Lloyd Washburn, Laura Wilkinson, Tony Woods; VOTING NAY: (0); ABSENT: (1); Mike McClure; and Said motion having received a majority vote in favor, thereof, it is hereby declared that the motion carried.

Resolution R2012HY015

Resolution R2012HY015 appropriating \$60,000.00 from the Motor Fuel Tax fund for payment of social security and IMRF retirement during FY2013 was presented. *Motion to accept Resolution R2012HY014 was made by Joe Marley and seconded by Carol Foli.* A roll call vote being necessary thereon, the same was taken, producing the following results: VOTING AYE: (15) Dick Breckenridge, Timothy Butcher, Timothy Carlson, Fred Curtin, Charles DeClerck, Carol Foli, Greg Hager, Joseph Marley, Chad Michel, Jack Pearce, Jr., Paul Schmitz, Marilyn Vogetzer, Lloyd Washburn, Laura Wilkinson, Tony Woods; VOTING NAY: (0); ABSENT: (1); Mike McClure; and Said motion having received a majority vote in favor, thereof, it is hereby declared that the motion carried.

A motion was made by Lloyd Washburn and seconded by Chad Michel to recommend adoption of resolution R2012HY016, reappointing Clifford D. Frye as County Engineer for a six year term (1/1/2013 – 12/31/2018) at the State Recommended Salary for Christian County. The motion carried. [A roll call vote being necessary thereon, was taken as part of the Audit/Finance/Purchasing Committee reporting.]

The “Agreement for County Engineer’s Salary” with IDOT for the State salary program must be renewed along with the reappointment. *Motion to accept “Agreement for County Engineer’s Salary” with IDOT for the State salary program was made by Joe Marley and seconded by Timothy Butcher.* Said motion having received a majority vote in favor, thereof, it is hereby declared that the motion carried.

It was announced that Judge Spears has received two quotes for carpet in the County Board meeting room and will pay for it from court funds as the court system utilizes the Board room often.

Chairman Schmitz noted that the Taylorville Arts Council’s event will be held at the Courthouse on Saturday, December 8, 2012, and that there will be three more interviews for the Maintenance position.

ENVIRONMENTAL/ZONING/WELFARE/LEGISLATIVE COMMITTEE

No meeting this month.

EXECUTIVE/PERSONNEL/LIQUOR COMMITTEE

Committee Chairman Tony Woods gave the report for the October 31, 2012 meeting, and Laura Wilkinson gave the report for the November 8, 2012 meeting.

October 31, 2012 Meeting

Grievance

Committee members read documents relative to the second step grievance and went into executive sessions according to 5ILCS 120/2 (c)(1) to consider employment or appointment related topics: (10 “The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body.”

Out of executive session, a motion was made by Laura Wilkinson and seconded by Joe Marley to deny the grievance. A roll call vote being requested thereon, the same was taken, producing the following results: VOTING AYE: (5) Tim Butcher, Tim Carlson, Joe Marley, Laura Wilkinson, Tony Woods; VOTING NAY: (0); ABSENT: (0); and Said motion having received a majority vote in favor, thereof, it is hereby declared that the motion carried. [Second step grievance procedures are personnel matters, held in executive session and requires no full Board action.]

A draft to update past Board actions and a proposed revision of standing committees within the *Rules of Order of the Christian County Board Members* was distributed for review at the next Committee meeting.

November 8, 2012 Meeting

During the past two years, surveys and research to establish a transportation service to all citizens in Christian County has been pursued. The funding for this endeavor would be received through federal and state grants. The County would be the recipient of the grant funding for the transportation project, but would not be the administrator of the program.

The following representatives from CEFS discussed their experience in other counties of providing the service in other counties: Paul White, Kristie Warfel, and Kevin Bushur.

Carol Foli and Steve Ralph, who have worked towards this program from the beginning, spoke on behalf of the Senior Center to recommend them for the start-up of this program. Ralph noted that if the Board acts quickly there is an additional funding possibility through IDOT but the time is short to apply. In order to qualify, the federal application must be on file which would include the designation of the administrator of the grant program. *Motion was made by Laura Wilkinson and seconded by Tony Woods to apply for the 5311 Federal grant for a County transportation and named the Christian County Senior Center as administrator for the Transportation Program.* Said motion having received a majority vote in favor, thereof, it is hereby declared that the motion carried.

County Board Rules of Order proposed changes are as follows:

- Page 1-[10] Add law that requires elected or appointed members to complete an online Open Meetings Act certification.
- Page 2-Add [10] to clarify an abstention vote when immediate family members would benefit from voting
- Page 4-[Liquor A]Board Chairman includes Executive Committee as advisory for liquor issues.
- Page 5-[Legislative C] add UCCI as an affiliate group for the County Board.
- Pages 6-[L] added language to include itemized claim report into CB packets.

A motion was made by Laura Wilkinson and seconded by Marilyn Voggetzer to make the changes as proposed to the "Rules of Order". The motion carried.

The **Standing Committees** which will encompass one member per committee are proposed as follows:

- Executive/Personnel/Liquor/Legislative Committee 5 members
- Environmental/Welfare/Zoning/Highway/Buildings Committee 5 members
- Audit/Finance/Purchasing Committee 5 members

[Equaling all 15 members having only one standing committee assignment.]

Secondary Committees:

- RC & D Board 1 member
- 911 Board 1 member
- Christian County Extension Board 1 member
- Christian County Historic Preservation commission 1 member
- WIB (JTPA) Board 1 member
- Senior Citizens Board 1 member
- Christian County Mental Health Board 1 member
- 708 Mental Health Board 1 member
- CEFS Economic Development Corporation Board 1 member
- Labor Management/Health & Safety Committee 1 member
- Christian County Transportation Committee 2 members
- United County Councils of Illinois (1 Board Chairman) 2 members
- Illinois Association of County Officials (1 Board Chairman) 1 member
- Insurance Trust Board (Board Chairman)

It was suggested that committee reports also be made on secondary meetings. *A motion was made by Laura Wilkinson and seconded by Joe Marley to recommend and approve the revision of standing and secondary committees.* The motion carried.

Resolution R2012CB017

The annual resolution to support the application of the West Central Development Council for Economic Development comprehensive planning activities was presented. *Motion to accept Resolution R2012CB017 was made by Laura Wilkinson and seconded by Carol Foli.* A roll call vote being necessary thereon, the same was taken, producing the following results: VOTING AYE: (15) Dick Breckenridge, Timothy Butcher, Timothy Carlson, Fred Curtin, Charles DeClerck, Carol Foli, Greg Hager, Joseph Marley, Chad Michel, Jack Pearce, Jr., Paul Schmitz, Marilyn Voggetzer, Lloyd Washburn, Laura Wilkinson, Tony Woods; VOTING NAY: (0); ABSENT: (1): Mike McClure; and Said motion having received a majority vote in favor, thereof, it is hereby declared that the motion carried.

Colleen Hadley reported there a good response to the Early Retirement Program and next week a full posting of all vacancies would be posted for the union membership. Posting at this time will allow the department heads to plan according if current employees are wishing to change offices. *A motion was made by Laura Wilkinson and seconded by Lloyd Washburn to approve the replacement of the ERI employees as needed.* The motion carried.

AUDIT/FINANCE/PURCHASING COMMITTEE

Committee Chairman Timothy Butcher gave the reports for the November 19, 2012 meeting.

Motion to approve the claims as submitted for the month of November was made by Tim Butcher and seconded by Laura Wilkinson. A roll call vote being necessary thereon, the same was taken, producing the following results: VOTING AYE: (15) Dick Breckenridge, Timothy Butcher, Timothy Carlson, Fred Curtin, Charles DeClerck, Carol Foli, Greg Hager, Joseph Marley, Chad Michel, Jack Pearce, Jr., Paul Schmitz, Marilyn Voggetzer, Lloyd Washburn, Laura Wilkinson, Tony Woods; VOTING NAY: (0); ABSENT: (1): Mike McClure; and Said motion having received a majority vote in favor, thereof, it is hereby declared that the motion carried.

Motion to authorize Chairman Schmitz to sign the second set of claims for payment in November was made by Tim Butcher and seconded by Fred Curtin. Said motion having received a majority vote in favor, thereof, it is hereby declared that the motion carried.

Resolution R2012HY016

As referred through the Highway Committee, *a motion was made by Tim Butcher and seconded by Carol Foli to adopt Resolution R2012HY016 which reappoints Clifford D. Frye for a six year period (1/1/2013-12/31/2018) at the state recommended salary.* A roll call vote being necessary thereon, the same was taken, producing the following results: VOTING AYE: (15) Dick Breckenridge, Timothy Butcher, Timothy Carlson, Fred Curtin, Charles DeClerck, Carol Foli, Greg Hager, Joseph Marley, Chad Michel, Jack Pearce, Jr., Paul Schmitz, Marilyn Voggetzer, Lloyd Washburn, Laura Wilkinson, Tony Woods; VOTING NAY: (0); ABSENT: (1): Mike McClure; and Said motion having received a majority vote in favor, thereof, it is hereby declared that the motion carried.

Coroner Amy Winans presented the requested quotes for purchase of a coroner's van. She had quotes on a 2013 Expedition (state bid quote), 2012 Yukon and 2012 Suburban, and costs for a used vehicle. The total cost for a 2013 Ford Expedition and equipment items to customize (cots, lights, body bags, etc.) is \$35,480.25. Winans can contribute \$1,771.34 in grant money and \$10,000 from the cremation fee account, leaving the balance to be funded as \$23,708.91. After several months of discussion on the pros and cons whether to purchase the van, it was concluded that the purchase is a good long term financial decision as the transport fees for autopsy range from \$450 upward per call. *A motion was made by Tim Butcher and seconded by Greg Hager to purchase the state bid van and start-up equipment with the Coroner's funds and pay the balance from FY 2012 contingency in the amount of \$23,708.91.* A roll call vote being necessary thereon, the same was taken, producing the following results: VOTING AYE: (15) Dick Breckenridge, Timothy Butcher, Timothy Carlson, Fred Curtin, Charles DeClerck, Carol Foli, Greg Hager, Joseph Marley, Chad Michel, Jack Pearce, Jr., Paul Schmitz, Marilyn Voggetzer, Lloyd Washburn, Laura Wilkinson, Tony Woods; VOTING NAY: (0); ABSENT: (1): Mike

McClure; and Said motion having received a majority vote in favor, thereof, it is hereby declared that the motion carried.

Resolution R2012CB018

The annual resolution from the States Attorneys Appellate Prosecutor was presented for approval. *A motion was made by Tim Butcher and seconded by Dick Breckenridge to adopt Resolution 2012CB018.* A roll call vote being necessary thereon, the same was taken, producing the following results: VOTING AYE: (13) Dick Breckenridge, Timothy Butcher, Timothy Carlson, Fred Curtin, Charles DeClerck, Carol Foli, Joseph Marley, Chad Michel, Paul Schmitz, Marilyn Voggetzer, Lloyd Washburn, Laura Wilkinson, Tony Woods; VOTING NAY: (2) Greg Hager, Jack Pearce, Jr.; ABSENT: (1): Mike McClure; and Said motion having received a majority vote in favor, thereof, it is hereby declared that the motion carried.

Ordinance 2012CB006

During the past election, the question was passed to offer a county-wide electric aggregate program. The ordinance, O2012CB006 presented is to approve a contract with SIMEC d/b/a Southern Illinois Municipal Electric Cooperative to serve as Christian County’s exclusive consultant for its electric aggregation program and for engagement of the lowest cost wholesale supplier. *A motion was made by Tim Butcher and seconded by Greg Hager to recommend to adopt the ordinance.* Said motion having received a majority vote in favor, thereof, it is hereby declared that the motion carried.

The Committee reviewed the FY 2013 Budget noting the adjustments made as the probation fund has a revenue increase and to charge all health insurance to the Assessor’s office rather than the split with the GIS fund. The deficit budget is projected to be \$296,670. *A motion was made by Tim Butcher and seconded by Tony Woods to recommend to the full Board the FY2013 Budget.* A roll call vote being necessary thereon, the same was taken, producing the following results: VOTING AYE: (14) Dick Breckenridge, Timothy Butcher, Fred Curtin, Charles DeClerck, Carol Foli, Greg Hager, Joseph Marley, Chad Michel, Jack Pearce, Jr., Paul Schmitz, Marilyn Voggetzer, Lloyd Washburn, Laura Wilkinson, Tony Woods; VOTING NAY: (1) Timothy Carlson; ABSENT: (1): Mike McClure; and Said motion having received a majority vote in favor, thereof, it is hereby declared that the motion carried.

UNFINISHED/NEW BUSINESS

Approval of Mileage and Per Diem Report

A motion was made by Joe Marley and seconded by Laura Wilkinson to approve and dispense with the reading of the mileage and per diem report. The motion carried.

	<u>Salary</u>	<u>Rate</u>	<u>Meetings this month</u>
Dick Breckenridge	\$200.00	\$50.00	1
Timothy Butcher	\$200.00	\$50.00	4
Timothy Carlson	\$200.00	\$50.00	3
Fred Curtin	\$200.00	\$50.00	2
Charles DeClerck	\$200.00	\$50.00	1
Carol A. Foli	\$200.00	\$50.00	6
Greg Hager	\$200.00	\$50.00	1
Mike McClure	\$200.00	\$50.00	2
Joseph Marley	\$200.00	\$50.00	4
Chad Michel	\$200.00	\$50.00	3
Jack Pearce, Jr.	\$200.00	\$50.00	2
Paul Schmitz	\$813.73		
Marilyn Voggetzer	\$200.00	\$50.00	1
Lloyd Washburn	\$200.00	\$50.00	1
Laura Wilkinson	\$200.00	\$50.00	4
Tony Woods	\$200.00	\$50.00	3

Other Business

Chairman Schmitz pointed out that Marchelle Kassenbaum, unable to attend Board Meeting, provided written updates of past three months Regional Office of Education business.

Chairman Schmitz thanked the departments that utilize the County Highway Department when refueling vehicles for the substantial savings that has been realized.

Appointments/Reappointments

A motion was made by Jack Pearce, Jr. and seconded by Greg Hager to approve appointment of new member Bill O'Connor and reappointment of current members Leland Allison, Rod Bland, and Melvin Wempen to the 911 Board for three-year terms beginning in 2013. Said motion having received a majority vote in favor, thereof, it is hereby declared that the motion carried.

Recognition of Board Members for Service

Chairman Paul Schmitz read letters of appreciation for years of service and dedication to the citizens of Christian County by County Board Members Timothy Butcher and Tony Woods.

Adjourn

A motion was made by Jack Pearce, Jr. and seconded by Tony Woods to adjourn the meeting until the next Reorganizational Meeting on December 3, 2012. The motion carried.

PROCEEDINGS OF THE COUNTY BOARD
AT A MEETING OF THE COUNTY BOARD MEMBERS OF CHRISTIAN COUNTY
ILLINOIS, BEGUN AND HELD AT THE COURTHOUSE IN TAYLORVILLE, ILLINOIS,
ON DECEMBER 18, 2012.

ATTEST: LINDA K. CURTIN, COUNTY CLERK

The following proceeding had and entered at large upon the records of said Board, which is done accordingly in the following words and figures to wit;

Chairman Paul Schmitz called the Board to order and led the Pledge of Allegiance to the flag. Reverend Phillip Newman of Grace Baptist Church in Taylorville gave the invocation.

A roll call disclosed all members present except Lloyd Washburn, signifying a quorum.

ACCEPT COUNTY BOARD MINUTES

It was noted that there were two omissions from the previous month's County Board Minutes that included appointment of Mike Gianasi as well as information provided by Gregg Fuerstenau regarding the Illinois County School Facility Tax. *It was moved by Carol Foli and seconded by Laura Wilkinson to make the necessary amendments to November County Board minutes* The motion carried.

COMMUNICATIONS

The following communications were presented and read.

- 1- The November, 2012 Public Defender's report is on file in the Clerk's Office.
- 2- The Prevailing Wage report for January, 2013 is posted and has been placed on file in the Clerk's Office.
- 3- The Treasurer's reports ending 11/30/2012 are on file in the Clerk's Office.
- 4- The November 2012 Local Solid Waste Fees Fund Report is on file in the Clerk's Office.
- 5- The November 2012 County and Road District Reports on Motor Fuel Tax Allotment and Transactions were received from the Illinois Department of Transportation and are on file in the County Clerk's Office.
- 6- Notice from Illinois Environmental Protection Agency was in the form of Notice of Application for Permit to Manage Waste (LPC-PA16) for Five Oaks Recycling and Disposal Facility for proposed use of processed scrap shredder material as an alternative daily cover.
- 7- Notice from the Illinois Department of Transportation acknowledging receipt of certified copy of the resolution adopted by the County Board in October, 2012, reappointing Clifford D. Frye as County Engineer for Christian County, effective January 1, 2013.

APPROVE COMMUNICATIONS AS READ

Chairman Schmitz called a motion by Tim Carlson and was seconded by Marilyn Voggetzer to accept the communications as read. The motion carried.

COMMITTEE REPORTS

ACCEPT & FILE COMMITTEE REPORTS AS PRINTED

A motion was made by Laura Wilkinson and seconded by Dick Breckenridge to accept and file the committee reports as printed. The motion carried.

HIGHWAY/BUILDING/GROUNDS/ENVIRONMENTAL/WELFARE/ZONING COMMITTEE

Greg Hager gave the reports for the November 13, 2012 meeting.

December 18, 2012
(Page 820)

Bids were opened and read for gasoline and diesel fuel to be used during 2013 with the following results:

	<u>Group 1</u>		<u>Group 2</u>	
	B2 Clear	B2 Dyed	Winter Add	Gasohol
Christian County FS	\$0.06	\$0.06	\$0.03	\$0.06
Strode's Farm Serv.	\$0.1835	\$0.1885	\$0.025	\$0.195

A motion was made by Greg Hager and seconded by Marilyn Voggetzer to accept the low bid from Christian County FS for Group 1 and 2. The motion carried.

Resolution R2012HY019 appropriating \$104,500.00 from the Motor Fuel Tax fund for payment of the salary and expenses of the County Engineer for FY2013 was presented. The State recommended salary is \$101,500 and the appropriation for expenses remains unchanged at \$3,000. *A motion was made by Greg Hager and seconded by Carol Foli to recommend to the full Board adoption of the County Engineers Salary and Expenses Resolution in the amount of \$104,500.00. The motion carried.*

The FCC narrowband radio requirement goes into effect in January, 2013. Specifications will be going out to at least four companies to provide quotes for the County and those Road Districts that wanted to participate in a joint purchase. The new radios will be set up with some channels to allow communication between highway agencies during an emergency. *A motion was made by Greg Hager and seconded by Marilyn Voggetzer to allow Chairman Schmitz to approve the low quote for narrowband compliant radios. The motion carried.*

When setting the deck for Greenwood Bridge #8, we found a 10 degree error had been made in the layout of the substructure. After looking at all options to try and use the precast deck beams, the best option is for the County to purchase the beams that were fabricated and identify another location to use them. Once these beams are installed, the County would be reimbursed 80% from Township Bridge Program funds and 10% from the Township receiving the new bridge. New beams would be cast for Greenwood Bridge #8 that would fit the new substructure. St. Louis Prestress who produced the beams has agreed to store them for us for up to two years. The beams were quoted to the contractor at \$24.62 per square foot for a total cost of \$60,885.26. Since this is a federal project, Cliff will be meeting with IDOT on Monday to layout all costs, alternatives, etc. A final plan of action will be determined at that time. *A motion was made by Greg Hager and seconded by Fred Curtin to purchase the PPC deck beams from St. Louis Prestress in the amount of \$60,885.26 if necessary. The motion carried.*

Reported at Committee:

Jan Bland explained that the Arts Council event went very smoothly this year and what a wonderful venue the courthouse is for various types of events. An event of this size did require extra janitorial time prior to the event as well as set up time. A couple of years ago the fee was changed to \$25/hour and it was suggested that the committee revisit the fee structure for the use of the courthouse and the grounds.

The new Building and Grounds Supervisor Zach Hicks gave a short update on the many things he has already on his list that needs attention. He noted that there are a lot of patches on things; water pipes, windows, electrical etc. He will meet with Bill Kennedy and continue to prioritize areas and fix the problems. Chairman Schmitz introduced him to all of the members and welcomed him to the County.

Committee Chairman Hager proposed to the committee members that they tour all of the County's buildings over the next few months. After the December committee meeting, they toured the Solid Waste building.

ENVIRONMENTAL/ZONING/WELFARE/LEGISLATIVE COMMITTEE

No meeting this month.

EXECUTIVE/PERSONNEL/LIQUOR/LEGISLATIVE COMMITTEE

Committee Chairman Laura Wilkinson gave the report for the December 10, 2012 meeting.

Bruce Engeling, Chief Deputy for the Sheriff explained to the committee that they had hired a new Jail Administrator. He was with the Taylorville Police for 30 years specializing in emergency situations ie: SWAT team. It was requested to add him as a sworn officer in order for the Sheriff's Department to utilize his talents if and when needed. He would not be a road deputy or a part time deputy, but would have the authorization to assist when necessary as a sworn deputy. This position does not qualify for the SLEP pension. *A motion was made by Laura Wilkinson and seconded by Greg Hager to recommend that Rohn Burke, the Jail Administrator, having the qualifications and experience as a police officer, to be the 18th sworn officer in the County.* The motion carried.

States Attorney Mike Havera described the various transferring of employees from department to department and the transitions to get all vacancies filled quickly in those busy offices. He discussed with the committee the issues of funded budgets concerning the elected officials and making replacements to their offices.

Recently, the Board agreed for department heads to replace their employees leaving for the Early Retirement or those creating the domino effect vacancies. Taking into considerations of both the ERI employee replacements and the elected office holder's ability to fill their vacancies, a draft was presented to assist department heads in the process of filling vacancies on a normal basis in a more expedient manner.

FILLING EMPLOYEE VACANCIES

If a vacancy occurs within a department, the non-elected Department Head may contact the Board Chairman and the Finance Chairman to approve filling the vacancy. If for some financial reason, they, together, determine further review is needed, permission to fill the vacancy will be forwarded to the finance committee for review.

This will apply to non-elected and appointed department heads. They will work with and consult with the Board Chairman during the hiring process. Those departments to which this applies are Animal Control, Solid Waste, Zoning, Public Defender, and Highway. Other non-elected Department Heads may refer their new hire decision to their respective advisor: Health Administrator, Chief Probation, Building/Ground Supervisor and 911 Administrator.

Elected officials have the sole responsibility to select their person of hire according to their budget and after careful and appropriate consideration through their application process. However, in order to ensure a smooth transition it is advised that the official notify the County Board Chairman of their decision to fill a vacancy promptly.

A motion was made to approve at Committee and will be voted in the Finance Committee.

In 2008, the non-elected department heads were given benefit time. A few of the significant changes proposed are as follows for the vacation award: [It was based by years of service]

- Department Heads will be entitled to a minimum of two weeks of vacation per year (new hires will be prorated for the current year of hire), however, they may take up to four weeks of vacation if their department's demands are met in their absence. If a DH has been employed with the County more than 18 years, they may take up to five weeks of vacation pending the office duties are met.
- Vacation days (all benefit time) can only be taken in half or full days.
- Vacation will be payable upon termination up to a maximum of five days.
- Up to five days of vacation can be carried into the next year for use.

A motion was made by Laura Wilkinson and seconded by Carol Foli to approve the proposed vacation award for the non-elected department heads. The motion carried.

In November, the AFSCME contract increased the mileage reimbursement from \$.40/mile to \$.50/mile. *A motion was made by Laura Wilkinson and seconded by Joe Marley that a \$.50/mile reimbursement be paid to other employees, jurors, and eligible boards effective January 1, 2013.* The motion carried.

Chairman Paul Schmitz read a letter from Mike Crews as he had returned from New York to assist after SANDY. We should thank Mike for making that special effort to help them.

AUDIT/FINANCE/PURCHASING COMMITTEE

Committee Chairman Fred Curtin gave the reports for the December 17, 2012 meeting.

Motion to approve the claims as submitted for the month of December was made by Fred Curtin and seconded by Jack Pearce, Jr. A roll call vote being necessary thereon, the same was taken, producing the following results: VOTING AYE: (15) Dick Breckenridge, Timothy Carlson, Ben Curtin, Fred Curtin, Charles DeClerck, Carol Foli, Greg Hager, Joseph Marley, Mike McClure, Chad Michel, Jack Pearce, Jr., Dave Reed, Paul Schmitz, Marilyn Voggetzer, Laura Wilkinson, Tony Woods; VOTING NAY: (0); ABSENT: (1): Lloyd Washburn; and Said motion having received a majority vote in favor, thereof, it is hereby declared that the motion carried.

The Christian County Tax Levy Ordinance was submitted for approval. The difference from last year is an increase of 3.5%. *A motion was made by Fred Curtin and seconded by Greg Hager to recommend Ordinance 2012 CB 008 for adoption by the full Board. A roll call vote being necessary thereon, the same was taken, producing the following results: VOTING AYE: (15) Dick Breckenridge, Timothy Carlson, Ben Curtin, Fred Curtin, Charles DeClerck, Carol Foli, Greg Hager, Joseph Marley, Mike McClure, Chad Michel, Jack Pearce, Jr., Dave Reed, Paul Schmitz, Marilyn Voggetzer, Laura Wilkinson, Tony Woods; VOTING NAY: (0); ABSENT: (1): Lloyd Washburn; and Said motion having received a majority vote in favor, thereof, it is hereby declared that the motion carried.*

As referred from the Personnel Committee was a policy to fill vacancies within the County. As most offices are minimally staffed, filling a vacancy quickly is an important part of office efficiency. The proposed policy allows non-elected and appointed Department Heads to make a request to the County Board Chairman and the Finance Chairman to fill their vacancy. If any further review is needed, permission to fill the vacancy will be forwarded to the Finance Committee. *A motion was made by Fred Curtin and seconded by Laura Wilkinson to implement the policy in order to simplify the hiring approval providing the money is allocated in the budget. The motion carried.*

County Clerk Linda Curtin discussed with the Committee the scheduling of employees due to the training prior to the transfer to other departments.

States Attorney Mike Havera proposed to the Committee the need to revamp the filing system in the office. A rolling system would provide 76% more space with easier and more efficient access to files. The cost of this system is \$9,875.00, of which States Attorney Havera is asking for funding. *A motion was made by Fred Curtin and seconded by Chad Michel to pay for the filing system from contingency. A roll call vote being necessary thereon, the same was taken, producing the following results: VOTING AYE: (15) Dick Breckenridge, Timothy Carlson, Ben Curtin, Fred Curtin, Charles DeClerck, Carol Foli, Greg Hager, Joseph Marley, Mike McClure, Chad Michel, Jack Pearce, Jr., Dave Reed, Paul Schmitz, Marilyn Voggetzer, Laura Wilkinson, Tony Woods; VOTING NAY: (0); ABSENT: (1): Lloyd Washburn; and Said motion having received a majority vote in favor, thereof, it is hereby declared that the motion carried.*

UPDATES from the Sheriff's Office:

- Chief Deputy Bruce Engeling reported to the Committee the upcoming software and hardware upgrade for police incidents and reporting. Currently, under an outdated program [at a combined annual cost of over \$60,000 in maintenance fees], the County and 911 pay for the rental of the program and offsite records. Ameritech has quoted a \$44,000 fee for a much needed upgrade which includes new equipment at no cost. Money is already budgeted for both the 911 department and the Sheriff's department.
- Chief Deputy Engeling explained to this Committee the need of adding the current Jail Administrator to the sworn officers list.
- Jail Administrator Ron Burke is also developing training for the County as to what to do in case of an active shooter situation. It was requested that all employees be required participate in a FEMA computer orientated training.

- A review with the medical company hired for the needs of the jail is scheduled for December 18 to evaluate the service over the past six months.

UNFINISHED/NEW BUSINESS

Approval of Mileage and Per Diem Report

A motion was made by Joe Marley and seconded by Laura Wilkinson to approve and dispense with the reading of the mileage and per diem report. The motion carried.

	<u>Salary</u>	<u>Rate</u>	<u>Meetings this month</u>
Dick Breckenridge	\$200.00	\$50.00	3
Timothy Carlson	\$200.00	\$50.00	3
Ben Curtin	\$200.00	\$50.00	3
Fred Curtin	\$200.00	\$50.00	3
Charles DeClerck	\$200.00	\$50.00	3
Carol A. Foli	\$200.00	\$50.00	4
Greg Hager	\$200.00	\$50.00	4
Joseph Marley	\$200.00	\$50.00	3
Mike McClure	\$200.00	\$50.00	4
Chad Michel	\$200.00	\$50.00	3
Jack Pearce, Jr.	\$200.00	\$50.00	4
Dave Reed	\$200.00	\$50.00	3
Paul Schmitz	\$813.73		
Marilyn Voggetzer	\$200.00	\$50.00	3
Lloyd Washburn	\$200.00	\$50.00	3
Laura Wilkinson	\$200.00	\$50.00	3

Other Business

Marchelle Kassenbaum, provided updates of Regional Office of Education business that included quarterly and annual reports. Highlights included addressing the issue of truancy, new teacher induction, and professional development opportunities for teachers, administrators, and support staff.

Mileage and Per Diem

It was noted that the previous month's Mileage and Per Diem Report did not include the Reorganizational Meeting, but will be added to this month's Per Diems. *A motion was made to include the Reorganizational Meeting in this Mileage and Per Diem Report by Tim Carlson and seconded by Joe Marley. The motion carried.*

Chairman Schmitz noted that there will be a Route 29 meeting at Jan's Café in Edinburg on Wednesday, December 19, 2012 at 7:00 p.m.

UCCI Training is scheduled for Saturday, January 12, 2013 at the Abraham Lincoln Presidential Library and starts at 8:15 a.m. for breakfast, with training commencing at 9:00 a.m. All Board members are welcome to attend this free training.

Adjourn

A motion was made by Jack Pearce, Jr. and seconded by Tony Woods to adjourn the meeting until the next Regular Meeting on January 15, 2013. The motion carried.

**PROCEEDINGS OF THE REORGANIZATIONAL MEETING
OF THE COUNTY BOARD**

AT A REORGANIZATION MEETING OF THE COUNTY BOARD MEMBERS OF CHRISTIAN COUNTY ILLINOIS, BEGUN AND HELD AT THE COURTHOUSE IN TAYLORVILLE, ILLINOIS, ON DECEMBER 3, 2012.

ATTEST: LINDA K. CURTIN, COUNTY CLERK

The following proceedings had and entered at large upon the records of said Board, which is done accordingly in the following words and figures to wit;

Judge Brad Paisley opened the evening remarking what an honor and privilege to be asked again to swear in the recently elected and re-elected members of the Board. Judge Paisley extended his congratulations to the members of the Board. He then administered the Oath of Office to the newly elected and re-elected board members.

The County Clerk Linda Curtin thanked Judge Paisley and then convened the Board pursuant to statute and called the Board to order and led the Pledge of Allegiance to the Flag.

A roll call disclosed all members present. The attendance signified a quorum.

Clerk Curtin called for a motion for nominations for Temporary Chairman. *A motion was made by Charles DeClerck and seconded by Chad Michel nominating Joe Marley as Temporary Chairman.*

A call for additional nominations was made three times and there were none. With a carried motion by Jack Pearce, Jr. and seconded by Marilyn Voggetzer to close nominations, the vote was then taken regarding the motion for nomination of Joe Marley as Temporary Chairman. The motion carried.

The Clerk instructed Charles DeClerck and Chad Michel to escort Temporary Chairman Marley to the chair.

Temporary Chairman Marley then called for nominations for Permanent Chairman for the next two years. *A motion was made by Carol Foli and seconded by Dick Breckenridge to nominate Paul Schmitz as Permanent Chairman for the next two years.* Temporary Chairman Marley then called for any other nominations three times. With a motion by Mike McClure and seconded by Laura Wilkinson to close nominations, the vote was called for on the motion for Paul Schmitz as Permanent Chairman. The motion carried.

Temporary Chairman Marley instructed Foli and Breckenridge to escort Chairman Schmitz to the chair.

Chairman Schmitz thanked the Board for their support and for this appointment. Chairman Schmitz then called for nominations for Vice-Chairman for the next two years. *A motion was made by Joe Marley and seconded by Carol Foli to nominate Laura Wilkinson as Vice-Chairman for the next two years.* Chairman Schmitz then called three times for any other nominations and when there were none, called for a motion to close the nominations. *A motion was made by Chad Michel and seconded by Timothy Carlson to close the nominations.* The motion carried. A vote was called for on the motion for the nomination of Laura Wilkinson as Vice-Chairman for the next two years. The motion carried.

LOTTERY OF TERM OF OFFICE

The lottery to select the terms of office for each County Board member was held by County Clerk Linda Curtin. By district, each member drew alphabetically either a two or four year term. They are as follows:

District #1	Timothy Carlson (4), Ben Curtin (2), Fred Curtin (4), Dave Reed (2);
District #2	Dick Breckenridge (2), Charles DeClerck (4), Carol Foli (4), Chad Michel (2);

